

## **POWYS TEACHING HEALTH BOARD**

**CONFIRMED**

### **MINUTES OF THE MEETING OF THE BOARD**

**HELD ON WEDNESDAY 29 JUNE 2021, AT 09.30**

#### **VIA TEAMS**

#### **Present**

Vivienne Harpwood	PTHB Chair
Carol Shillabeer	Chief Executive
Melanie Davies	PTHB Vice Chair
Trish Buchan	Independent Member (Third Sector Voluntary)
Matthew Dorrance	Independent Member (Local Authority)
Susan Newport	Independent Member (TUC)
Ian Phillips	Independent Member (ICT)
Mark Taylor	Independent Member (Capital & Estates)
Tony Thomas	Independent Member (Finance)
Rhobert Lewis	Independent Member (General)
Frances Gerrard	Independent Member (University)
Stuart Bourne	Director of Public Health
Jamie Marchant	Director of Primary, Community Care and Mental Health
Hayley Thomas	Deputy Chief Executive and Director of Planning & Performance
Kate Wright	Medical Director
Alison Davies	Director of Nursing & Midwifery
Pete Hopgood	Director of Finance and IT
Julie Rowles	Director of Workforce, OD & Support Services
Claire Madson	Director of Therapies & Health Science

#### **In Attendance**

Rani Mallison	Board Secretary
Paul Buss	Director of Clinical Strategy
Liz Patterson	Corporate Governance Manager
Caroline Evans	Head of Risk and Assurance

#### **Apologies for absence**

Ronnie Alexander	Independent Member (General)
Katie Blackburn	Chief Officer, CHC

## **PRELIMINARY MATTERS**

RESOLVED THAT due to the unprecedented health emergency of COVID-19, and the clear Public Health instruction to practice social distancing, meetings will run by electronic means as opposed to in a physical location. This decision had been taken in the best interests of protecting the public, staff and Board Members.

The meeting was live-streamed and uploaded to the website after the meeting for viewing on demand.

PTHB/21/28

### **WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed all participants to the meeting noting that a number of observers were present as outlined in the attendance record. Apologies for absence were noted as recorded above.

PTHB/21/29

### **DECLARATIONS OF INTEREST**

No new declarations of interest were made.

## **ITEMS FOR APPROVAL, DECISION OR RATIFICATION**

PTHB/21/30

### **PTHB ANNUAL PLAN 2021/22**

The Chief Executive introduced the Annual Plan covering the period April 2021 – March 2022 explaining that since 2015 three-year plans had been required but the pandemic had meant altered arrangements were in place with the proposed one-year plan building on the quarterly plans developed during 2020/21.

The plan reflected the continued focus on the response to the pandemic together with the delivery and recovery of healthcare and the ambition for renewal.

The final plan took into account feedback from Board and Welsh Government, in particular, in response to the draft Annual Plan which had been submitted to Welsh Government in March 2021. The additional investment available for recovery had been notified during quarter 1 and this was included in the plan together with objectives, milestones and timescales for delivery.

The Director of Planning and Performance gave a presentation (copy available on the PTHB website with Board papers) which provided an overview of the

process of producing the plan which had followed a six-step process:

1. Assess the learning and reflections of the pandemic
2. Understand the latest evidence
3. Assess the position
4. Identify critical priorities and outcomes
5. Develop proposals
6. Formulate an annual plan

The core principles developed for the Health and Care Strategy in 2017 were found to be sound which include:

- Do what works
- Do what matters
- Greatest need
- Be prudent
- Offer fair access

The plan contained three sections:

- Covid Response
- Essential Health Care
- Renewal

The Executive Directors gave a brief overview of each area as outlined within the report including the evidence base which had been used to produce the plan.

*The delivery plan is a detailed document. What is the process for planning extra clinical capacity in conjunction with funding levels. Are there items which could have been included in the plan but for which there is insufficient funding?*

The Chief Executive noted this important point as there had been considerable debate regarding the funding that will be needed to recover from the pandemic. Welsh Government have provided £2.5million for PTHB recovery and other adjacent Health Boards and Trusts have also received recovery monies which PTHB residents will benefit from via commissioned care. Part of the problem however will be workforce constraints.

For the last six years PTHB have balanced their budget which demonstrates good governance and good habits which is intended to continue.

*This is a helpful document based on evidence and best practice despite it being a one-year plan and thanks were expressed to the team for producing the plan in challenging circumstances.*

*Would it be possible to include reference to 111 when discussing unscheduled care and out of hours in the same way it is included in mental health?*

*With regard to the Digital First plan there are two items that are implicit and explicit reference would be welcomed. Firstly in respect of committing to the development of the strategic plan in partnership and consultation, and secondly, with respect to Infrastructure and access, which in the plan is highlighted as a major issue, would it be possible to commit to a review of the infrastructure in order to provide a plan and priority when submitting business cases for future investment.*

The Chief Executive noted the last eighteen months had been fast moving including for those rapidly introducing digital solutions for health care and a pause point would be needed during the year to take stock and plan for the future.

The Director of Primary, Community Care and MH noted the point regarding 111 and advised this was an additional level of support that had been put in place for people in mental health crisis. There were many business as usual activities that were continuing which were not included in the plan, of which unscheduled care was one and why 111 in this context was not an additional service.

The Director of Finance and IT agreed many of the activities described were implicit but would look to strengthen the wording in this respect.

The Vice-Chair reflected that this was the last plan that she would consider and thought back to when she had started when there were few plans or proper arrangements in place for the budget and the estate was in a poor condition. Since then governance had

improved along with the introduction of the Health and Care Strategy which made it feel like whilst there was still much to do the organisation was in a more robust position despite the pandemic.

The Final version of the Annual Plan was APPROVED for submission to Welsh Government.

## **OTHER MATTERS**

PTHB/21/31

### **ANY OTHER URGENT BUSINESS**

There was no other urgent business.

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### **DATE OF THE NEXT MEETING:**

28 July 2021