

**POWYS TEACHING HEALTH BOARD**

**CONFIRMED**

**MINUTES OF THE EXTRAORDINARY BOARD MEETING:**

**HELD ON THURSDAY 28 APRIL 2022**

**VIA TEAMS**

**Present**

Vivienne Harpwood	Independent Member (Chair)
Carol Shillabeer	Chief Executive
Kirsty Williams	Independent Member (Vice-Chair)
Matthew Dorrance	Independent Member (Local Authority)
Ian Phillips	Independent Member (ICT)
Mark Taylor	Independent Member (Capital & Estates)
Rhobert Lewis	Independent Member (General)
Cathie Poynton	Independent Member (Trade Union)
Hayley Thomas	Deputy Chief Executive and Director of Primary, Community Care and Mental Health
Julie Rowles	Director of Workforce and OD
Kate Wright	Medical Director
Pete Hopgood	Director of Finance and IT
Claire Roche	Director of Nursing and Midwifery
Stephen Powell	Director of Planning and Performance

**In Attendance**

James Quance	Interim Board Secretary
Paula Walters	Associate Director of Corporate Business
Liz Patterson	Interim Head of Corporate Governance

**Apologies for absence**

Tony Thomas	Independent Member (Finance)
Ronnie Alexander	Independent Member (General)
Claire Madson	Director of Therapies and Health Sciences

<b>PRELIMINARY MATTERS</b>	
PTHB/22/01	<p><b>WELCOME AND APOLOGIES FOR ABSENCE</b></p> <p>The Chair welcomed all participants to the meeting noting that a number of observers were present as outlined in the attendance record. Apologies for absence were noted as recorded above.</p>
PTHB/22/02	<p><b>DECLARATIONS OF INTEREST</b></p> <p>No new declarations of interest were made.</p>
<b>ITEMS FOR APPROVAL/RATIFICATION/DECISION</b>	
PTHB/22/03	<p><b>CHARITABLE FUNDS ANNUAL REPORT AND ACCOUNTS 2020-2021</b></p> <p>The Director of Finance presented the Charitable Funds Annual Report and Accounts 2020-21 for approval appending to the report the 2020-21 ISA 260 report, the draft letter of representation and the Audit Wales Audit Plan. The Annual Report will be sent to Audit Wales and then to the Charities Commission.</p> <p>There had been some delay in respect of issues raised regarding assets and the timing of income and expenditure. This had been dealt with by the Finance Team and Auditor colleagues.</p> <p><i>Does the Charities Commission allow for late submission of accounts?</i></p> <p>The Director of Finance advised that the team had spoken to the Charities Commission and were advised that when they are submitted this will be recorded with a note confirming the accounts had been submitted late.</p>

	<p><i>Will there be a change to the audit regime now that a financial limit has been passed?</i></p> <p>The Director of Finance and IT confirmed that Internal Audit had been asked to undertake an impartial view of the Charitable Funds processes.</p> <p>The Board APPROVED the Charitable Funds Annual Report and Accounts for the period to 31 March 2021 as Corporate Trustee.</p>
<b>OTHER MATTERS</b>	
PTHB/22/04	<p><b>ANY OTHER URGENT BUSINESS:</b></p> <p>There was no other urgent business.</p>
PTHB/22/05	<p><b>DATE OF THE NEXT MEETING:</b></p> <p>25 May 2022, via Microsoft Teams</p>