

November 2020 Board Supplementary Pack

25 November 2020, 10:00 to 13:30
via Teams

Agenda

1. PRELIMINARY MATTERS



Board_Agenda_25Nov_Final v2.pdf

(3 pages)

1.1. Welcome and apologies for absence

1.2. Declarations of interest

1.3. Minutes of previous meeting for approval

1.4. Matters arising from the minutes of previous meeting

1.5. Board Action Log

1.6. Update Reports of the

1.6.1. Chair



Board_Item_1.6a_Chairs Report.pdf

(2 pages)

1.6.2. Vice-Chair

1.6.3. Chief Executive

2. ITEMS FOR APPROVAL/RATIFICATION/DECISION

2.1. Reprioritised Strategic Objectives 2020/21 (Impact of Covid-19) - 60 Day Review



Board_Item_2.1_Strategic Priorities for Board Nov
2020.pdf

(13 pages)

2.2. Maintaining Good Governance Arrangements During Covid-19: Q3/4 Governance Arrangements

2.3. Proposal for a Powys Health And Care Academy

2.4. Regional Partnership Board: Winter Unscheduled Care Plan

2.5. Business Case for Radiotherapy Satellite Centre at Nevill Hall Hospital

2.6. Charitable Funds Annual Report and Annual Accounts for 2019-20



Board_Item_2.6_CF Annual Report and Accounts
Board Nov 20.pdf

(3 pages)



Board_Item_2.6a_Appendix A - PTHB Charitable
Funds Accounts 2019-20.pdf

(32 pages)



Board_Item_2.6b_Appendix B - Grant Thornton
response letter Independent Examination.pdf

(1 pages)

3. ITEMS FOR DISCUSSION

3.1. Integrated Performance Overview: Month 07, 2020/21

3.2. Financial Performance Report, Month 07, 2020/21

3.3. Breathe Well: Respiratory Transformation Programme Update

3.4. European Union Transition Planning Update

3.5. Corporate Risk Register, November 2020

3.6. Report of the Chief Officer of the Community Health Council

3.7. Assurance Reports of the Board's Committees

3.7.1. PTHB Committees

3.7.2. Joint Committees

3.7.3. Add a sub item

3.8. Assurance Report of the Board's Partnership Arrangements

3.9. Report of the Board's Local Partnership Forum

4. OTHER MATTERS

4.1. Any other urgent business

4.2. Close

4.3. Date of next meeting:

Wednesday 27 January 2021, 10am

Patterson Liz
11/20/2020 12:29:55

**POWYS TEACHING HEALTH BOARD
BOARD MEETING
WEDNESDAY 25 NOVEMBER 2020
10:00 – 13:30
LIVE EVENT: MICROSOFT TEAMS**



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd
Addysgu Powys
Powys Teaching
Health Board

AGENDA

Estimated Time	Item	Title	Attached / Oral	Presenter
1: PRELIMINARY MATTERS				
10.00am	1.1	Welcome and Apologies for Absence	Oral	Chair
	1.2	Declarations of Interest	Oral	All
	1.3	Minutes of Previous Board Meeting: a) 22 October 2020 (for approval) b) Record of Annual General Meeting 22 October 2020 (for approval)	Attached Attached	Chair Chair
	1.4	Matters Arising from the Minutes of the Previous Meeting	Oral	Chair
	1.5	Board Action Log	Attached	Chair
	1.6	Update from the: a) Chair b) Vice Chair c) Chief Executive	Attached Oral Attached	Chair Vice Chair Chief Executive
2: ITEMS FOR APPROVAL/RATIFICATION/DECISION				
10.20am	2.1	PTHB Strategic Objectives, 2020/21: 60 Day Review	Attached	Chief Executive
10.35am	2.2	Maintaining Good Governance Arrangements during COVID-19: Q3/4 Governance Arrangements	Attached	Board Secretary
10.45am	2.3	Proposal for a Powys Health and Care Academy	Attached	Chief Executive and Director of Workforce & OD
11.05am	2.4	Regional Partnership Board: Winter Unscheduled Care Plan	Attached	Director of Primary, Community Care and Mental Health
11.20am	2.5	Business Case for Radiotherapy Satellite Centre at Nevill Hall Hospital	Attached	Director of Planning and Performance
11.35am	2.6	Charitable Funds Annual Report and Annual Accounts for 2019-20	Attached	Director of Finance and IT
11.40am	COMFORT BREAK			

3: ITEMS FOR DISCUSSION				
11.45am	3.1	Integrated Performance Overview: Month 07, 2020/21	Attached	Director of Planning and Performance
12.00pm	3.2	Financial Performance Report, Month 07, 2020/21	Attached	Director of Finance and IT
12.15pm	3.3	Breathe Well: Respiratory Transformation Programme Update	Attached	Director of Therapies and Health Sciences
12.30pm	3.4	European Union Transition Planning Update	Attached	Director of Public Health
12.40pm	3.5	Risk Management Update: November 2020	Attached	Board Secretary
12.50pm	3.6	Report of the Chief Officer of the Community Health Council	Attached	Chief Officer of CHC
1.00pm	3.7	Assurance Reports of the Board's Committees a) PTHB Committees b) Joint Committees	Attached	Committee Chairs Chief Executive
	3.8	Assurance Report of the Board's Partnership Arrangements	Attached	Chief Executive
	3.9	Report of the Board's Local Partnership Forum	Attached	Director of Workforce & OD
4: OTHER MATTERS				
	4.1	Any Other Urgent Business	Oral	Chair
1.30pm	4.2	Close		
	4.3	Date of the Next Meeting: ▪ 27 January 2021, 10.00am, Live Streamed		

KEY:	
Well-being Objective 1: Focus on Well-being	
Well-being Objective 2: Early Help and Support	
Well-being Objective 3: Tackle the Big Four	
Well-being Objective 4: Joined Up Care	
Well-being Objective 5: Workforce Futures	
Well-being Objective 6: Innovative Environments	
Well-being Objective 7: Digital First	
Well-being Objective 8: Transforming in Partnership	
All Well-being Objectives	

MESSAGE TO THE PUBLIC:
<p>Powys Teaching Health Board is committed to openness and transparency, and conducts as much of its business as possible in a session that members of the public are normally welcome to attend and observe. However, in light of the current advice and guidance in relation to Coronavirus (COVID-19) the Board has agreed to run meetings by electronic / telephony means as opposed to in a physical location, for the foreseeable future. This will mean that members of the public will not be able attend meetings in person. The Board has taken this decision in the best interests of protecting the public, our staff and Board members.</p>

The meeting will be available to view by the public both in real time by a live-stream and after the meeting when it has been uploaded to the website.

Patterson Liz
11/20/2020 12:29:55

AGENDA ITEM: 1.6a

BOARD MEETING		Date of Meeting: 25 November 2020
Subject :	CHAIR'S REPORT	
Approved and Presented by:	Vivienne Harpwood, PTHB Chair	
Prepared by:	Vivienne Harpwood, PTHB Chair	
Other Committees and meetings considered at:	None	

PURPOSE:

To bring to the Board's attention key points for awareness from the Chair of Powys Teaching Health Board, since the previous Board meeting in October 2020.

RECOMMENDATION(S):

It is recommended that the Board NOTES this report.

Approval/Ratification/Decision	Discussion	Information
x	✓	x

Patterson, Liz
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Chair's Report

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Board Meeting
25 November 2020
Agenda Item: 1.6a

THE PAPER IS ALIGNED TO THE DELIVERY OF THE FOLLOWING STRATEGIC OBJECTIVE(S) AND HEALTH AND CARE STANDARD(S):

Strategic Objectives:	1. Provide Early Help and Support	
	2. Tackle the Big Four	
	3. Enable Joined up Care	
	4. Develop Workforce Futures	
	5. Promote Innovative Environments	
	6. Put Digital First	
	7. Transforming in Partnership	✓
Health and Care Standards:	1. Staying Healthy	
	2. Safe Care	
	3. Effective Care	
	4. Dignified Care	
	5. Timely Care	
	6. Individual Care	
	7. Staff and Resources	
	8. Governance, Leadership & Accountability	✓

CHAIR'S REPORT:

Board arrangements

As a Board, we are committed to openness and transparency, and conduct as much of our business as possible in a session that members of the public are normally welcome to attend and observe. In light of COVID-19, we have introduced live streaming of board meetings for the public, our partners and stakeholders to view. Further details are available of the website.

We continue to keep our governance arrangements under review as we respond to the pandemic, ensuring arrangements remain appropriate and proportionate. A detailed paper on this is included at agenda item 2.2.

It remains a challenging time for the health board and I extend my thanks to our staff for their continued hard work and commitment.

Board Constitution

The Board will be aware that we are holding two Independent Member vacancies. I am delighted to confirm that recruitment is now underway in liaison with Welsh Government's Public Bodies Unit with interviews scheduled for January 2021. For awareness, the advert can be seen at the following link: <https://cymru-wales.tal.net/vx/lang-en-GB/mobile-0/appcentre-3/brand-2/xf-218703a2ab64/candidate/so/pm/1/pl/8/opp/6924-Independent-Member-Powys-Teaching-Health-Board/en-GB>



Agenda item:

BOARD		25 th November 2020	
Subject:	Strategic Priorities 2020/21 (Revised)		
Approved and Presented by:	Carol Shillabeer Chief Executive Officer		
Prepared by:	Carol Shillabeer Chief Executive Officer		
Other Committees and meetings considered at:			
PURPOSE:			
<p>The purpose of this paper is to present revised Strategic Priorities for 2020/21. The Board, in its meeting in May 2020, agreed a revised Annual Plan subject to review every 90 days. In July, the Board agreed a substantial revision to these priorities, with 12 Strategic Priorities agreed and a further update on progress was received in the Boards September meeting.</p> <p>In line with the commitment to review these strategic objectives at least every 90 days this paper proposes amendments to the Strategic Priorities that will form the focus of the Executive and Board. It also provides an update on progress of existing strategic priorities. In doing so it recognises the challenging environment of the ongoing pandemic and the need to ensure sufficient focus on critical areas of business.</p>			
RECOMMENDATION(S):			
<p>The Board is asked to CONSIDER, DISCUSS and APPROVE the revised Strategic Priorities, recognising the need for regular review and flexibility.</p>			
Approval/Ratification/Decision ¹		Discussion	Information
		✓	

¹ Equality Impact Assessment (EiA) must be undertaken to support all organisational decision-making at a strategic level

THE PAPER IS ALIGNED TO THE DELIVERY OF THE FOLLOWING STRATEGIC OBJECTIVE(S) AND HEALTH AND CARE STANDARD(S):

Strategic Objectives:	1. Focus on Wellbeing	✓
	2. Provide Early Help and Support	✓
	3. Tackle the Big Four	✓
	4. Enable Joined up Care	✓
	5. Develop Workforce Futures	✓
	6. Promote Innovative Environments	✓
	7. Put Digital First	✓
	8. Transforming in Partnership	✓
Health and Care Standards:	1. Staying Healthy	✓
	2. Safe Care	✓
	3. Effective Care	✓
	4. Dignified Care	✓
	5. Timely Care	✓
	6. Individual Care	✓
	7. Staff and Resources	✓
	8. Governance, Leadership & Accountability	✓

EXECUTIVE SUMMARY:

This paper outlines proposed, amended Strategic Priorities for the Executive and Board during the remainder of 2020/21. As a result of the COVID-19 pandemic and the activation of Business Continuity Arrangements, a revised set of strategic objectives were therefore presented and agreed in July 2020.

Twelve Strategic Priorities were agreed and good progress has been made against each of these, recognising that the Board has reviewed in detail some of the specific priorities and their progress.

Attention must now be focused on preparing for 2021/22 and beyond on the assumption that there will be a transition out of the pandemic during that period. The Board is therefore asked to approve an additional strategic objective relating to the preparation in earnest for 2021/22.

DETAILED BACKGROUND AND ASSESSMENT:

The original Annual Plan, approved by the Board in January and in effect year 1 of the revised Integrated Medium-term Plan, was amended in May 2020 given the

pandemic and the priority to responding to what was the first wave. In July 2020, a more fundamental review of the strategic priorities (the 'must do's') took place and the Board approved 12 key areas of focus. It was agreed that 90 days review would take place recognising the need for a high level of flexibility as a result of the uncertainty of the pandemic. A further update was provided to the Board in September as part of the Chief Executives report.

This report gives a further update as to progress across all strategic objectives and proposes an additional strategic objective.

Strategic Priorities - update

There are currently 12 proposed strategic priorities for the remainder of 2020/21 (Figure 1). In addition, some key work in partnership and under the remit of Start Well Partnership Group (Regional Partnership Board) would form an area of focus.

Figure 1: 12 Strategic Priorities



Progress has been made across all areas of the strategic priorities and a summary is provided against each. The Board will have received separate reports on several of the areas highlighted as well as making approval decisions for some over the last few months.

Priority	Rationale/Deliverable & Progress overview
<div data-bbox="167 564 462 739" data-label="Text"> <p>SaTH focus</p> </div>	<ul style="list-style-type: none"> • Key quality and service sustainable concerns requiring escalated and key stakeholder response • Deliver a clear and agreed approach to managing service quality issues for the affected population <p>Previous update (Sept 2020):</p> <p>The health board achieved comprehensive dialogue with key stakeholders (CQC, NHSEI, CCGs, HIW) regarding the concerns at SATH. Positive discussion held with University Hospital Birmingham Chief Executive regarding arrangements for the Improvement Alliance. A draft risk balancing plan has been developed and is currently being reviewed prior to finalisation.</p> <p>Current update (Nov 2020)</p> <ul style="list-style-type: none"> - The SATH Improvement Plan is due to be approved by its Board and the Improvement Alliance arrangements in December and is therefore currently being finalised. An Exec to Exec meeting has been held covering plans/situation for winter, COVID-19 management, elective care, maternity and the wider Improvement Alliance and Improvement Plan. The health board will revisit the risk balancing plan once this Improvement Plan is received. - Whilst improvements have been noted in relation to SATH Maternity Services with a de-escalation in regulatory requirements, it is understood that the Secretary of State Commissioned Independent Review Interim Report may be published in December. The health board is awaiting final confirmation, however maintains a close contact with key parties, including the Review Team.
<div data-bbox="167 1456 462 1630" data-label="Text"> <p>North Powys Programme</p> </div>	<ul style="list-style-type: none"> • Major strategic, multiagency programme supported by time limited WG Transformation Fund. • Deliver a Programme Business Case submission to WG within required timeframes. • Deliver core accelerated service improvements to support the provision of effective care in a COVID-19 context. <p>Previous update (Sept 2020):</p> <p>Good progress made on the development of the PBC, and currently being discussed amongst key stakeholder groups in preparation for approval. PBC expected to be presented to Board in October for approval. Welsh Government has announced an extension to the Transformation Fund and</p>

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	<p>the detail for Powys is expected to be confirmed shortly. A number of key accelerated service improvements have progressed, although some modification has been required due to the pandemic.</p> <p>Current update (Nov 2020):</p> <ul style="list-style-type: none"> - The Board approved the Programme Business Case in October and arrangements are in place for further dialogue with Welsh Government officials regarding its consideration and progression. - A proposal has now been submitted to WG in relation to extended resources for 2021 for this programme of work. The organisation and partnership is optimistic regarding the outcome. - An interim evaluation report has been received and accompanied the above proposal. The detail of the evaluation would be shared in due course with the Strategy and Planning Committee part of the assurance mechanism on behalf of the Board. - The work programme for the next phase is currently being considered and will need to align to the overarching plan for the Regional Partnership Board and the partner organisations. This work will be finalised in the coming weeks.
<p>Clinical Quality Framework: Year 1 priorities</p>	<ul style="list-style-type: none"> • Key system improvement already identified to improve safety and effectiveness of care • Deliver Year 1 priorities of the Clinical Quality Framework as approved by Experience, Quality and Safety Committee. <p>Previous update (Sept 2020):</p> <p>A project scope/plan for the new Datix system (Once for Wales Concern Management System) has been agreed, led by Director of Finance/IT and supported by Director of Nursing and Midwifery.</p> <p>A revised quality reporting system for the provider part of the organisation is underway.</p> <p>Support has been gained for the establishment of a Learning Group to help ensure spread of learning across the organisation.</p> <p>Current update (Nov 2020):</p> <ul style="list-style-type: none"> - Revised system of quality reporting continues to be developed, based on the principle and approach of the Commissioning Assurance Framework. Good engagement of senior leaders and managers in creating a stronger approach is evident.

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	<ul style="list-style-type: none"> - Progress report on the new Datix system has been considered and amendment made to strengthen the approach. Good progress is being made against a challenging timetable of changes in a highly complex context. Experience, Quality and safety Committee being updated.
<div>Big 4: Respiratory</div>	<ul style="list-style-type: none"> • COVID-19 as well as predominant winter presentations are respiratory illnesses. • Implement improved care pathways/outcomes for the winter 2020/21. <p>Previous update (July 2020):</p> <p>A new role of respiratory physiologist has now been recruited and the new service is being introduced. Digital programmes for supporting patients with respiratory conditions have been introduced, including a pulmonary rehabilitation programme.</p> <p>Current update (Nov 2020):</p> <ul style="list-style-type: none"> - A separate, more detailed report is provided as a specific agenda item on the Board agenda.
<div>South Powys Project</div>	<ul style="list-style-type: none"> • The Grange University Hospital is likely to open in November 2020, changing pathways of care. • Deliver an assessment of changes/impacts in order for decision/plan on management of pathways during winter 2020/21. <p>Previous update (Sept 2020):</p> <p>A separate item on the Board agenda to discuss the South Powys Pathways.</p> <p>Current update (Nov 2020):</p> <ul style="list-style-type: none"> - The work undertaken as part of the Programme was presented to the Experience, Quality and Safety Committee on 6th November. This outlined the work undertaken to manage the risks of the changes of pathways and flows for urgent and emergency care, particularly given the truncated timeframes. The Committee endorsed the work and recognised that the vast majority of risks had been managed. One risk remained that was assessed as having been reduced rather than fully managed. This related to the wider context of the second wave of the pandemic and the pressure in the NHS system. - The South Powys Pathways Programme is continuing to monitor the impact of the changed pathways which took place on 17th November. Furthermore, the

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	<p>Programme will be turning its attention to Phase 2 of the work that will examine both planned care and the potential for more care closer to home</p>
<p>Health & Care Academy</p>	<ul style="list-style-type: none"> • Significant workforce supply/training/education challenges and opportunities, underpinned by RPB commitment and funding for stage 1 development. • Stage 1 proposal, plus refurbishment of existing building to form Health and Care Academy (South). <p>Previous update (Sept 2020):</p> <p>The multiagency Health and Care Academy Steering Group, which feeds into the Workforce Futures Programme had met twice to rapidly establish a 'blueprint' for the Academy. Positive engagement discussions have taken place with Health Education and Improvement Wales, drawing in a focus on some key developments including more in-reach education via the commissioning process, as well as the thinking regarding primary care academies. Integrated Care Funding (ICF) has been secured for regenerating an existing building for the Academy, and planning for a stimulation 'house' is well underway.</p> <p>Current update (Nov 2020):</p> <ul style="list-style-type: none"> - The 'Blueprint' for the Health and Care Academy is presented as part of the Board agenda. - Formal confirmation of funding has now been received for the upgrade of the building which would act as the first Hub for the Academy.
<p>Elective Care: Risk of harm waiters</p> <p>Patterson, Liz 11/20/2020 12:29:55</p>	<ul style="list-style-type: none"> • Significant demand for elective care exists (including those chose not to access services). • Implement the essential and routine services plan; consider management plan for long waiters. <p>Previous update (Sept 2020):</p> <p>Further detail on progress was given as part of the Q2 Performance overview. In summary however, services across the organisation are operating and are stepping up their levels of activity. Some services are making progress on addressing the backlog of patients waiting for care with plans being developed across all provided services. There are clearly significant numbers of patients now awaiting secondary care. Detailed work is underway to understand trajectories (against a number of scenarios) in order to improve access times. Importantly the digital offer for patient access to services is proving effective.</p> <p>Current update (Nov 2020):</p>

	<ul style="list-style-type: none"> - Detail of waiting times to access care is provided in the Performance Report presented as part of the Board agenda. There is considerable concern regarding the access to services and the growing numbers of people waiting much longer than the maximum 36 weeks. - Importantly, progress is being made in a number of specialties and services resulting in fewer people waiting as long as previously considered likely. Examples of this include directly provided services such as physiotherapy, endoscopy services etc. - As the organisation looks to develop plans for 2021/22, a critical area of development is the understanding of the current and potential future demand for services; to understand the current capacity in the current configuration of services; and to re-design pathways that both improve access to care, treatment and support and supports those who unfortunately are waiting longer for definitive treatment.
<div>Exiting the EU</div>	<ul style="list-style-type: none"> • The UK is exiting the EU at end Dec 2020, possibly with no deal in place. • Update risk assessment and mitigation plan; implement plan <p>Previous update (Sept 2020): There is a separate report being presented to the Board.</p> <p>Current update (Nov 2020):</p> <ul style="list-style-type: none"> - There is again a separate report on the agenda of the Board. - Strong links across the NHS and Government continue to exist in relation to the preparation for exiting the EU and the latest WG assessment of readiness for the exit was shared with NHS Chief Executives last week. This will continue to receive focussed attention as the negotiations between the UK and the EU continue in terms of final preparations for the different possible outcomes.
<div>Money (Value)</div>	<ul style="list-style-type: none"> • There is a risk of significant overspend and/or limited opportunity to implement value-adding changes • Act to manage costs to essential areas and gain support for costs (from WG); mitigate risk for 2021/22. <p>Previous update (Sept 2020): There is a separate report being presented to the Board.</p> <p>Current update (Nov 2020):</p>

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	<ul style="list-style-type: none"> - A separate finance report is again presented as part of the Board agenda. - In addition, an emphasis on a Month 06 'deep dive' of the financial position, plan and outlook has been undertaken by Welsh Government Health Finance department and the Finance Delivery Unit. A clear understanding of the assumptions, position and plan has been achieved by all parties. It is important to note that the funding allocated to the health board at this stage relates to the stabilisation and sustainability of services through the winter period and not at this stage for managing different service approach to 'catch-up' on clinical activity not yet undertaken as a result of the pandemic. It is envisaged however that during the coming weeks and months, further dialogue will be taking place with WG to discuss the investment potential for 2021/22.
<div> <div></div> <div>Digital Plan</div> </div>	<ul style="list-style-type: none"> • Provision of services has moved to digital means where possible to maintain maximum provision • Deliver the interim Digital Plan to maximise effective patient service provision. <p>Previous update (Sept 2020): There is clear evidence that digital means are increasingly being utilised in the provision of patient care and the management of organisational business. The organisations response to the Winter Protection Plan will outline the progress in more detail and indicate next critical steps to ensure that where possible digital service provision is maximised.</p> <p>Current update (Nov 2020):</p> <ul style="list-style-type: none"> - A strong overview of the progress being made on digital developments has been presented to the Executive Committee. This demonstrates that across a range of critical areas the acceleration of digital capability has positively impacted on the way in which clinical and other services are provided. It is essential that the momentum gained so far during the year can continue through the rest of 2020/21. - A specific discussion regarding the digital priorities for 2021/22 will take place as part of the Board Development session on 'looking forward' (taking place in December).
<div> <div></div> <div>Patterson, Liz 11/20/2020 12:29:55</div> </div>	<ul style="list-style-type: none"> • There are key gaps in organisational capability (including capacity); phase 2 realignment interrupted by pandemic. • Deliver realignment for key critical areas only, taking a consensus change approach where possible.

<p>Organisational capability</p>	<p>Previous update (Sept 2020):</p> <p>Specific, targeted discussions have taken place in relation to organisational capability. These will be progressing over the next 3 months, with further discussions on some other key areas being further picked up.</p> <p>Current update (Nov 2020):</p> <ul style="list-style-type: none"> - A small Executive working group has been established to take forward the joined-up approach across the organisation, led by the CEO and made up of the Director of Workforce and Support services, the Director of Finance and the Board Secretary. - The intention is to enable, wherever possible, the organisational capability work to be concluded and implemented in readiness for the start of the new financial year.
<p>Winter Protection Plan (+ Vaccination)</p>	<ul style="list-style-type: none"> • Significantly challenging winter period scenario for 2020/21. • Develop and deliver a robust system winter protection plan for Powys, including vaccination programme as soon as possible. <p>Previous update (Sept 2020):</p> <p>The Winter Protection Plan has been published by Welsh Government and the requirements for the Q3/4 planning for the NHS has also now been received. Planning is well underway and a presentation to the Board is scheduled as part of the Board agenda. Further discussion is planned for the Strategy and Planning Committee prior to Board approval of the next stage plan/response. Note: The Board approved the Plan during October.</p> <p>Current update (Nov 2020):</p> <ul style="list-style-type: none"> - Detail on the performance related aspects of the plan is provided as part of the Performance Report. - A formal, mid stage report against the Plan will be presented to the January 2021 Board.

Proposed additional Strategic Priority

An additional strategic priority is proposed that will seek to develop and implement a structured approach to planning and preparing for 2021/22. The 'Planning Ahead' priority provides an opportunity to:

Assess the learning and reflections regarding the course of the pandemic and how the health board as an organisation and in partnership with others responded. This include the consideration of the outcome of the 'New Ways

of Working' evaluation undertaken by the Innovation and Improvement Hub, commissioned by Executive Committee. The results of the Staff Survey should also be available to assist in understanding reflections and feedback.

- Understand the latest evidence regarding the impact of the pandemic (direct and indirect) on the population, taking account of national and international horizon scanning and evidence.
- Assess the position in relation to access to health services, including the extended waiting times being experienced by a significant number of patients.
- Identify critical priorities and outcomes for 2021/22 and potentially beyond.
- Develop proposals to meet those outcomes, recognising the potential investments that may be required, in order to make firm decisions and start preparations by March 2021 if possible.
- Formulate an Annual Plan for 2021/22 for approval by the Board and submission to Welsh Government, considering the requirement of planning guidance expected to be issued within the coming weeks.

Figure 3: Proposed revised Strategic Objectives to include 'Planning Ahead'



The Board is asked to consider, discuss and approve the focus on the above strategic priorities.

NEXT STEPS:

Implementation of agreed Strategic Priorities in association with the Phase 2/Q2 pandemic response.

The following Impact Assessment must be completed for all reports requesting Approval, Ratification or Decision, in-line with the Health Board's Equality Impact Assessment Policy (HR075):

IMPACT ASSESSMENT				
Equality Act 2010, Protected Characteristics:				
	No impact	Adverse	Differential	Positive
Age				✓
Disability				✓
Gender reassignment				✓
Pregnancy and maternity				✓
Race				✓
Religion/ Belief				✓
Sex				✓
Sexual Orientation				✓
Marriage and civil partnership				✓
Welsh Language				✓
<p style="text-align: center;">Statement</p> <p><i>Please provide supporting narrative for any adverse, differential or positive impact that may arise from a decision being taken</i></p> <p>The actions proposed in the paper outline a positive impact on protected characteristics, given the core objectives that the Board has already approved.</p>				
Risk Assessment:				
	Level of risk identified		Statement	

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	None	Low	Moderate	High	<p><i>Please provide supporting narrative for any risks identified that may occur if a decision is taken</i></p> <p>There is some risk that the milestones may not be achieved. This would be as a result of priorities being amended in response to a significant second wave of the pandemic.</p>
Clinical		✓			
Financial		✓			
Corporate		✓			
Operational		✓			
Reputational		✓			

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Agenda item: 2.6

BOARD MEETING		Date of Meeting: 25 Nov 2020
Subject :	CHARITABLE FUNDS ANNUAL REPORT AND ACCOUNTS FOR YEAR ENDED 31st MARCH 2020	
Approved and Presented by:	Director of Finance	
Prepared by:	Head of Financial Services	
Other Committees and meetings considered at:	Charitable Funds Committee Audit Risk and Assurance Committee	

PURPOSE:

The purpose of this paper is to provide the Charitable Funds Annual Report and Accounts for the period to 31 March 2020 for approval.

RECOMMENDATION(S):

The Board is asked to APPROVE the Charitable Funds Annual Report and Accounts for the period to 31 March 2020 which are recommended by the Charitable Funds Committee to Board for approval as Corporate Trustee.

Approval/Ratification/Decision¹	Discussion	Information
✓		

¹ Equality Impact Assessment (EiA) must be undertaken to support all organisational decision-making at a strategic level

THE PAPER IS ALIGNED TO THE DELIVERY OF THE FOLLOWING STRATEGIC OBJECTIVE(S) AND HEALTH AND CARE STANDARD(S):

Strategic Objectives:	1. Focus on Wellbeing	✓
	2. Provide Early Help and Support	✗
	3. Tackle the Big Four	✗
	4. Enable Joined up Care	✗
	5. Develop Workforce Futures	✗
	6. Promote Innovative Environments	✓
	7. Put Digital First	✗
	8. Transforming in Partnership	✓
Health and Care Standards:	1. Staying Healthy	✓
	2. Safe Care	✓
	3. Effective Care	✓
	4. Dignified Care	✓
	5. Timely Care	✓
	6. Individual Care	✓
	7. Staff and Resources	✓
	8. Governance, Leadership & Accountability	✓

EXECUTIVE SUMMARY:

The Powys Teaching Health Board (PTHB) as Corporate Trustee must provide to the Charity Commission by 31st January 2021, an Annual Report and Accounts for the year ended 31st March 2020 for the Powys Teaching Local Health Board Charitable Fund that has been subject to Independent Examination by External Audit and approved by the PTHB Board.

DETAILED BACKGROUND AND ASSESSMENT:

The Charitable Funds Annual Report and Accounts has been compiled and is attached at Appendix A for the Board's consideration.

The Charity has not exceeded the Charity Commission thresholds for statutory audit for the financial year to 31st March 2020 therefore an Independent Examination has been undertaken by Grant Thornton on behalf of Audit Wales.

The 2019-20 Independent Examination report is attached at Appendix B for the Board's information.

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The Annual Report and Accounts are attached and have been considered virtually by the Charitable Funds Committee and it is a recommendation of that committee that the Board approve the Annual Reports and Accounts as Corporate Trustee at its 25th November 2020 meeting.

The Annual Report and Accounts were also provided to the Audit, Risk and Assurance Committee at its November 2020 meeting for information.

The Annual Report and Accounts have to be signed by the Board Chair and Chief Executive, prior to the signing of the Auditor General for Wales at a date to be confirmed in December 2020.

Once all parties have signed, the submission to the Charity Commission will be undertaken prior to the 31st January 2021 deadline.

NEXT STEPS:

- The Annual Report and Accounts will be signed by the Auditor General for Wales during December 2020 prior to submission the Charity Commission by the 31st January 2021.

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POWYS TEACHING LOCAL HEALTH BOARD CHARITABLE FUND

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2020

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Powys Teaching
Health Board

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Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

Trustee Arrangements

Powys Teaching Local Health Board Charitable Fund (the Charity) is registered with the Charity Commission; Powys Teaching Local Health Board (Powys THB) is designated as Corporate Trustee.

The members of Powys THB who served during the financial year to 31st March 2020 were as follows

Powys Teaching Local Health Board Board Members 2019/2020			
Chair Vivienne Harpwood			
Vice Chair Mel Davies			
Chief Executive Carol Shillabeer			
Independent Members		Officer Members	
Third Sector	Trish Buchan	Executive Medical Director	Wyn Parry
Trade Union	Susan Newport	Executive Director of Nursing	Rhiannon Jones (to 14 th July 2019) Katrina Rowlands – (Interim -from 15 July 2019 to 20 January 2020) Alison Davies (From 20th January 2020)
University	Frances Gerrard	Executive Director of Planning & Performance	Hayley Thomas
Legal	Duncan Forbes (to 7 th August 2019) Vacant (8 th August 2019 to present)	Executive Director for Public Health	Stuart Bourne
Finance	Anthony Thomas	Executive Director of Therapies and Health Sciences	Rhiannon Jones (Interim – to 14 th July 2020) Vacant (from 15 th July 2019 to 6 th January 2020) Claire Madsen (from 7 th January 2020)

Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

Powys Teaching Local Health Board Board Members 2018/2019			
Estates	Vacant (from 1 st April 2019 to 2 nd July 2019) Mark Taylor (from 3 rd July 2019)	Executive Director of Finance and IT	Eifion Williams (to 30 th June 2019) Pete Hopgood – Interim (from 1 st July 2019)
Community	Owen James	Executive Director of Workforce and Organisational Development	Julie Rowles
Local Authority	Matthew Dorrance	Director of Primary Community Care and Mental Health	Patsy Roseblade (Interim – to 14 th April 2019) Vacant (from 15 th April 2019 to 10 th June 2019) Jamie Marchant (from 11 th June 2019)
Information, Communications & Technology	Ian Phillips		
Associate Members			
Powys County Council Director of Social Services – Alison Bulman			

In order to assist the Corporate Trustee to fulfil its statutory duties under this registration, a Charitable Fund's Committee has been established with delegated powers to manage the Charity.

Charitable Funds Committee Membership

Current

- | | |
|-----------------|---|
| Owen James | - Independent Member - Chairperson |
| Tony Thomas | - Independent Member |
| Trish Buchan | - Independent Member |
| Mark Taylor | - Independent Member (from 3 rd July 2019) |
| Eifion Williams | - Interim Director of Finance & IT(to 30 th June 2019) |
| Pete Hopgood | - Interim Director of Finance & IT(from 1 st July 2019) |
| Rhianon Jones | - Executive Director of Nursing and Therapies (to 14 th July 2020) |

Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

Katrina Rowlands - Interim Executive Director of Nursing
(From 15th July 2019 to 20th January 2020)
Alison Davies - Executive Director of Nursing
(from 20th January 2020)

Registered Office

The registered office of the Charity is Bronllys Hospital, Bronllys, Brecon, Powys, LD3 0LS.

Registration Number

The Charity is registered with the Charity Commission – Registered Number 1057902.

Bankers

Barclays Bank
57 Frogmore Street
Abergavenny
Gwent
NP7 5AT

Internal Auditors

NHS Wales Shared
Services Partnership
Audit & Assurance Services
4-5 Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff
CF15 7QZ

Investment Advisors

CCLA Investment
Management Ltd
80 Cheapside
London
EC2V 6DZ

Independent Examiners

Auditor General for Wales
Wales Audit Office
24 Cathedral Road
Cardiff
CF11 9LJ

Brewin Dolphin Ltd
12 Smithfield Street
London
EC1A 9BD

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Trustee Annual Report

Foreword

The Charity was formally created on 28th May 2004 by a 'Deed of Arrangement' which replaced the Powys Health Care NHS Trust Charitable Fund, which had been in existence since 26th July 1996.

The Charity's annual report and accounts for the year ending 31st March 2020 have been prepared by the Corporate Trustee in accordance with Part VI of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2005. The Charity's report and accounts include all the separately established charitable funds for which the Local Health Board is responsible.

Administrative Details

The Charity has an umbrella registration with the Charity Commission under which funds are registered together under a single 'main' registration number. There are a total of 76 individual funds maintained within the accounting records as at the 31 March 2020, and the notes to the accounts distinguish the types of funds and disclose separately all material funds.

Charitable monies donated to the Charity are accepted, held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 1977 and the National Health Service and Community Care Act 1990.

Trustee

Powys THB is the Corporate Trustee of the Charitable Fund governed by the law applicable to Local Health Boards, principally the Trustee Act 2000 and also the law applicable to Charities, which is governed by the Charities Act 2011.

The chair and independent members of the Board are appointed by the Welsh Government and the executive directors are appointed by the Board.

The Corporate Trustee devolves responsibility for the on-going management of the charity to the Charitable Funds Committee which administers the fund on behalf of the Corporate Trustee. Details of the Corporate Trustee and its Charitable Funds Committee are disclosed on pages 2 to 4.

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Principal Charitable Fund Advisor to the Board

Under a scheme of delegated authority approved by the Corporate Trustee, the Executive Director of Finance of Powys THB has responsibility for the management of the Charity, and the Head of Financial Services is the principal officer overseeing the day-to-day financial management and accounting for the charitable fund and its specific charitable accounts during the year.

Professional Advisors

The principal professional advisors to the Corporate Trustee are detailed on page 4.

Structure Governance and Management

The Charity's unrestricted fund was established using the model declaration of trust. All funds held on trust as at the date of registration were either part of this unrestricted fund or registered as separate restricted funds under the main Charity. Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances within the existing Charity. Where funds have been received which have unique specific restrictions set by the donor, new restricted funds have been established.

The current structure of the individual funds reflects the fact that the majority of income and expenditure is focused where patients receive services. Operational managers exercise control over the funds donated to their management area. The charitable funds available for spending are allocated to service areas within Powys THB's management structure. There are, for example, specific allocations made for individual wards and for specific service areas such as Palliative Care and Brecon Cardiac Services.

Members of the Powys THB and its Charitable Funds Committee are not individual Trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

Acting for the Corporate Trustee, the Charitable Funds Committee is responsible for the overall management of the Charitable Funds. The Committee is required to:

- control, manage and monitor the use of the fund's resources for the public benefit having regard to guidance issued by the Charity Commission,

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**Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020**

- provide support, guidance and encouragement for all its income raising activities whilst managing and monitoring the receipt of all income,
- ensure that 'best practice' is followed in the conduct of all its affairs fulfilling all of its legal responsibilities,
- ensure that the approved Investment Policy incorporated within the Charitable Funds Policy approved by the Teaching Local Health Board as Corporate Trustee is adhered to and that performance is regularly reviewed whilst being aware of ethical considerations,
- keep the Corporate Trustee fully informed on the activity, performance and risks of the charity.

Powys THB is the main beneficiary of the charity and is a related party by virtue of being the charity's Corporate Trustee. By working in partnership with Powys THB, the charitable funds are used to best effect and so when deciding upon the most beneficial way to use charitable funds, the Corporate Trustee has regard to its main activities, objectives, strategies and plans. The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objectives of each fund that has been designated to respect the specific wishes of each donor.

The accounting records and the day-to-day administration of the fund is dealt with by the Finance Department located at Bronllys Hospital, Brecon, Powys, LD3 0LS.

Risk Management

The Charity operates under the same Standing Financial Instructions (SFI's) and Financial Control Procedures (FCP's) that are applied to Powys THB's main operations. Income and Expenditure is monitored for each individual fund to ensure that spending and firm financial commitments remain within available fund limits.

The committee has considered potential risks to which the charity is exposed. There are no major risks that have been identified other than those associated with the normal fluctuations in the value of investments and the level of reserves available to mitigate the impact of such losses. This has been carefully considered and there are procedures in place to review the investment policy and also to ensure that both spending and firm financial commitments remain in line with resources available.

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Objectives and Strategy

The Charitable Funds Committee is an important mechanism for ensuring the effective and appropriate use of charitable donations made to the Teaching Health Board. Powys THB formally reviewed its charity strategy during 2019/20 which was approved by the Corporate Trustee in July 2019. This strategy is for a period of one year.

The strategy is called 'Making a Difference' and aims to articulate how the Charitable Funds Committee on behalf of the Corporate Trustee can have a more strategic approach to the use of charitable donations. There are five key strategic aims, including the development of local plans and policies that offer flexibility locally, working in partnership/collaboration and a focus on outcomes and publicising success and benefit.

The Charity's main fund has NHS wide objectives as follows:

"The Trustee shall hold the Trust fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital, for any charitable purpose or purposes relating to the National Health Service, wholly or mainly for the services provided by Powys Teaching Local Health Board (hereinafter referred to as "the objects")."

This means that the fund can be used for the benefit of patients and staff who receive or help deliver the services provided by Powys THB in accordance with the Deed of Trust.

The Charity is funded by donations and/or legacies received from patients, relatives and friends, the general public and other external organisations. The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund. The trustee respects the wishes of our donors to benefit patient care and advance good health and welfare of patients and staff and ensuring that all expenditure fulfils public benefit criteria. The practice of the Charity is to provide support to the Powys THB by the following means: -

Patients' Expenditure: by purchase of small equipment, and the provision of services and facilities not normally provided by or additional to the normal NHS provision.

Staff Expenditure: by supporting staff to provide more effective services to patients, through (for example)

additional education and training opportunities;
and facilitating and promoting research.

Medical Equipment: by purchase of equipment in addition to that normally provided by the NHS.

When there are changes in the delivery of a service, or when for some other reason it becomes impractical to maintain a separate fund, the Corporate Trustee has ultimate discretion, in accordance with Section 96 of the NHS Act 1977, to apply the charitable funds. Its objective, however, is to continue to respect the donor's wishes.

Annual Review: Our Activities

During the year to 31st March 2020, the Charity continued to support a wide range of charitable and health related activities benefiting both patients and staff. In general they were used to purchase additional goods and services to support the activities of patient care and staff welfare and training.

The funds made available from charitable means were an important addition to the funding made available from the NHS. These funds were applied to a variety of initiatives, which included:

- Enhanced welfare and amenities available to patients and staff,
- Purchase of additional medical equipment,
- Enabling staff to attend courses, not normally funded by the NHS or Statutory/Mandatory Training, which updated them on the new ideas and modern techniques in their specialty.

Income

Voluntary income consists of donations and legacies from patients and their relatives and friends. Total income of £208,687 received during 2019/20 included £71,344 which related to two legacies.

Donations in 2019/20 include an amount of £12,048 received from various Leagues of Friends associated with Powys Hospitals (2019: £11,766).

The generosity of all those who made a donation or legacy is greatly appreciated. An analysis of total income is given below.

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Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

	2019/20	2018/19
	£	£
Interest and Dividends	81,295	119,559
Donations	56,048	70,041
Legacies	71,344	21,730
	<u>208,687</u>	<u>211,330</u>

Expenditure

Expenditure on charitable activities and Support Costs in 2019/20 was £453,803 (2019: £322,160).

An analysis of expenditure (excluding Fundraising costs) is shown below:

	2019/20	2018/19
	£	£
Staff Education, Welfare and Amenities	95,005	34,120
Patient Education, Welfare and Amenities	298,087	167,656
Medical Equipment	41,783	81,180
Support Costs	18,928	19,650
	<u>453,803</u>	<u>302,606</u>

Raising funds costs of £0 (2019: £19,554) have been incurred and details are included which are detailed in notes 6 & 7 of the accounts.

Gain/Loss on Investment Assets

The Charity changed its Charity Investment arrangements during the year and the sale of its previous investment with CCLA Ltd during October 2019 saw the Charity experience a realised Gain of £0.181M.

An amount of £2.804M was invested via Brewin Dolphin Ltd in February 2020 and at the 31st March 2020 the unrealised loss on Investment totalled £0.037M. Unrealised gains and losses are calculated as the difference between the market value of the investment at the year end and opening carrying value. Since the investments have not physically been sold, this change in valuation

remains an unrealised gain/loss until a sale transaction realises the value and it becomes a realised gain/loss.

Elements of Funds Held

Expenditure was undertaken from the charity's unrestricted and restricted income funds, these funds comprise two elements:

- **The General Purposes Fund**, which is constituted of funds received by the Charity with no particular preference expressed by donors. Applications can be made to this fund from any service area within Powys THB. Expenditure from this fund is targeted on projects in areas that do not have available Designated Funds to pay for them.
- **Designated Funds**, which usually contain donations where a particular part of a Hospital or Health Board activity was nominated by the donor at the time their donation was made. Whilst their nomination is non-binding on the Trustee, the designated funds reflect these nominations and are overseen by Service Managers who can make recommendations on how to spend the money within their designated area. Service Managers' recommendations are duly considered and these funds can be spent at any time with the prior approval of the Charitable Funds Committee or Locality/Directorate Managers.

Reserves Policy

The charity's reserves policy takes account of both Restricted and Unrestricted income funds. The aim of the Trustee is to maintain a minimum cash equivalent reserve of £150,000, with the balance subject to regular review by the Head of Financial Services. Where it becomes apparent that excess balances are being held, income and expenditure plans are reviewed, and if appropriate these additional balances are placed on investment following advice from our Investment Advisors. Monies will be placed on investment to maximise income held on those balances whilst there is no expenditure commitment confirmed for them. However the Trustee encourages fund managers to utilise the majority of fund balances in accordance with funds held within a given financial year for the benefit of patients and staff.

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A Review of our Finances, Achievements and Performance

The net assets of the Charitable Funds as at 31st March 2020 were £3,260,339 (2019: £3,361,455). Overall net assets decreased by £101,116 (2019: £96,070 increase).

The charity continues to rely on donations and legacies and investment income as the main sources of income. Total incoming resources decreased by £2,643 compared with the previous financial year. Legacy income increased by £49,614.

Expenditure of £453,803 has increased compared with the previous year (2019: £322,160). The total charitable expenditure on direct charitable activity, including support costs was £453,803 across a range of programmes.

Purchase of new medical equipment

The total spend on providing new equipment for Powys THB of £41,783 (2019: £81,180) represents a vital and valuable contribution to enhancing the provision of clinical care ranging from purchases of small items of rehabilitation equipment through to items for District Nursing Teams to support management of patients within their own homes.

Provision of Staff Education, Welfare and Amenities

Of the total Staff Education, Welfare and Amenities expenditure in year of £95,005 (2019: £34,120), the Charity contributed £23,092 (2019: £31,070) towards the provision of education and training for Powys THB staff undertaking further professional education and training.

Provision of Patient Education, Welfare and Amenities

A significant amount of expenditure £298,087 (2019: £167,656) has been charged under this heading in the year from small initiatives such as increased patient activities at day hospitals to the development of patient garden areas at Brecon Hospital and a dedicated palliative care suite at Bronllys Hospital.

Performance Management

The Charity has no direct employees and so relies upon Powys THB Board Members and staff through the Charitable Funds Committee or Directorate Managers to review the appropriateness of requests for equipment, training and all charitable expenditure. For equipment purchases, funded by the Charity, the applicant must

Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

advise what difference the proposal will make and what benefit it will provide. The Charity requires all Service Managers to provide an expenditure request form for approval by their Directorate Manager prior to expenditure being incurred. All expenditure incurred was reported to the Charitable Funds Committee which reviewed expenditure levels against the funds held.

Investments

The Charitable Trustee has considered potential risks to which the Charity is exposed. There are no major risks that have been identified other than those associated with the normal fluctuations in the value of investments. The Trustee believes these risks are appropriately managed. Independent investment advisors (Brewin Dolphin Limited) have been appointed, and investments are held in a diversified fund of investments, including 11% in fixed interest bonds.

The Corporate Trustee invests the funds of the Charity with Brewin Dolphin Ltd via a Portfolio arrangement. At the year-end 49%, 11%, 7% and % were invested in Equities, Fixed Income, Alternatives and Other Investments respectively with the remaining 30% held as cash assets.

The Corporate Trustee continues to consider its exposure to the fluctuations in the value of its equity based investment, and receives a quarterly investments performance report at each Charitable Funds Committee meeting.

The charity during 2018/19 undertook a re-tender of its investment manager services. This has resulted in a change of Investment Management services to Brewin Dolphin Ltd.

During the year an realised gain of £0.181M and unrealised loss of £0.037M was recognised in the accounts.

In line with the ethos of promoting patient wellbeing, the Corporate Trustee attempts to ensure that all investments are ethically and environmentally sound, and are not opposed to the "purpose" of the charity. The performance of the investments are regularly monitored and reported on a quarterly basis by our Investment Managers.

The strategy of the Corporate Trustee is that funds are spent within a timely manner after receipt. There has, however, been a significant investment of funds that have been built up over many years. The strategy aims to address this by requiring service managers supported by the Senior Locality teams/Directorate

Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

Managers to fully consult and discuss with their teams, areas of service development and provision that can utilise the balance of funds held to ensure the expenditure of monies is achieved in a timely manner from when the donation is received.

Our Future Plans

The review of achievements, performance and finances should be seen in the context of the Trustee vision to assist Powys THB to deliver health services that meet the needs of all its citizens.

The direction of the Charity will be shaped by the future provision of services and the need to redesign patient care. Powys THB is currently considering a number of proposed service direction changes as outlined within its published Integrated Medium Term Plan 2019-22. The THB has set a vision of a 'Healthy Caring Powys' with eight objectives for delivery, across the whole life course, 'Start Well – Live Well – Age Well'.

The Charity has approved a strategy called "Making a Difference". This strategy aims to outline how the Charitable Funds Committee and therefore Trustees will work with partners, donors, staff and other stakeholders to add benefit to the population of Powys receiving health care services. As such, income and expenditure plans will be the subject of continual review to ensure that future needs are prioritised accordingly.

The charity has appointed a Charity Manager to assist in the leadership, direction and management for all of the Health Board's Charity's expenditure, income generation and communication activities. The Charity Manager will take responsibility for developing long term strategic plans for expenditure and fundraising which will benefit staff, patients, families and the population of Powys as well as representing the Charity in various contexts to develop and maintain relationships with key partners and stakeholders.

A Big Please and Thank You

On behalf of the patients and staff who have benefited from improved services due to donations and legacies, the Corporate Trustee would like to thank all patients, relatives, friends and staff who have made charitable donations.

Powys THB has a clear view of how health services should be delivered in this rural area. Making this vision happen involves all Powys THB's partners, staff, patients, carers and the community and we invite you to join us to make this a reality. If you want to

Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

know more about how to help by making a donation please contact
Abe Sampson, Charity Manager at abe.sampson@wales.nhs.uk.

Professor V M Harpwood
Chair
Powys Teaching
Local Health Board

Mrs C Shillabeer
Chief Executive
Powys Teaching
Local Health Board

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**Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020**

**Statement of Trustee responsibilities in respect of the Trustee's Report
and the financial statements**

Under charity law, the Trustee is responsible for preparing the Trustee Report and the financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the excess of income over expenditure for that period.

In preparing these financial statements, generally accepted accounting practice entails that the Trustee:

- selects suitable accounting policies and then applies them consistently;
- makes judgements and estimates that are reasonable and prudent;
- states whether the recommendations of the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- states whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- prepares the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustee is required to act in accordance with the trust deed and the rules of the charity, within the framework of trust law. The Trustee is responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the Trustee to ensure that, where any statements of accounts are prepared by them under section 42(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. The Trustee has a general responsibility for taking such steps as are reasonably open to it to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The Trustee is responsible for the maintenance and integrity of the financial and other information included on the Powys Teaching Local Health Board website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The Trustee confirms that it has met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out on pages 18 to 31 attached have been compiled from and are in accordance with the financial records maintained by the Trustee.

By Order of the Trustee

Signed:(Chair)

Date:.....

Signed:(Chief Executive)

Date:.....

Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

Report of the independent examiner to the trustee of Powys Teaching Local Health Board Charitable Fund

I report on the accounts of Powys Teaching Local Health Board Charitable Fund for the year ended 31 March 2020, which are set out on pages 18 to 31.

Responsibilities and basis of report

As the charity's trustee, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act). You are satisfied that the accounts are not required to be audited by charity law and have chosen instead to have an independent examination.

I report in respect of my examination of your charity's accounts as carried out under section 150(3) of the Act; In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adrian Crompton
Auditor General for Wales
Date: XX 2020

24 Cathedral Road
Cardiff
CF11 9LJ

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Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

Powys Teaching Local Health Board Charity Statement of Financial Activities for the year ended 31 March 2020

		Unrestricted	Restricted	Endowment	Total
		funds	Income	funds	Funds
	Note	£000	£000	£000	2019/20
					£000
Incoming resources from generated funds:					
Donations and legacies	3	128	0	0	128
Charitable activities		0	0	0	0
Other trading activities		0	0	0	0
Investments	5	81		0	81
Other		0	0	0	0
Total incoming resources		209	0	0	209
Expenditure on:					
Raising Funds	6	0	0	0	0
Charitable activities	7	454	0	0	454
Other		0	0	0	0
Total expenditure		454	0	0	454
Net gains / (losses) on investments	13	144	0	0	144
Net income / (expenditure)		(101)	0	0	(101)
Transfer between funds	18	0	0	0	0
Net movement in funds		(101)	0	0	(101)
Reconciliation of Funds					
Total Funds brought forward	19	3,359	2	0	3,361
Total Funds carried forward		3,258	2	0	3,260

Powys Teaching Local Health Board Charity Statement of Financial Activities for the year ended 31 March 2019

		Unrestricted	Restricted	Endowment	Total
		funds	Income	funds	Funds
	Note	£000	£000	£000	2018/19
					£000
Incoming resources from generated funds:					
Donations and legacies	3	91	0	0	91
Charitable activities		0	0	0	0
Other trading activities		0	0	0	0
Investments	5	120		0	120
Other		0	0	0	0
Total incoming resources		211	0	0	211
Expenditure on:					
Raising Funds	6	20	0	0	20
Charitable activities	7	302	0	0	302
Other		0	0	0	0
Total expenditure		322	0	0	322
Net gains / (losses) on investments	13	207	0	0	207
Net income / (expenditure)		96	0	0	96
Transfer between funds	18	0	0	0	0
Net movement in funds		96	0	0	96
Reconciliation of Funds					
Total Funds brought forward	19	3,263	2	0	3,265
Total Funds carried forward		3,359	2	0	3,361

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Powys Teaching Local Health Board Charitable Fund

Annual Report and Accounts for the Year Ended 31st March 2020

Powys Teaching Local Health Board Charity Balance Sheet as at 31 March 2020

		Unrestricted	Restricted	Income	Endowment	Total	Total
	Note	funds	funds	funds	funds	31 March	31 March
		£000	£000	£000	£000	2020	2019
		£000	£000	£000	£000	£000	£000
Fixed assets:							
Investments	13	2,765	2	0	2,767	3,011	
Total fixed assets		2,765	2	0	2,767	3,011	
Current assets:							
Debtors	14	3	0	0	3	2	
Cash and cash equivalents	15	591	0	0	591	389	
Total current assets		594	0	0	594	391	
Liabilities:							
Creditors: Amounts falling due within one year	16	101	0	0	101	41	
Net current assets / (liabilities)		493	0	0	493	350	
Total assets less current liabilities		3,258	2	0	3,260	3,361	
Creditors: Amounts falling due after more than one year	16	0	0	0	0	0	
Total net assets / (liabilities)		3,258	2	0	3,260	3,361	
The funds of the charity:							
Endowment Funds	19				0	0	
Restricted income funds	19		2		2	2	
Unrestricted income funds	19	3,258			3,258	3,359	
Total funds		3,258	2	0	3,260	3,361	

The notes on pages 20 to 30 form part of these accounts

Signed :

Name :(Chair of Trustees)

Date :

Patterson, Liz
11/20/2020 12:29:55

**Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020**

**Powys Teaching Local Health Board Charity Statement of Cash Flows
for the year ending 31 March 2020**

	Note	Total Funds 2019-20 £000	Total Funds 2018-19 £000
Cash flows from operating activities:			
Net cash provided by (used in) operating activities	17	(267)	(257)
Cash flows from investing activities:			
Dividend, interest and rents from investments	5	81	120
Proceeds from the sale of investments	13	3,192	0
Purchase of investments	13	(2,804)	0
Net cash provided by (used in) investing activities		469	120
Change in cash and cash equivalents in the reporting period		202	(137)
Cash and cash equivalents at the beginning of the reporting period	15	389	526
Cash and cash equivalents at the end of the reporting period	15	591	389

Patterson, Liz
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Powys Teaching Local Health Board Charitable Fund

Annual Report and Accounts for the Year Ended 31st March 2020

Note on the accounts

1 Accounting Policies

(a) Basis of preparation

The financial statements have been prepared under the historic cost convention, with the exception of investments which are included at fair value.

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

In future years, the key risks to the Charity are a fall in income from donations or investment income but the trustees have arrangements in place to mitigate those risks (see the risk management and reserves sections of the annual report for more information).

The Charity meet the definition of public benefit entity under FRS 102.

(b) Funds structure

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as:

- A restricted fund or
- An endowment fund.

Restricted funds are those where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. The Charity's restricted funds tend to result from donations or legacies for specified purposes.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent. These funds are sub analysed between those where the Trustees have the discretion to spend the capital (expendable endowment) and those where there is no discretion to expend the capital (permanent endowment).

The charity has no permanent endowment funds.

Those funds which are neither endowment nor restricted income funds, are unrestricted income funds which are sub analysed between designated (earmarked) funds where the Trustees have set aside amounts to be used for specific purposes or which reflect the non-binding wishes of donors and unrestricted funds which are at the Trustees' discretion, including the general fund which represents the charity's reserves. The major funds held in each of these categories are disclosed in note 19.

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Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

(c) Incoming resources

Income consists of donations, legacies, income from charitable activities and investment income.

Donations are accounted for when received by the charity. All other income is recognised once the charity has entitlement to the resources, it is probable (more likely than not) that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

Where there are terms or conditions attached to incoming resources, particularly grants, then these terms or conditions must be met before the income is recognised as the entitlement condition will not be satisfied until that point. Where terms or conditions have not been met or uncertainty exists as to whether they can be met then the relevant income is not recognised in the year but deferred and shown on the balance sheet as deferred income.

(d) Incoming resources from legacies

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is probable.

Receipt is probable when:

- Confirmation has been received from the representatives of the estate(s) that probate has been granted
- The executors have established that there are sufficient assets in the estate to pay the legacy and
- All conditions attached to the legacy have been fulfilled or are within the charity's control.

If there is uncertainty as to the amount of the legacy and it cannot be reliably estimated then the legacy is shown as a contingent asset until all of the conditions for income recognition are met.

(e) Incoming resources from endowment funds

There are no endowment funds within the Charity.

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Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

(f) Resources expended and irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- There is a present legal or constructive obligation resulting from a past event
- It is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- The amount of the obligation can be measured or estimated reliably.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

(g) Recognition of expenditure and associated liabilities as a result of grants

Grants payable are payments made to linked, related party or third party NHS bodies and non NHS bodies, in furtherance of the charitable objectives of the funds held on trust, primarily relief of those who are sick.

Grant payments are recognised as expenditure when the conditions for their payment have been met or where there is a constructive obligation to make a payment.

A constructive obligation arises when:

- We have communicated our intention to award a grant to a recipient who then has a reasonable expectation that they will receive a grant
- We have made a public announcement about a commitment which is specific enough for the recipient to have a reasonable expectation that they will receive a grant
- There is an established pattern of practice which indicates to the recipient that we will honour our commitment.

The Trustees have control over the amount and timing of grant payments and consequently where approval has been given by the trustees and any of the above criteria have been met then a liability is recognised. Grants are not usually awarded with conditions attached. However, when they are then those conditions have to be met before the liability is recognised.

Where an intention has not been communicated, then no expenditure is recognised but an appropriate designation is made in the appropriate fund. If a grant has been offered but there is uncertainty as to whether it will be accepted or whether conditions will be met then no liability is recognised.

(h) Allocation of support costs

Support costs are those costs which do not relate directly to a single activity. These include staff costs, costs of administration, internal and external audit costs. Support costs have been apportioned between charitable activities on an appropriate basis. The analysis of support costs and the bases of apportionment applied are shown in note 10.

(i) Fundraising costs

There has been £0K fundraising costs incurred by the Charity during 2019/20 (2018/19 £20K). This relates to investment management costs.

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Powys Teaching Local Health Board Charitable Fund

Annual Report and Accounts for the Year Ended 31st March 2020

(j) Charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs. The total costs of each category of charitable expenditure include an apportionment of support costs as shown in note 7.

(k) Debtors

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount.

(l) Fixed Asset Investments

Investments are a form of basic financial instrument. Fixed Asset investments are initially recognised at their transaction value and are subsequently measured at their fair value (market value) at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposal throughout the year. Quoted stocks and shares are included in the Balance Sheet at the current mid price market value quoted by the investment analyst, excluding dividend. The SORP recommends that the bid price market price be used in valuing stocks and shares, although the difference between the bid and mid market price is not material. Other investments are included at the trustees' best estimate of market value.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to the wider economic conditions, the attitude of investors to investment risk and changes in sentiment concerning equities and within particular sectors or sub sectors. Further information on the charity's investments can be found in note 13.

(m) Cash and cash equivalents

Cash at bank and in hand is held to meet the day to day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments, usually in no notice interest bearing savings accounts.

(n) Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the charity expects to have to pay to settle the debt.

Amounts which are owed in more than a year are shown as long term creditors.

(o) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening carrying value. Unrealised gains and losses are calculated as the difference between the market value at the year end and opening carrying value.

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Powys Teaching Local Health Board Charitable Fund

Annual Report and Accounts for the Year Ended 31st March 2020

2. Related party transactions

During the year none of the trustees or members of the key management staff or parties related to them has undertaken any material transactions with the Powys Teaching Local Health Board Charitable Funds.

Board Members (and other senior staff) take decisions both on Charity and Exchequer matters but endeavour to keep the interests of each discrete and do not seek to benefit personally from such decisions. Declarations of personal interest have been made in both capacities and are available to be inspected by the public.

The Charitable Trust Fund has made payments to Powys Teaching Health Board of £0.261M. As at 31 March 2020 the total owed to the Health Board was £0.087M (2019: £0.000M), and owed by the Health Board was £0.000M (2019:£0.000M).

3. Income from donations and legacies

	Unrestricted	Restricted		Total	Total
	funds	Income	Endowment	2019-20	2018-19
	£000	funds	funds	£000	£000
	£000	£000	£000	£000	£000
Donations	56	0	0	56	67
Legacies	72	0	0	72	24
Grants	0	0	0	0	0
	128	0	0	128	91

4. Role of volunteers

Like all charities, the THB Charity is reliant on a team of volunteers for our smooth running. Our volunteers perform the following role:

- Fund advisors – there are about 13 THB staff who manage how the charity's designated funds should be spent. These funds are designated (or earmarked) by the trustees to be spent for a particular purpose or in a particular ward or department. Each fund advisor has delegated powers to spend the designated funds that they manage in accordance with the trustees wishes subject to the approval of their Locality General Manager or the Charitable Funds Committee. The trustees determine through it Strategy the key aims that expenditure should be utilised for. Fund advisors who spend more than £10,000 are required to seek approval from the Charitable Funds Committee setting out what they intend to spend the money on and the difference it will make to the patients and staff of the THB services.

In accordance with the SORP, due to the absence of any reliable measurement basis, the contribution of these volunteers is not recognised in the accounts.

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Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

5. Gross investment income

	Unrestricted funds £000	Restricted Income funds £000	Total 2019-20 £000	Total 2018-20 £000
Fixed asset equity and similar investments	81	0	81	120
Short term investments, deposits and cash on deposit	0	0	0	0
	81	0	81	120

6. Analysis of expenditure on raising funds

	Unrestricted funds £000	Restricted Income funds £000	Total 2019-20 £000	Total 2018-20 £000
Fundraising office	0	0	0	0
Fundraising events	0	0	0	0
Investment management	0	0	0	20
Support costs	0	0	0	0
	0	0	0	20

7. Analysis of charitable activity

	Grant funded activity £000	Support costs £000	Total 2019-20 £000	Total 2018-20 £000
Medical research	0	0	0	0
Purchase of new equipment	42	1	43	82
Building and refurbishment	0	0	0	0
Staff education and welfare	95	5	100	40
Patient education and welfare	298	13	311	180
	435	19	454	302

8. Analysis of grants

The charity does not make grants to individuals. All grants are made to the Health Board to provide for the care of NHS patients in furtherance of our charitable aims. The total cost of making grants, including support costs, is disclosed on the face of the Statement of Financial Activities and the actual funds spent on each category of charitable activity, is disclosed in note 7.

The trustees operate a scheme of delegation for the majority of the charitable funds, under which fund advisors manage the day to day disbursements on their projects in accordance with the directions set out by the trustees in charity standing orders and financial instructions. Funds managed under the scheme of delegation represent ongoing activities and it is not possible to segment these activities into discrete individual grant awards.

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Powys Teaching Local Health Board Charitable Fund

Annual Report and Accounts for the Year Ended 31st March 2020

9. Movements in funding commitments

	Current liabilities £000	Restricted Non-current liabilities £000	Total 31 March 2020 £000	Total 31 March 2019 £000
Opening balance at 1 April (see note 16)	41		41	85
Movement in liabilities	60		60	(44)
Closing balance at 31 March (see note 16)	101	0	101	41

As described in notes 7 and 8, the charity awards a number of grants in the year. Many grants are awarded and paid out in the same financial year.

10. Allocation of support costs

Support and overhead costs are allocated between fundraising activities and charitable activities. Governance costs are those support costs which relate to the strategic and day to day management of a charity.

	Raising funds £000	Charitable activities £000	Total 2019-20 £000	Total 2018-19 £000	Basis
Governance					
External audit	0	2	2	2	Charged to Central Fund
Finance and administrative	0	4	4	4	Charged to Central Fund
Other professional fees					
Total governance	0	6	6	6	
Finance and administrative	0	13	13	33	Charged to Central Fund
Other professional fees	0	0	0	0	Charged to Central Fund
Other costs	0	0	0	0	Charged to Central Fund
	0	19	19	39	
	Unrestricted funds £000	Restricted Income funds £000	Endowment funds £000	Total Funds 2019-20 £000	Total Funds 2018-19 £000
Raising funds	0	0	0	0	20
Charitable activities	19	0	0	19	19
	19	0	0	19	39

11. Trustees' remuneration, benefits and expenses

The charity does not make any payments for remuneration nor to reimburse expenses to the charity trustees for their work undertaken as trustee.

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Powys Teaching Local Health Board Charitable Fund

Annual Report and Accounts for the Year Ended 31st March 2020

12. Auditors remuneration

The External auditors remuneration of £1,650.00 (2018-19: £1,650.00) related solely to the Audit of the Statutory Annual Report and Accounts.

The Internal Auditors remuneration of £0 (2018-19: £0) seeks to provide the Health Board with assurance that operational procedures are compliant with the Health Board's Charitable Funds Policy and Guidance, along with its underlying Standing Financial Instructions, and wider NHS Charities guidance. A full review was undertaken during November 2015 and the report received 'yellow' assurance which indicates :
"The Board can take reasonable assurance that arrangements to secure governance, risk management and internal control, within those areas under review, are suitably designed and applied effectively. Some matters require management attention in control design or compliance with low to moderate impact on residual risk exposure until resolved"

13. Fixed asset investments

Movement in fixed assets investments

	Total 2019-20 £000	Total 2018-19 £000
Market value brought forward	3,011	2,804
Add: additions to investments at cost	2,804	
Less disposals at carrying value	(3,192)	
Add net gain / (loss) on revaluation	144	207
Market value as at 31st March	2,767	3,011

Fixed Asset by Type

	Total 2019-20 £000	Total 2018-19 £000
COIF Charities Investment Fund Investment Fund	0	2,848
COIF Charities Fixed Interest Fund	0	163
Brewin Dolphin Ltd Portfolio	2,767	0
	2,767	3,011

All investments are carried at their fair value.

The Charitable Trustee has considered potential risks to which the Charity is exposed. There are no major risks that have been identified other than those associated with the normal fluctuations in the value of investments. The Trustee believes these risks are appropriately managed. Independent investment advisors (Brewin Dolphin Ltd) have been appointed, and investments are held in a diversified fund of investments, including 11% in fixed interest mainly government stock

The Corporate Trustee invests the funds of the Charity with Brewin Dolphin Ltd via a Portfolio arrangement. At the year-end 49%, 11%, 7% and % were invested in Equities, Fixed Income, Alternatives and Other Investments respectively with the remaining 30% held as cash assets.

The Corporate Trustee continues to consider its exposure to the fluctuations in the value of its equity based investment, and receives a quarterly investments performance report at each Charitable Funds Committee meeting.

The charity during 2018/19 undertook a re-tender of its investment manager services. This has resulted in a change of Investment Management services to Brewin Dolphin Ltd with the investment with CCLA Ltd being sold during October 2019 and a new portfolio investment with Brewin Dolphin Ltd in February 2020.

During the year an realised gain of £0.181M unrealised loss of £0.037M was recognised in the accounts.

In line with the ethos of promoting patient wellbeing, the Corporate Trustee attempts to ensure that all investments are ethically and environmentally sound, and are not opposed to the "purpose" of the charity. The performance of the investments are regularly monitored and reported on a quarterly basis by our investment managers.

Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

14. Analysis of current debtors

Debtors under 1 year	Total 31 March 2020 £000	Total 31 March 2019 £000
Accrued income	0	0
Other debtors	3	2
	<u>3</u>	<u>2</u>

15. Analysis of cash and cash equivalents

	Total 31 March 2020 £000	Total 31 March 2019 £000
Cash in hand	591	389
Notice deposits (less than 3 months)	0	0
	<u>591</u>	<u>389</u>

No cash or cash equivalents or current asset investments were held in non-cash investments or outside of the UK.

16. Analysis of liabilities

	Total 31 March 2020 £000	Total 31 March 2019 £000
Creditors under 1 year		
Trade creditors	101	41
Other creditors	0	0
Accruals	0	0
	<u>101</u>	<u>41</u>
Creditors over 1 year		
Trade creditors	0	0
Other creditors	0	0
Accruals	0	0
	<u>0</u>	<u>0</u>
Total creditors	<u>101</u>	<u>41</u>

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Powys Teaching Local Health Board Charitable Fund
Annual Report and Accounts for the Year Ended 31st March 2020

17. Reconciliation of net income / expenditure to net cash flow from operating activities

	Total 2019-20 £000	Total 2018-19 £000
Net income / (expenditure) (per Statement of Financial Activities)	(101)	96
Adjustment for:		
Depreciation charges	0	0
(Gains) / losses on investments	(144)	(207)
Dividends, interest and rents from investments	(81)	(120)
Loss / (profit) on the sale of fixed assets	0	0
(Increase) / decrease in stocks		
(Increase) / decrease in debtors	(1)	18
Increase / (decrease) in creditors	60	(44)
Net cash provided by (used in) operating activities	<u>(267)</u>	<u>(257)</u>

18. Transfer between funds

There has been no transfer between funds during the year

19. Analysis of funds

a. Analysis of endowment fund movements

	Balance 1 April 2019 £000	Income £000	Expenditure £000	Transfers £000	Gains and losses £000	Balance 31 March 2020 £000
Endowment Funds	0	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

There are no endowment funds in operation within the Charity

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Powys Teaching Local Health Board Charitable Fund

Annual Report and Accounts for the Year Ended 31st March 2020

b. Analysis of restricted fund movements

	Balance 1 April 2019 £000	Income £000	Expenditure £000	Transfers £000	Gains and losses £000	Balance 31 March 2020 £000
Restricted Funds	2	0	0	0	0	2
	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>

The objects of the restricted funds are as follows:

There is a small capital in perpetuity donation which specifies that the capital amount is to be invested and any income from this is to be utilised by the Charity. The original donation amount cannot be discharged and must remain as an investment.

c. Analysis of unrestricted and material designated fund movements

	Balance 1 April 2019 £000	Income £000	Expenditure £000	Transfers £000	Gains and losses £000	Balance 31 March 2020 £000
Unrestricted Funds	3,359	209	(454)	0	144	3,258
	<u>3,359</u>	<u>209</u>	<u>(454)</u>	<u>0</u>	<u>144</u>	<u>3,258</u>

The objects of the unrestricted funds are as follows:

The unrestricted Funds usually contain donations where a particular part of a Hospital or Health Board activity was nominated by the donor at the time their donation was made. Whilst their nomination is non-binding on the Trustee, the designated funds reflect these nominations and are overseen by Service managers who can make recommendations on how to spend the money within their designated area. Service Managers' recommendations are duly considered and these funds can be spent at any time with the prior approval of the Charitable Funds Committee or Locality/Directorate Managers.

The AMI Legacy and Hazels Legacy funds relate to a legacy left to the Charity to Hazel's Clinic, Llandrindod Wells and to Bronllys Hospital, relating to mental health services. The Mental Health Directorate has a strategy in place to utilise these funds which is actively monitored by the charitable funds committee.

The Mid and South Powys Community & Palliative Services fund relates to a legacy left with the specific request that the fund is to be used for the health provision to the population within the vicinity of mid and south Powys including Builth and Bronllys with an emphasis that it is to be used in the area of palliative medicine and community services. A strategy for this legacy is currently being implemented and will be monitored by the Charitable Funds Committee.

Patterson, Liz
11/20/2020 12:29:55



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6 November 2020

Dear Carol

Charitable Funds Accounts - 2019/20 independent examination

We have now completed our examination of the Annual Report and Accounts and, subject to consideration by the Health Board's Audit and Charitable Funds Committees will be asking the Auditor General for Wales to sign the Independent Examiner's Report without any additional comments or actions required.

I believe the following steps now need to be taken:

1. Board / Trustee certification

The annual report and accounts now need formal committee review, Board approval and signatures.

2. Certification by the Auditor General for Wales

To be provided after completion of the first step, but before the January submission deadline.

Yours sincerely

Barrie Morris (Director)
 For and on behalf of Grant Thornton UK LLP

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 11/20/2020 12:29:55