

POWYS TEACHING HEALTH BOARD

CONFIRMED

MINUTES OF THE MEETING OF THE BOARD

HELD ON WEDNESDAY 30 MARCH 2022

VIA TEAMS

Present

Vivienne Harpwood
Carol Shillabeer
Trish Buchan
Matthew Dorrance
Ian Phillips
Frances Gerrard
Mark Taylor
Tony Thomas
Rhobert Lewis
Ronnie Alexander
Cathie Poynton
Hayley Thomas

Independent Member (Chair)
Chief Executive
Independent Member (Third Sector Voluntary)
Independent Member (Local Authority)
Independent Member (ICT)
Independent Member (University)
Independent Member (Capital & Estates)
Independent Member (Finance)
Independent Member (General)
Independent Member (General)
Independent Member (Trade Union)
Deputy Chief Executive and Director of
Planning & Performance
Medical Director
Director of Nursing & Midwifery
Director of Finance and IT
Director of Therapies & Health Sciences

Kate Wright
Claire Roche
Pete Hopgood
Claire Madsen

In Attendance

James Quance
Jamie Marchant
Mark McIntyre
Carly Skitt

Interim Board Secretary
Director of Environment
Deputy Director of Workforce and OD
Assistant Programme Director North Powys
Wellbeing Programme
CHC – Chief Officer
Interim Head of Corporate Governance
Interim Corporate Governance Manager

Katie Blackburn
Liz Patterson
Stella Parry

Apologies for absence

Julie Rowles

Director of Workforce and OD

PRELIMINARY MATTERS	
<p>RESOLVED THAT due to the unprecedented health emergency of COVID-19, and the clear Public Health instruction to practise social distancing, meetings will run by electronic means as opposed to in a physical location. This decision had been taken in the best interests of protecting the public, staff and Board Members.</p> <p>The meeting was live-streamed and uploaded to the website after the meeting for viewing on demand.</p>	
PTHB/21/121	<p>WELCOME AND APOLOGIES FOR ABSENCE</p> <p>The Chair welcomed all participants to the meeting noting that a number of observers were present as outlined in the attendance record. Apologies for absence were noted as recorded above.</p>
PTHB/21/122	<p>DECLARATIONS OF INTEREST</p> <p>The Independent Member (Finance) declared an intention to stand for County Councillor for Bronllys and Felin-Fach ward in the forthcoming local election, due to be held in May 2022.</p>
PTHB/21/123	<p>MINUTES OF MEETINGS HELD ON:</p> <p>a) Board meeting, 25 January 2022</p> <p>The minutes of the meeting held on 25 January 2022 were received and AGREED as being a true and accurate record.</p> <p>b) Chairs Action, 9 March 2022</p> <p>The minutes of the meeting held on 9 March 2022 were received and AGREED as being a true and accurate record, subject to the following amendment:</p> <ul style="list-style-type: none"> CA/21/06: Assurance was sought in relation to the £460,000 purchase price due to the local valuation agent's estimated open market value of £300,000. <p>Assurance was sought in relation to the £460,000 purchase price due to the independent valuation agent's estimated open market value of £300,000.</p> <p>The Board RATIFIED the Chairs Action held 9 March 2022.</p>

PTHB/21/124	MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING There were no matters arising.
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PTHB/21/125	BOARD ACTION LOG The Board RECEIVED and NOTED the Board Action Log.
PTHB/21/126	PATIENT EXPERIENCE STORY The Director of Therapies and Health Sciences presented "Arthur's Story" which provided an overview of the patient's experience of utilizing virtual consultations to access physiotherapy services. The presentation highlighted the positive outcomes and engagement as a result of the virtual consultation approach. The Board welcomed the presentation and expressed their thanks to Arthur for sharing his experience.
PTHB/21/127	UPDATE FROM THE: <ul style="list-style-type: none"> • CHAIR The Chair presented the report and provided an overview of the following matters: <ul style="list-style-type: none"> • The Chair wished to highlight that Trish Buchan, Independent Member for the Third Sector would come to the end of her term at the Health Board on 31 March 2022. The Chair recognised her contribution to the Health Board, in particular the Patient, Experience Quality and Safety Committee and extended sincere thanks on behalf of all Board Members; • There had been a Ministerial Visit to Llandrindod Wells Hospital on 10 March 2022. During the visit, the Minister for Health and Social Services had acknowledged and praised the hard work of our staff, not only by progressing plans for the hospital, but also in the efforts they had made during the pandemic and vaccination programme; • As Chair of the Charity Committee for Powys Teaching Health Board, the Chair had cut the ribbon to mark the opening of the Bronllys Hospital Staff and Visitor dining room on Wednesday 16th March. Although the opening had been postponed due storm damage to the external walkway in

	<p>February, it had been possible at the start of Spring, to see the much-improved dining room to which the Charity had contributed funds; and;</p> <ul style="list-style-type: none"> • The Chair was due to come to the end of her own term at the Health Board in September 2022, following her term of 8 years as Chair. The post had been advertised and ample time had been allowed for a transition period. <p>• CHIEF EXECUTIVE OFFICER</p> <p>The Chief Executive presented the report and highlighted the following matters for the Board's attention:</p> <ul style="list-style-type: none"> • The Chief Executive recognised that it had been two years since the first national COVID-19 lockdown was implemented on 26 March 2020 and suggested that Board take the opportunity to reflect upon the events of the previous 2 years; • The Spring Booster vaccination programme had commenced; • The Terms of Reference for the forthcoming Public Enquiry had been published for consultation; • The Health Board has maintained its number of beds and reduced its length of stay despite pressures from COVID-19 and staffing; • The Health Boards monitoring arrangements had been confirmed as 'Routine Arrangements'; • Welsh Government had supported the purchase of Llanwrtyd Wells Pharmacy and the Llandrindod Wells Programme Business Case; • Welsh Government Ministers had completed scrutiny of the North Powys Wellbeing Programme and supported the next stage of development; • In the hour prior to the meeting the Donna Ockenden report into Maternity Services in Shrewsbury and Telford NHS Trust (SaTH) had been published. The Health Board would continue to work closely with SaTH, the Care Quality Commission and women and families affected in Powys; and;
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	<ul style="list-style-type: none"> • Work was underway in partnership with Powys County Council to support those from Ukraine seeking refuge in Powys. <p>The updates from the Chair and Chief Executive were RECEIVED.</p>
ITEMS FOR APPROVAL, DECISION OR RATIFICATION	
PTHB/21/128	<p>NORTH POWYS WELLBEING PROGRAMME STRATEGIC OUTLINE CASE</p> <p>The Director of Planning and Performance presented the Strategic Outline Case and reported that the Programme Business Case (PBC) had been submitted to Welsh Government in November 2020 and received approval from their Strategic Investment Board in November 2021. On 15 March 2022, the First Minister announced that the PBC had received ministerial endorsement to proceed to the next phase.</p> <p>Service design work had been undertaken collaboratively with partners to understand how different aspects of the multi-agency wellbeing campus would respond to delivery of the integrated model of care and wellbeing and RPB Outcomes Framework. Service specifications had been developed to articulate the models of care and services that will be located on the multi-agency wellbeing campus:</p> <ul style="list-style-type: none"> • Rural Regional Diagnostics and Treatment Centre; • Integrated Health and Care Centre; • Learning, Innovation and Community Hub; and • Supported Living Accommodation. <p>Strategic demand, capacity and financial modelling had been undertaken to support with the Strategic Outline Case. Phase 1 had focused initially on the key elements of the built environment. Due to the pressures of timescales, the modelling had been split into two phases and the first phase focused on the highest cost areas or areas with the greatest opportunities for transformation. Further work is required to refine and validate the assumptions underpinning the modelling for the SOC, this will be based on development of more detailed models of care, pathways/flows and workforce planning.</p> <p>It was NOTED that the main purpose of the SOC was to:</p>

	<ul style="list-style-type: none"> • Demonstrate the scheme is aligned to national and local policy; • Define the benefits of a multi-agency wellbeing campus in Newtown; • Provide an overview of the work Powys County Council and PTHB have undertaken to further define and assess options for the multi-agency wellbeing campus, including detailed service design work; • Demonstrate the desired service scope will fit on the preferred site; • Define the economic and financial elements of the scheme and commercial intentions; and; • Outline the management arrangements and indicative timescales for delivery. <p>Independent Members sought assurance by asking the following questions:</p> <p><i>Had assurance been received that the Health Board had the resources, particularly clinical workforce, to deliver the obligations within the case?</i></p> <p>The Chief Executive reported that the plans for the site were designed to be flexible and centred around community and digital health care. There were ongoing developments in Powys to provide opportunities for aspiring clinicals in Powys, such as the Health and Care Academy as well as an ambition to attract professional and specialist roles. The Committee was reassured that Workforce Futures remained an integral part of the Integrated Medium Term Plan 2022-25 and that work to develop the sustainability of the clinical workforce in Powys were underway.</p> <p>The Board APPROVED the draft Strategic Outline Case and supporting appendices for onward submission to Welsh Government.</p>
PTHB/21/129	INTEGRATED MEDIUM-TERM PLAN (DRAFT)

	<p>The Chief Executive introduced the item and noted that at an early stage of planning there had been agreement to return to the shared long-term health and care strategy, A Healthy Caring Powys. The planning framework developed within Powys had ensured that the plan had a comprehensive and holistic approach, focused on population health and wellbeing, albeit with the need to understand this through the lens of the impact of the pandemic. The concept of '3 Rs' of resilience, recovery and renewal therefore, were also used to provide a degree of flexibility and agility within the plan; indicating how resources will be adapted to meet changes in the stages of the pandemic, in line with Together for a safer future: Wales Long-term Covid-19 transition from pandemic to endemic published by Welsh Government in March 2022. This enabled a set of initial strategic priorities to be agreed relatively early in the process in November 2021 and refined in the next stages, to the final set of 25 Strategic Priorities which were presented in the Final Draft.</p> <p>The financial and performance position and trajectories had also been reported in parallel with the plan production updates to Committee and Board and considered in depth at Executive Team and Board Development sessions. The Director of Finance and IT noted that achieving a balanced financial position over three years will be a significant challenge given the complexity and degree of uncertainty faced by the NHS in this period. The financial plan within the IMTP sets out the mitigations, discipline, controls and systems that will be required.</p> <p>Independent Members sought assurance by asking the following questions:</p> <p><i>Had consideration been given to the use of mobile devices and the provision of advice and support in using technology to manage isolation and mental health in rural communities?</i></p> <p>The Chief Executive welcomed the increased use of technology to support Powys patients and highlighted mobile devices are already in use in a number of settings across the Health Board. It was also noted that developing digital infrastructure in Powys to support the increased use</p>
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	<p>of technology was a key priority for the Health Board in the forthcoming few years.</p> <p>The Board APPROVED the Integrated Medium Term Plan for onward submission to Welsh Government by 31 March 2022</p>
PTHB/21/130	<p>BOARD COMMITTEE ARRANGEMENTS FOR 2022/23. INCLUDING MEMBERSHIP</p> <p>The Board Secretary presented the item which sought the Board's agreement to committees of the Board being constituted for 2022/23, and the associated Membership.</p> <p>Independent Members sought assurance by asking the following questions:</p> <p><i>Were the Stakeholder Reference Group and Healthcare Professionals Forum due to be established in 2022-23?</i></p> <p>The Chief Executive confirmed that the implementation of the of the Stakeholder Reference Group and Healthcare Professionals Forum was a key priority for 2022-23, with the Chair of the Health Board actively engaged in the development of the meetings. The Board was assured that despite the formal groups not having met in 2021-22, substantial assurance had been provided in relation to stakeholder engagement.</p> <p>The Board:</p> <ul style="list-style-type: none"> • AGREED the following board committees being constituted for the financial year 2022/23: <ul style="list-style-type: none"> a) Audit, Risk and Assurance Committee; b) Patient Experience, Quality & Safety Committee <ul style="list-style-type: none"> ○ Mental Health Act Power of Discharge Group c) Workforce & Culture Committee d) Delivery & Performance Committee e) Planning, Partnership and Public Health Committee f) Charitable Funds Committee; g) Remuneration and Terms of Service Committee; and h) Executive Committee. • APPROVED the Membership for those Committees proposed above; • AGREED that Terms of Reference & Operating Arrangements approved by the Board in September 2021 will continue to operate and be refined during

	<p>2022-23, subject to regular monitoring, review and feedback;</p> <ul style="list-style-type: none"> • NOTED the Schedule of Board and Committee meetings attached at Appendix A; • NOTED that Annual Work Programmes for each committee were under development and will be aligned to priority areas for 2022-23 identified in the IMTP, the Board Assurance Framework (when populated) and Corporate Risk Register; • NOTED arrangements established in addition to formal Board and Committee meetings to support the Board in fulfilling its responsibilities; and; • NOTED the allocation of Board champion roles
PTHB/21/131	<p>DISCRETIONARY CAPITAL PROGRAMME 2022/23 – 2023/24</p> <p>The Director of Environment presented the Discretionary Capital Programme 2022-24 and provided a update on the general Capital funding status including risks and opportunities. It was noted that the development of the proposed capital pipeline 2022-24 had been updated following the positive announcement from Welsh Government (WG) that the Programme Business Case (PBC) for phase 2 of the redevelopment of Llandrindod Wells Hospital (LWH) had been endorsed.</p> <p>Pipeline development had taken into account the notification received from WG in January that discretionary capital funding will be reduced during 2022/23 from £1.431M to £1.089M. In addition, Estates Funding Advisory Board (EFAB) funding will also be paused during 2022/23 – this contributed £2.2M of additional capital in the current financial year. The proposed capital pipeline was summarised as below:</p> <ul style="list-style-type: none"> • Discretionary Capital: A proposed capital programme pipeline for 2022/23-2023/24 has been developed by Capital Control Group to respond to the reduced funding availability and identifies schemes to be developed in order to maximise opportunities as

	<p>further funding/slippage potentially becomes available.</p> <ul style="list-style-type: none"> • All Wales Capital Funding (AWCF): The NHS Capital allocation of funding has been significantly reduced (£100M) in 2022/23, however, PTHB funding is secured for Machynlleth and Brecon car park projects. Work is continuing on the development of the North Powys Health and Wellbeing Campus with the Strategic Outline Case (SOC) due to be submitted to WG in April 2022. <p>Independent Members sought assurance by asking the following questions: <i>The Programme indicated no capital funding for investment in digital infrastructure and investment, what was the reasoning behind this?</i></p> <p>The Director of Finance and IT noted that £2M of digital investment funding had been secured in Q4 of 2021-22 and would provide significant developments in digital capabilities. The Board was assured that despite a lack of inclusion within the Capital Programme, the Health Board would be able to place bids against the Digital Priority Investment Fund in 2022-23.</p> <p>The Board DISCUSSED and APPROVED the Discretionary Capital Programme, 2022/2023–2023/24.</p>
ITEMS FOR DISCUSSION	
PTHB/21/132	<p>INTEGRATED PERFORMANCE OVERVIEW, MONTH 9 2021/22</p> <p>The Director of Planning and Performance presented the item which provided a performance update against the 2021/22 NHS Delivery Framework and limited local measures. This continued to be an interim process as a result of the COVID pandemic in the absence of the regular Integrated Performance Report.</p> <p>An overview of the following areas was provided by Executive Leads:</p> <ul style="list-style-type: none"> • Test, Trace, Protect; • Mass Vaccination; • Unscheduled Care; • Workforce; • Planned Care; • Primary Care; and; • Cancer Pathways

	<p>Independent Members sought assurance by asking the following questions:</p> <p><i>In relation to the prescription of Sodium Valporate what was the meaning of the figure 0.104 against the national benchmark?</i></p> <p>The Director of Planning and Performance confirmed that there was an error in the report and that the figure should read 01.04.</p> <p>The Board DISCUSSED and NOTED the Integrated Performance Overview for Month 9 2021/22.</p>
PTHB/21/133	<p>FINANCIAL PERFORMANCE, MONTH 11, 2021/22</p> <p>The Director of Finance and IT presented the item which provided an update on the (Month 11) Financial Position including Financial Recovery Plan (FRP) delivery and Covid. The following matters were discussed and noted by the Board:</p> <ul style="list-style-type: none"> • the Month 11 2021/22 financial position; • the actions required in 2021/22 to deliver a balanced position at the 31st March 2022, including savings delivery; • the Covid-19 Report position reported on page 8 and in the attachments detailed in appendix 1; • additional risks on delivery of balanced position at 31st March 2022; and; • the underlying financial position and actions to deliver recurrent breakeven for 2022/23. <p>The Board DISCUSSED and NOTED the Month 11 Financial Position.</p>
PTHB/21/134	<p>CORPORATE RISK REGISTER MARCH 2022</p> <p>The Interim Board Secretary presented the item and noted that one change had been requested since the last meeting of the Board in January 2022. The Executive Committee had considered the updated Corporate Risk Register (CRR) and has supported a reduction of CRR0014's likelihood from 'Likely' (L4) to 'Possible' (L3), decreasing the Risk Score from 16 to 12.</p>

	<p>The Board REVIEWED the March 2022 version of the Corporate Risk Register and DISCUSSED the appetite threshold and tolerance levels for each risk. The Chair suggested that the CRR presented an accurate reflection of the Health Board's risk profile.</p> <p>The Board NOTED that the Health Board was undertaking enhanced monitoring of potential cyber security risks in the light of the developments in Ukraine. Any risks identified as a result of this monitoring would be managed and escalated as appropriate via Directorates, the Risk and Assurance Group and the Executive Committee.</p>
PTHB/21/135	<p>REPORT OF THE CHIEF OFFICER OF THE COMMUNITY HEALTH COUNCIL</p> <p>The Chief Officer of the Community Health Council presented the report which provided an overview of Engagement, Surveys and Reports. It was noted that the CHC would maintain a focus on Maternity Services in the forthcoming year, particularly considering events in Shrewsbury and Telford Hospitals NHS Trust (SaTH) and Cwm Taf Morgannwg University Health Board (CTMUHB). The Chief Officer also recognised it would be the last meeting of the Board the Independent Member for Third Sector. The Chief Officer extended her thanks for Independent Members strong voice and commitment to both patients and the third sector in Powys.</p> <p>The Board RECEIVED an NOTED the Chief Officer's Report.</p>
PTHB/21/136	<p>ASSURANCE REPORTS OF THE BOARD'S COMMITTEES</p> <p>A) PTHB COMMITTEES</p> <p>The following Chair's Assurance Reports were received:</p> <p><u>Executive Committee</u></p> <p>The Committee Chair presented the item which provided an overview of matters considered by the Executive Committee on 27th January, 9th February, 16th February and 9th March 2022.</p> <p>The Committee Chair wished to highlight the following matters to the Board:</p>

	<ul style="list-style-type: none"> • The progress made to date by the Renewal Portfolio Programme Board (23rd February 2023, Item 3), • Welsh Government had confirmed that the Health Board's escalation status remained unchanged at 'routine monitoring' (9th March, Item 1). <p>The Board NOTED the report</p> <p><u>Audit, Risk and Assurance Committee</u></p> <p>The Committee Chair presented the item which provided an overview of matters considered by the Audit, Risk and Assurance Committee on 20 January 2022.</p> <p>The Committee Chair wished to highlight to the Board the potential impact on the Health Board of a late submission of the Charitable Funds Accounts for 2020/21 to the Charity Commissioner.</p> <p>The Board NOTED the report</p> <p><u>Delivery and Performance Committee</u></p> <p>The Committee Chair presented the item which provided an overview of matters considered by the Delivery and Performance Committee on 28 February 2022.</p> <p>The Board NOTED the report</p> <p><u>Patient Experience, Quality and Safety Committee</u></p> <p>The Committee Chair presented the item which provided an overview of matters considered by the Patient Experience, Quality and Safety Committee on 3 February 2022.</p> <p>The Committee Vice-Chair wished to highlight to the Board the importance of the ability to monitor and evaluate information in relation to Patient Experience as a Health Board.</p> <p>The Board NOTED the Report.</p>
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	<p><u>Planning, Partnerships and Population Health Committee</u></p> <p>The Committee Chair presented the item which provided an overview of matters considered by the Planning, Partnerships and Population Health Committee on 18 January 2022.</p> <p>The Committee Chair wished to highlight to the Board the consideration given to the North Powys Well-being Programme and confirm the Committees support for the Memorandum of Understanding subject to a review of the notice period for withdrawal.</p> <p>The Board NOTED the report</p> <p><u>Workforce and Culture Committee</u></p> <p>The Committee Chair presented the item which provided an overview of matters considered by the Workforce and Culture Committee on 28 January 2022.</p> <p>The Board NOTED the Report.</p> <p>B) JOINT COMMITTEES</p> <p>The Chief Executive presented the item which provided an update to the Board in respect of the matters discussed and agreed at recent meetings of the Joint Committees of the Board</p> <ul style="list-style-type: none"> ▪ Welsh Health Specialised Services Committee (WHSSC); ▪ Emergency Ambulance Service Committee (EASC); and ▪ an update in respect of the Mid Wales Joint Committee for Health and Social Care (MWJC). <p>The Board NOTED the updates contained within the report in respect of the matters discussed and agreed at recent Joint Committee meetings.</p>
PTHB/21/137	<p>ASSURANCE REPORT OF THE BOARD'S PARTNERSHIP ARRANGEMENTS</p>

	<p>The Chief Executive provided an update to the Board in respect of the matters discussed and agreed at recent partnership board meetings, including the following:</p> <ul style="list-style-type: none"> • NHS Wales Shared Services Partnership Committee (NWSSPC); • Powys Public Services Board (PSB); • Regional Partnership Board (RPB); and • Joint Partnership Board (JPB). <p>The Board DISCUSSED and NOTED the updates contained in the report in respect of the matters discussed and agreed at recent partnership board meetings.</p>
PTHB/21/138	<p>REPORT OF THE BOARD'S LOCAL PARTNERSHIP FORUM</p> <p>The Director of Workforce and OD presented the item which provided an update on the work of the Board's Local Partnership Forum since the last meeting of the Board.</p> <p>The Board DISCUSSED and NOTED the Report of the Board's Local Partnership Forum.</p>
OTHER MATTERS	
PTHB/21/139	<p>ANY OTHER URGENT BUSINESS:</p> <p>There was no other urgent business</p>
PTHB/21/140	<p>DATE OF THE NEXT MEETING:</p> <p>25 May 2022, 09:00 via Teams</p>