

Charitable Funds

Wed 01 March 2023, 14:00 - 16:00

Teams

Agenda

14:00 - 14:00 1. PRELIMINARY MATTERS

0 min

 CF Committee Agenda 010323.pdf (2 pages)

1.1. Welcome and apologies

1.2. Declarations of interest

1.3. Minutes from the previous meetings held on 7 December 2022 and 16 January 2023

 CF_Item_1.3a_Charitable Funds Unconfirmed Minutes_07Dec22.pdf (11 pages)

 CF_Item_1.3b_Charitable Funds Unconfirmed Minutes_16Jan23 Annual Accounts.pdf (2 pages)

1.4. Charitable Funds Action Log

 CF_Item_1.4_Action Log March.pdf (2 pages)

14:00 - 14:00 2. ITEMS FOR APPROVAL/RATIFICATION/DECISION

0 min

2.1. Bids for approval

 CF_Item_2.1_Bids for Approval.pdf (8 pages)

2.2. COVID response fund applications (for ratification)

 CF_Item_2.2_Applications to COVID response fund.pdf (9 pages)

2.3. Expenditure approved under delegated authority since the last meeting (for ratification)

 CF_Item_2.3_Ratification of expenditure approved by those with relevant delegations Nov 22 to Jan 23.pdf (4 pages)

2.4. Proposed Charity operational budget 2023

 CF_Item_2.4_Proposed Charity Operational Budget 2023.pdf (6 pages)

14:00 - 14:00 3. ITEMS FOR DISCUSSION

0 min

3.1. PAVO small grant scheme review

 CF_Item_3.1_PAVO Small Grant Scheme.pdf (5 pages)

 CF_Item_3.1a_Small Health Grants Report February 2023.pdf (16 pages)

3.2. Charity activity report

 CF_Item_3.2_Charity Activity Report.pdf (15 pages)

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 CF_Item_3.2a_PTHB Charity - Logo Presentation-V1.pdf (14 pages)

3.3. Charitable funds financial summary report

 CF_Item_3.3_Financial Summary Report as at 310123.pdf (11 pages)

3.4. Charitable funds internal audit report

 CF_Item_3.4_PTHB 2223-08 Charitable Funds Final Internal Audit Report.pdf (17 pages)

14:00 - 14:00 4. ITEMS FOR INFORMATION/ASSURANCE 0 min

4.1. Project evaluations (for information)

 CF_Item_4.1a_Digital Project coordinator evaluation.pdf (8 pages)

 CF_Item_4.1b_Evaluation form for charitable funds for wellbeing hubs.pdf (6 pages)

4.2. Investment manager report (for assurance)

 CF_Item_4.2_Investment Manager Report.pdf (27 pages)

14:00 - 14:00 5. OTHER MATTERS 0 min

5.1. Any other urgent business

5.2. Date of next meeting:

5 June 2023 at 10am via Microsoft Teams

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**POWYS TEACHING HEALTH BOARD
CHARITABLE FUNDS COMMITTEE
WEDNESDAY 01 MARCH 2023
2.00PM - 4.00PM
VIRTUAL MEETING**



**GIG
CYMRU
NHS
WALES**

Bwrdd Iechyd
Addysgu Powys
Powys Teaching
Health Board

AGENDA

Item	Title	Timing	Presenter
1	PRELIMINARY MATTERS -		
1.1	Welcome and apologies	N/A	Chair
1.2	Declarations of interest	N/A	All
1.3	Minutes from the previous meetings held on 1 st December 2022 and 16 th March 2023		Chair
1.4	Action log from previous meetings		Chair / Charity Manager
2	ITEMS FOR APPROVAL/RATIFICATION/DECISION -		
2.1	Bids for approval - Hay and Talgarth district nurse team bladder scanner request		Charity Manager
2.2	COVID response fund applications - Approved applications (for ratification)		Charity Manager
2.3	Expenditure approved under delegated authority since the last meeting (for ratification)		Head of Financial Services
2.4	Proposed Charity team operational budget 2023/24		Charity Manager
3	ITEMS FOR DISCUSSION -		
3.1	PAVO small grant scheme review		Charity Manager
3.2	Charity activity report		Charity Manager

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	a) Latest brand concept revisions		
3.3	Charitable funds financial summary report		Head of Financial Services
3.4	Charitable Funds internal audit report		Head of Financial Services
4	ITEMS FOR INFORMATION/ASSURANCE –		
4.1	Project evaluations (for information) - Digital project coordinator role - Staff wellbeing hub resources		Charity Manager
4.2	Investment manager report (for assurance)		Investment Managers (Brewin Dolphin)
5	OTHER MATTERS –		
5.1	Any other urgent business	Oral	Chair
5.2	Date of the next meeting: • 5 th June 2023, 10am		

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**MINUTES OF THE CHARITABLE FUNDS COMMITTEE MEETING
HELD ON WEDNESDAY 07 DECEMBER 2022
VIA MICROSOFT TEAMS**

Present:

Carl Cooper	Chair (Committee Chair)
Rhobert Lewis	Independent Member (Committee Vice Chair)
Pete Hopgood	Director of Finance and IT
Cathie Poynton	Independent Member
Claire Madsen	Director of Therapies and Health Science
James Quance	Interim Board Secretary

In Attendance:

Abe Sampson	Charity Manager
Sarah Pritchard	Head of Financial Services
Shania Jones	Charity Administrative Support Officer
Gareth Lacey	Audit Manager (Audit Wales)

Apologies

Carol Shillabeer	Chief Executive Officer
Paula Walters	Associate Director of Corporate Business
Bethan Hopkins	Audit Wales
Alice Rushby	Audit Wales

CF/22/37	WELCOME & APOLOGIES FOR ABSENCE The Chair welcomed members to the Committee. Apologies for absence were noted as recorded above.
CF/22/38	DECLARATIONS OF INTEREST The Chair INVITED any declarations of interest in relation to items on the agenda. No interests were declared.
CF/22/39	MINUTES OF PREVIOUS MEETING HELD ON 23 SEPTEMBER 2022 The minutes of the meeting held on 23 SEPTEMBER 2022 were RECEIVED and AGREED as being a true and accurate record.

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CF/22/40	<p>MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING</p> <p>There were no matters arising from the minutes of the last meeting held on 23 SEPTEMBER 2022.</p>
CF/22/41	<p>ACTION LOG</p> <p>The Committee received the action log, and the following updates were provided.</p> <p>CF/22/28 – Following a discussion with the Newtown LoF, the issue with the memorial benches has now been resolved (COMPLETED).</p> <p>CF/22/29 – The discussed amends to the strategy have been made. (COMPLETED).</p> <p>CF/22/30 – Charity/Finance meeting held to discuss on 24th October, future charitable funds requests will be reviewed against legacy/restricted funds with the appropriate funding code included on proposals prior to approval and procurement (COMPLETED).</p> <p>CF/21/86 – This item (new ethical investment strategy/policy) will be discussed at a future Board Development session with Investment Managers, Brewin Dolphin, in attendance once it can be arranged.</p> <p><i>The Committee discussed CF/21/86 action. It was noted that ethical investment is an important discussion to have, but it can be a very complex matter. Therefore, the Committee needs to give this the right amount of focus but being careful not to become preoccupied which will draw attention from other important matters.</i></p> <p style="text-align: right;"><i>Claire Madsen joined the meeting.</i></p>

ITEMS FOR APPROVAL, RATIFICATION OR DECISION

CF/22/42	<p>GENERAL BIDS FOR APPROVAL</p> <p>The Charity Manager presented three proposals to the Charitable Funds Committee for approval. These proposals were all to the Powys General Purposes Fund.</p> <ul style="list-style-type: none"> • National GIG/NHS Eisteddfod 2023 – This proposal supported the costs for the Health Board’s Welsh Language and Equalities Team to participate in the upcoming NHS Wales Eisteddfod. This proposal was
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seeking funding for £100 to cover costs to help support the event setup.

- **Photosymbols Software License** – The Welsh Language and Equalities team placed a proposal for photo library software licenses to help support the development of more accessible Easy Read materials creation within the Health Board. The software license will provide access to a photobank of images that are created with additional accessibility needs taken into consideration. The total cost of 10 software licenses for a period of two years is £1,440. This will allow the licenses to be integrated across multiple service areas along with Easy Read materials training (a previously funded accessibility project) with sufficient time to evaluate its merits.
- **RIC Hub Innovation Grant** – This proposal was a request of between £105,000-£150,000 over a three-year period. This proposal was previously discussed by the Charitable Funds Committee for discussion and review in September 2022. This application has been developed to address the comments previously noted and has since been supported by the Executive Committee in November 2022.
The proposal outlined a funding request for the establishment of a new grant scheme to support innovative health and wellbeing projects across the Health Board and regional partnership, with responsibility for the allocation of the fund delegated to the RIC Hub (with input and oversight by the Executive Committee and the Charitable Funds Committee). The RIC Hub is seeking £35k-£50k per year for an initial period of three years, with regular reporting and evaluation during this period. This will allow time for the fund to establish and provide sufficient opportunity to evaluate the efficacy of the fund. The scheme will look to support individual health and care innovation / improvement / research projects, which seek to implement sustainable system improvements. Funding will be allocated to individual projects, subject to successful application. All applications for funding would be required to be presented to Executive Committee in advance of the RII Panel, and the Charity Manager would also be consulted in advance, to ensure that projects are

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	<p>eligible to be funded from Charitable Funds. Decisions made by the RII panel to grant charitable funds to support innovation would then be ratified by the Charitable Funds Committee.</p> <p><i>It is important that with any application e.g. RIC Hub proposal, it is considered to be going 'over and above' what can be provided by the Health Board itself. In a previous meeting, the Committee was given this reassurance for the RIC Hub proposal.</i></p> <p><i>A significant amount money is invested through the Powys Social Value Forum for innovation projects. It is important that the Charity considers this other route of funding and find ways to work alongside the social value forum.</i></p> <p><i>Why were two applications of small funding amounts brought to committee? Could these applications have been funded through delegated authority?</i></p> <p>The Charity Manager explained that due to these projects seeking funding from the Powys Wide general purposes fund, they required approval from the Committee as there is no delegated authority for that particular fund.</p> <p>The Committee DISCUSSED and APPROVED the three proposals.</p>
CF/22/43	<p>EXPENDITURE APPROVED UNDER DELEGATED AUTHORITY SINCE THE LAST MEETING (FOR RATIFICATION)</p> <p>The Head of Financial Services provided a summary of the projects approved under delegated authority during the period of September 2022 – October 2022. A number of requests from various local funds with a combined value of £7,064. Local fund managers can approve individual requests of up to £5,000.</p> <p>The only key item to note is the production of Advanced Care Planning leaflets and training material for staff, volunteers and third sector partners to help support patient end of life wishes (£5,000).</p> <p>The Committee DISCUSSED and RATIFIED the expenditure.</p>
CF/22/44	<p>TERMS OF REFERENCE AND CHARITABLE FUNDS FCP 007 POLICY</p>

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The Charity Manager presented the Charitable Funds Committee's Terms of Reference and FCP 007 Policy for review and approval. Both documents have been updated following the recently completed internal audit and are flagged here for review and approval by the Committee.

The Terms of Reference document is the governing document for the Charitable Funds Committee and outlines the key criteria for Charitable Funds processes, quoracy of the Committee, and its scope.

The Charitable Funds Financial Policy is a document which outlines the financial policies and procedures of the Committee to support PTHB staff with understanding Charitable Funds. Staff also have access to more accessible abridged documents for specific topics, such as funding guidelines, donations and gifts guides. The FCP document is a more comprehensive overview of Charitable Funds.

Would it be possible to address the wording to ensure there is more understanding regarding the 'over and above' approach? Would it be possible to give examples of what would be funded? The hope would be to provide more understanding and information to staff who are submitting applications to Charitable Funds.

The Charity Manager agreed and explained that this is being addressed as the Charity continues to grow and develop. There have been guidelines and information documents created which accompanies the application to help outline suitable applications and projects which would be supported by the Charitable Funds Committee.

In regard to examples, there are a few which would help to articulate 'over and above', however, the issue the team have previously faced is that it can cause less clarity as the organisation can undergo a large number of changes in a short space of time. For example, during COVID-19 non-essential services areas then became part of the Health Board core practice. There is, however, the potential to do more to provide better clarity on the matter within the additional guidance provided by the Charity team.

ACTION: The Charity Manager and Charity Administrative Support Officer will develop a series of case studies to support the application development and approval process.

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	<p><i>Would it be possible in future to show the changes and updates to the Charitable funds governance papers when submitting? This will make it more clear to the Committee what changes/adaptions have been made.</i></p> <p>ACTION: The Charity Manager agreed that any changes made to Charitable Funds Governance Papers would be highlighted when they are being submitted to the Committee.</p> <p>The Committee DISCUSSED and APPROVED the Charitable Funds Committee Terms of Reference and Charitable Funds FCP 007 Policy.</p> <p style="text-align: right;"><i>Claire Madsen left the meeting.</i></p>
CF/22/45	<p>CHARITY ANNUAL WORKPLAN (2023)</p> <p>The Charity Manager presented the Charity annual workplan to the Committee. This workplan was created to accompany the Charity Strategy for 2022-2025.</p> <p>The workplan lists the key performance indicators (KPIs) required for the Charity team to achieve the deliverables of the Charity strategy and sit alongside the strategy. It has been developed based on progress and evaluation of previous Charity annual workplans.</p> <p>The workplan will act as the foundational framework for the Charity team’s operations across the next 12 months and help evaluate the success of the Charity against the first year of its new strategy.</p> <p>The Committee DISCUSSED and APPROVED the Charity annual work plan (2023).</p> <p style="text-align: right;"><i>Cathie Poynton joined the meeting.</i></p>
ITEMS FOR DISCUSSION	
CF/22/46	<p>ANNUAL ACCOUNTS AUDIT PLAN</p> <p>The Audit Manager from Audit Wales presented the proposed Audit Plan for the Charity for the financial year ending 31 March 2022, which includes details on the auditing team, the timeframe (December 2022-January 2023), and cost estimates (£14,963).</p> <p><i>Is there an internal audit being conducted? When is the deadline?</i></p>

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	<p>The Charity Manager explained that the internal audit has taken place and the initial feedback has been received. The full report will be drafted within the next couple of months and work is being undertaken to prepare for the management responses needed.</p> <p>The Head of Financial Services further explained that there has been a reasonable assurance from the audit committee and there a small number of recommendations were given to be implemented. It was a very positive report.</p> <p><i>It was stated that the fee for 2021 was higher than anticipated, can reassurance be given that the fee for this year will be as estimated?</i></p> <p>The Audit Manager from Audit Wales explained to Committee that if there were no significant or extraordinary issues that arise from the audit process, the fee would be in line with the estimate provided. If there are any changes to the fee, the Director of Finance and IT and the Chair of the Committee will be informed.</p> <p>The Head of Financial Services gave further assurance and explained that Powys Teaching Health Board Charitable Funds' fee for external audit is lower than the comparative costs for other Health Board Charities.</p> <p>The Director of Finance and IT explained the estimated fee for the current year is very likely to be accurate. In the previous year, there were outside factors which factored into the higher than estimated fee e.g. the transition from previous audit body to Audit Wales.</p> <p>The Committee DISCUSSED and NOTED the annual account audit plan.</p>
CF/22/47	<p>ANNUAL ACCOUNTS DRAFT FOR REVIEW</p> <p>The Head of Financial Services and Charity Manager presented the draft of the Charitable Funds Annual Accounts and Report for 2021-22 which will be shared with the auditors, to the Committee. The report highlighted key summaries for the activity of the Charity during the previous financial year.</p> <p>Once the audit has been completed, the Accounts will be finalised, and the Charitable Funds Committee will need to approve that final document at a future meeting before the Accounts then proceed to the Board for final approval.</p>

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	<p><i>For clarification the audit's opinion on page 24 – 25, is that in draft form?</i></p> <p>The Head of Financial Services confirmed that it is currently in draft form.</p> <p>The Committee DISCUSSED, NOTED and SUPPORTED the annual accounts draft.</p>
CF/22/48	<p>CHARITY ACTIVITY & INCOME REPORT</p> <p>The Charity Manager presented a summary of the Charity's activity for the period of September – November 2022. The key points noted are that the PTHB Charity team had been preparing visits to several PTHB sites, hosting a Christmas raffle and taking part in a Christmas Jumper Day fundraiser for the NHS in Powys.</p> <p>The Charity team will be travelling across PTHB hospital sites to meet with PTHB staff, patients and charitable funds project beneficiaries.</p> <p>The Charity will receive a one-off development grant of £30,000 from NHS Charities Together in early 2023 to support Charity team operations. As with previous NHS Charities Together funding schemes for member charities, the set grant amount has been ringfenced for each individual Charity and the aim of this scheme is to provide additional resources specifically to help each Charity develop greater operational capacity across a 12-month period.</p> <p>There has been a change in planning regarding the recently funded Diolch Powys programme of appreciation led by the Communications and Engagement team, which was proposed to include a major staff and stakeholder event in September 2022 followed by roadshow activities across the county. Instead, the project team is aiming to deliver up to 20 health and wellbeing roadshow events across the county over the next year, with a budget of up to £1,000 per event to provide wellbeing services, financial advice, health information and resources, and incentives (£25 prize for event evaluation and staff suggestion scheme).</p> <p>The Charity brand strategy document was also presented. Created by the external marketing agency, jamjar pr, who</p>

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	<p>have been commissioned to support development of the Charity's new branding. The strategy includes a summary of key information gleaned from Charity stakeholders as part of consultation and survey work, which has informed the creation of three early visual concepts. Following initial discussion regarding these concepts, jamjar will now be developing these visual mood boards into more formed concepts. These more formed concepts will be shared with stakeholders (including Committee members) shortly for feedback as part of the iterative, development process.</p> <p><i>For clarification, what would be the output from JamJar? E.g. is it a new logo?</i></p> <p>The Charity Manager explained that it would be a logo, but additionally they are providing fonts, logo, images, and guidelines on communication between the Charity, staff and the public. They will provide all visual elements, e.g. posters, social media post or document templates which will aim to give the Charity a unified visual style.</p> <p><i>Have invites gone out for the roadshows?</i></p> <p>The Director of Finance explained that there wasn't any direct invitation to staff but there was promotion awareness featured on SharePoint and Powys Announcements etc for staff.</p> <p>The Committee DISCUSSED and NOTED.</p>
CF/22/49	<p>CHARITABLE FUNDS FINANCIAL SUMMARY REPORT</p> <p>The Head of Financial Services presented the financial summary report the key messages included:</p> <ul style="list-style-type: none"> • GENERAL FUNDS = From an amount of £3,005,551 held within General Purposes or designated funds at the 01April 2022, income of £80,960 has been received and £150,217 of expenditure has been paid. This equates to 5% of funds held 01 April 2022 have actually been spent. Included within the balance of General funds is an unrealised gain on investments of £744,175 which is the amount the investment valuation above the amount invested as 31 March 2022.

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- LEGACY FUNDS = From an amount of £1,410,045 of funds held within legacies at the 01 April 2022, £6,490 income has been received and £14,517 of expenditure has been paid. This equates to 1.03% of funds held 01 April 2022 have actually been spent.
- BANK BALANCE - The Balance held within the bank account 30 September 2022 is just over £0.902M. Discussions with our investment advisors as to whether a short term investment option was available has been undertaken but they advised that they could not guarantee any short term investments would repay the amount invested over the shorter term. A term of investment for 3 years would be advised to ensure the investment would retain its level. They advised us to retain this within our bank over the short term. We do have some larger items of expenditure expected in the second six months of the year which should reduce the balance to approximately £0.7M but this will still be slightly above our target cash balance of £0.5M.

On page 5, regarding legacy funds there is one for South Powys community and palliative care services. The lack of in-come is because of the donations?

The Head of Financial Services explained that there are on-going commitments for that fund. The committee previously approved a number of applications to this fund. This is a wide-ranging legacy and is to be used for 'the health provision and population of mid and south Powys, including Builth and Bronllys, with the emphasis of using within palliative care services.' It is a significant amount therefore it does require a strategy around utilising it. The majority of funds are received through donations; with many legacies diminishing after the funding has been allocated.

Can more information be provided regarding the palliative services and what projects have been provided to this service?

ACTION: The Charity Manager agreed to provide more information on the projects funded for the palliative care service.

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	<p><i>For clarification the downward trend of arrows within the report isn't a cause for concern?</i></p> <p>The Head of Financial Services reassured committee that there isn't a concern regarding the downward arrows. These downward arrows are a good thing as it indicates that Charitable Funds are allocating these funds to projects and progress is being made to raise the profile of Charitable Funds.</p> <p>The Committee DISCUSSED and NOTED.</p>
ITEMS FOR INFORMATION	
CF/22/50	<p>PROJECT EVALUATION UPDATES</p> <p>The project evaluation update was taken as read.</p> <p>The Committee DISCUSSED and NOTED the project evaluation updates.</p>
CF/22/51	<p>INVESTMENT MANAGERS UPDATE REPORT AND ACQUISITION DETAILS</p> <p>The investment manager update report and acquisition details were taken as read.</p> <p>The investment manager update was DISCUSSED and NOTED by the Committee.</p>
OTHER MATTERS	
CF/22/52	<p>ANY OTHER URGENT BUSINESS</p> <p>No urgent business was raised.</p>
CF/22/54	<p>DATE OF NEXT MEETING</p> <p>01 March 2023, 14:00-16:00, Via Microsoft Teams</p>

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**MINUTES OF THE CHARITABLE FUNDS COMMITTEE MEETING
HELD ON MONDAY 16 JANUARY 2023
VIA MICROSOFT TEAMS**

Present:

Carl Cooper	PTHB Chair (Committee Chair)
Rhobert Lewis	Independent Member (Committee Vice Chair)
Cathie Poynton	Independent Member
Pete Hopgood	Director of Finance and IT
Claire Madsen	Director of Therapies and Health Science
Helen Bushell	Director of Corporate Governance/Board Secretary

In Attendance:

Abe Sampson	Charity Manager
Sarah Pritchard	Head of Financial Services
Shania Jones	Charity Administrative Support Officer
Gareth Lacy	Audit Manager (Audit Wales)
Cai Hale	Audit Lead (Audit Wales)

Apologies

Paula Walters	Associate Director of Corporate Business
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CF/22/55	WELCOME & APOLOGIES FOR ABSENCE The Chair welcomed members to the Committee. Apologies for absence were noted as recorded above.
CF/22/56	DECLARATIONS OF INTEREST The Chair INVITED any declarations of interest in relation to items on the agenda. No interests were declared.
ITEMS FOR APPROVAL, RATIFICATION OR DECISION	
CF/22/57	CHARITY ANNUAL ACCOUNTS AND REPORT

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	<p>A draft of the Charity’s annual accounts and report was previously circulated to the Committee at the December meeting. The report was amended and brought back to the Committee for a recommendation to proceed to the January meeting of the Board for final approval.</p> <p>The Head of Financial Services highlighted the changes made to the report. The primary adjustment to the figures were in direct relation to the inclusion of the farm property, which had received its valuation. There were other changes made to the accounts where an incorrect balance had been entered and changes to the presentation of the narrative around the funds.</p> <p>The Audit Manager provided further explanation that all adjustments recommended have been made and the audit certificate has been provided in Appendix 2.</p> <p>The Director of Finance and IT noted the excellent work conducted by all members of the Finance and Audit teams and thanked them for all their hard work.</p> <p>The Audit Manager also took the opportunity to thank the work conducted by the Audit Wales team and PTHB staff to support the completion of the audit in a challenging timeframe.</p> <p>The Committee DISCUSSED and RECOMMENDED the Charity annual accounts and report for the Board to APPROVE.</p>
OTHER MATTERS	
CF/22/58	<p>ANY OTHER URGENT BUSINESS</p> <p>No other urgent business was declared.</p>
CF/22/58	<p>DATE OF NEXT MEETING</p> <p>01 March 2023, 14:00, Via Microsoft Teams</p>

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**Charitable Funds Committee
 ACTION LOG (March 2023)**

Minute	Meeting Date	Action	Owner	Progress Position	Completed
CF/22/44	07 December 2022	Develop a series of case studies to support the application development and approval process.	Charity Manager and Charity Administrative Support Officer	A new 'funded projects' section has been added to the Charity's Sharepoint page which is accessible by all staff. This will continue to be updated throughout the year with additional projects and contextual information on how they are eligible and align with the Charity's strategic priorities.	
CF/22/49	07 December 2022	Any changes made to Charitable Funds Governance Papers would be highlighted when they are being submitted to the Committee.	Charity Manager	This change will be implemented for all future papers relating to Governance and for returning or amended papers.	
CF/22/45	07 December 2022	The Charity Manager agreed to provide more information on the projects funded for the palliative care service.	Charity Manager	An overview of the palliative care projects supported by Charitable Funds over the past 2-3 years was shared with Committee members on the 22 December.	

Key:
Completed
Not yet due
Due
Overdue

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**Charitable Funds Committee
Previously completed actions**

Minute	Meeting Date	Action	Action By	Progress Position	Completed
CF/22/28	23 September 2022	The Charity Manager agreed to explore an issue with memorial benches that the Newtown League of Friends has raised and follow up to see if the Charity can support	Charity Manager	Following a discussion with the Newtown LoF, the issue with the memorial benches has now been resolved.	
CF/22/29	23 September 2022	The Charity Manager will update the strategy and amend to remove the unnecessary detail regarding the ethical investment policy.	Charity Manager	The discussed amends to the strategy have been made.	
CF/22/30	23 September 2022	The Charity Manager and the Head of Financial Services will meet to discuss the best mechanism and process for ensuring all funding requests are reviewed against legacy and restricted fund criteria in terms of expenditure.	Charity Manager and Head of Financial Services	Charity/Finance meeting held to discuss on 24th October, future charitable funds requests will be reviewed against legacy/restricted funds with the appropriate funding code included on proposals prior to approval and procurement.	
CF/21/86	14 June 2022	The Charity Manager will follow up with Brewin Dolphin regarding the ethical investment criteria, with a view to bringing the next steps and decision-making process on the new policy to a future board development meeting.	Charity Manager	This item (new ethical investment strategy/policy) will be discussed at a future Board Development session with Investment Managers, Brewin Dolphin, in attendance once it can be arranged.	

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AGENDA ITEM: 2.1

Charitable Funds Committee		DATE OF MEETING: 01 March 2023
Subject:	Bids for Approval	
Approved and Presented by:	Charity Manager	
Prepared by:	Charity Manager	
Considered by Executive Committee on:	Bladder scanner proposal reviewed and supported by the Executive Committee on 22 February 2023	
Other Committees and meetings considered at:	N/A	

PURPOSE:

Receive items for approval from the Powys General Fund and any items from Local Funds or COVID Response Fund over **£5,000** in total value.

RECOMMENDATION(S):

The Charitable Funds Committee is requested to APPROVE requests for funding for the following:

- **Bladder scanner for Haygarth District Nurses (£6,522)**

Approval/Ratification/Decision¹	Discussion	Information
✓	x	x

Equality Impact Assessment (EiA) must be undertaken to support all organisational decision making at a strategic level

THE PAPER IS ALIGNED TO THE DELIVERY OF THE FOLLOWING STRATEGIC OBJECTIVE(S) AND HEALTH AND CARE STANDARD(S):

Strategic Objectives:	1. Provide Early Help and Support	
	2. Tackle the Big Four	
	3. Enable Joined up Care	
	4. Develop Workforce Futures	✓
	5. Promote Innovative Environments	✓
	6. Put Digital First	✓
	7. Transforming in Partnership	
Health and Care Standards:	1. Staying Healthy	✓
	2. Safe Care	✓
	3. Effective Care	✓
	4. Dignified Care	✓
	5. Timely Care	✓
	6. Individual Care	✓
	7. Staff and Resources	✓
	8. Governance, Leadership & Accountability	✓

EXECUTIVE SUMMARY:

This paper is to request the Charitable Funds Committee approve the following application to Powys General Purposes Funds:

- **Bladder scanner for Haygarth District Nurses (£6,522)**

DETAILED BACKGROUND AND ASSESSMENT:

All items of expenditure from Charitable Funds must not be committed prior to the approval of expenditure from either the Charitable Funds Committee or the Assistant /Directorate Managers delegated with this responsibility in line with the Charitable Funds Strategy and Policy document. Items requesting funding from the Powys General Purposes Fund can only be approved by the Charitable Funds Committee.

Proposals with a value over **£5,000** from local funds and from the COVID Response Fund must also receive approval from the Charitable Funds Committee as it is above the delegated limit set by the Committee.

All procurement and spend associated with the projects that are granted charitable funds to support innovation will be subject to normal Financial Control Procedures, levels of authorisation, digital governance review, etc. for assurance.

Details of the bid can be found at Appendix 1.

Bladder scanner for Haygarth District Nurse Team

This proposal is seeking funding to purchase a bladder scanning device for the Haygarth District Nursing team. Currently the team is required to borrow a scanner from the local hospital. Acquiring their own device would allow quicker/easier access for their local patients, with fewer hospital referrals and less waiting time.

The new device would benefit an average of between 50-100 patients over each given 12-month period, with existing device utilised by the team being borrowed up to a maximum of 3-4 times per week from Bronllys, which can be a significant additional time resource for the staff involved.

The request is within the category of equipment which can be supported through Charitable Funds, where patients have access to the treatment/equipment, which is provided by PTHB, but this additional piece of equipment can still have a beneficial impact to enhance the service. This is provided that PTHB feels it has met any statutory or core requirements for service provision, making this request 'over and above' that core provision.

The total request is for just over £6,500. As of the 31st December 2022, there was approximately £22,067 available in the Haygarth District Nursing local fund, not counting an additional two donations of £3,000 and £3,100 being made in January and February respectively. A large portion of the donated funds were specifically donated to purchase equipment and/or training for staff. The request would, therefore, also fall in line with the principles of the donated funding.

The request has also been reviewed and supported by the local fund manager, the Assistant Director, Community Services Group and ops team members in addition to the Executive Committee.

Further details on the request can be viewed at as the attached Appendix.

NEXT STEPS:

Sampson, ABE
24/02/2023 10:49:24
Bids for Approval

None as a result of this paper.

The following Impact Assessment must be completed for all reports requesting Approval, Ratification or Decision, in-line with the Health Board's Equality Impact Assessment Policy (HR075):

IMPACT ASSESSMENT					
Equality Act 2010, Protected Characteristics:					
	No impact	Adverse	Differential	Positive	<p align="center">Statement</p> <p align="center"><i>Please provide supporting narrative for any adverse, differential or positive impact that may arise from a decision being taken</i></p>
Age	✓				
Disability	✓				
Gender reassignment	✓				
Pregnancy and maternity	✓				
Race	✓				
Religion/ Belief	✓				
Sex	✓				
Sexual Orientation	✓				
Marriage and civil partnership	✓				
Welsh Language	✓				
Risk Assessment:					
	Level of risk identified				<p align="center">Statement</p> <p align="center"><i>Please provide supporting narrative for any risks identified that may occur if a decision is taken</i></p>
	None	Low	Moderate	High	
Clinical	✓				
Financial	✓				
Corporate	✓				
Operational	✓				
Reputational	✓				

Sampson, ABE
24/02/2023 10:49:24

Appendix 1 – Bladder scanner for Haygarth District Nurses

PTHB Charity – Local Funds Application

What is the title of this project/request?

Bladder scanning for Haygarth patients

Please state which fund you are applying to:

Charitable funds

Who will benefit from this funding?

Patients in the Haygarth area, staff members in the district nursing team.

How will this funding enhance service provision? Consider the need and expected impact.

With the provision of a bladder scanner, patients will not have to wait for treatment. At present the district nursing team would have to access a bladder scanner from the local hospital (Bronllys). The district nursing team do not always have access to the bladder scanner as it is used in clinics and on the ward. The staff would then have to return the scanner as soon as they have finished with it. This causes time constraints for the patient and other patients due to be seen that day. The scanner is utilised by between 50-100 patients each year, which equates to anywhere from 1-4 borrow requests per week.

With a bladder scanner in our team, we would be able to see the affected patient in a timely manner, and moreover it would be a cost-effective way in treating the patient as it would cut out waiting and travel time. Additionally, it could prevent the patients within the area of Talgarth and Hay-on-Wye attending and being admitted to hospital for suspected urinary retention and reduce hospital appointments for trial without catheter.

Sampson, Abe
24/02/2023 10:49:24
Bids for Approval

What items are you requesting? Try to provide a detailed breakdown of the funding required, including quantities and cost per item or whether there are any ongoing costs.

Bladder scanner - £4,950

Charger - £400

Bag to carry the bladder scanner in to prevent damage. - £55

Delivery - £30

VAT - £1,087

Total - £6,522

Please see attached breakdown of equipment.

N.B. Any additional or future maintenance costs will require the submission of a new request to the Fund Manager.

How will you evaluate the success of this project? Consider any opportunities there may be to capture feedback from beneficiaries.

We will audit the use of the bladder scanner and discuss with patients to see if they are happy to share their experience.

Contact details

Name: Pauline Harvey

Email address: Pauline.harvey@wales.nhs.uk

Phone number:01874 713003

Location: Talgarth Medical centre

Declaration

I confirm that I have attained approval from the appropriate director/authorising executive for this request.



I confirm that this funding will only be used for the purposes specified in this application.



Applicant

Name: Pauline Harvey

Role: District Nurse Team Leader

Signature:

Date: 10/01/2023

Authorising executive	
Name:	Role:
Signature:	Date:

Please email this completed form to abe.sampson@wales.nhs.uk

TO BE COMPLETED BY THE CHARITY TEAM.

Strategic priorities <i>(tick the relevant priorities)</i>	
Demonstrating Responsible Leadership	<input type="checkbox"/>
Upholding Our Civic Mission	<input type="checkbox"/>
Enhancing NHS Services	<input checked="" type="checkbox"/>
Establishing a Culture of Collaboration	<input type="checkbox"/>
Additional comments	
<p>The addition of the bladder scanner would improve the patient experience through reduced waiting times, and increased accessibility to treatment/services. It could also potentially have a knock-on beneficial impact for hospitals.</p> <p>The request would appear to fall into the category of equipment which can be supported through Charitable Funds, where the patients have access to the treatment/the equipment, which is provided by PTHB, but this additional piece of equipment can still have a beneficial impact. This is provided that PTHB feels it has met any statutory or core requirements for service provision and this request would be 'over and above' that core provision.</p>	
Print name:	Abe Sampson
Date signed:	31.01.2023
Signature:	

Sampson, Abe
24/02/2023 10:49:24
Bids for Approval

Quote 5299 - v9

de Smit Medical Systems Ltd
 Bristol Road
 Cromhall
 South Gloucestershire
 GL12 8AX

Phone: +44 (0)845 345 4226
 Fax: +44 (0)845 345 4227
 Email: sales@desmitmedical.com
 Website: www.desmitmedical.com



Customer:
 PAULINE HARVEY, DISTRICT NURSE TEAM LEADER
 HAYGARTH DISTRICT NURSING TEAM
 POWYS TEACHING LHB
 TALGARTH MEDICAL CENTRE
 POWYS
 LD3 0AW

Valid From: 18th November 2022
 Valid Until: 18th December 2022

Territory: Jo-Anna Simmonds (SW)
 Requested By: Jo-Anna Simmonds
 Framework: NHS Framework

NHS Supply Chain quotation - Please contact framework to order

Qty	Description	Unit	Discount	Total
1	CUBEScan BioCon-9005 Bladder scanner only Handheld bladder scanner. Touch screen control with PreScan bladder scouting mode, automatic 3D scanning and male, female, post hysterectomy, child modes. Annual routine calibration not required. Patient detail password protection. Supplied with a 2 year warranty, 1 x 260g ultrasound gel, manual and 1 x pack of 5 printer paper. PRODUCT CODE: 3950202001	E4,950.00	£0.00	E4,950.00
1	CUBEScan BioCon-9005 Charger Battery charging cradle complete with UK power lead. Supplied with a 120-day manufacturer warranty. Note: Bladder scanner NOT included. Note: Data transfer/EPR capabilities NOT included; a docking station must be purchased if required. PRODUCT CODE: 3959905001	E400.00	£0.00	E400.00
1	Canvas Bag/Carry Case - Blue Supplied with a 120-day manufacturer warranty. PRODUCT CODE: 4893109001	£55.00	£0.00	£55.00
1	Delivery Courier delivery. PRODUCT CODE: DELIVERY	£30.00	£0.00	£30.00
Pre-Discount Total:				£5,435.00
Discount Total:				£0.00
Sub Total:				£5,435.00
VAT:				£1,087.00
Grand Total:				£6,522.00

Terms and Conditions

- All prices quoted in GBP.
- Refer to full Terms and Conditions accompanying the quote.
- VAT exempt orders must be accompanied with a valid VAT exemption certificate.
- VAT exemption not applicable on carriage charges.
- All parts include technical training discount where applicable.
- Items marked as "OPTIONAL" are not supplied unless ordered.
- This quotation complies with NHS conditions of contract for the purchase of goods February 2003.
- PPQ available on request.

Sampson Abe
 24/02/2023 10:49:24

AGENDA ITEM: 2.2

Charitable Funds Committee		DATE OF MEETING: 01 March 2023
Subject :	Applications to the COVID Response Fund (for ratification)	
Approved and Presented by:	Charity Manager	
Prepared by:	Charity Manager / WNO	
Considered by Executive Committee on:	22 February 2023	
Other Committees and meetings considered at:	N/A	

PURPOSE:

To receive for approval and ratification, bids supported and approved under delegated authority by the Executive Committee for the COVID Response Fund, established via grant funding from NHS Charities Together.

RECOMMENDATION(S):

The Committee is requested to NOTE and RATIFY the bid with a value of £5,000 attached that have been approved for expenditure under delegated authority, via the Executive Committee as part of the COVID Response Fund up to February 2023.

Approval/Ratification/Decision¹	Discussion	Information
✓	x	x

Equality Impact Assessment (EiA) must be undertaken to support all organisational decision making at a strategic level

THE PAPER IS ALIGNED TO THE DELIVERY OF THE FOLLOWING STRATEGIC OBJECTIVE(S) AND HEALTH AND CARE STANDARD(S):

Strategic Objectives:	1. Provide Early Help and Support	x
	2. Tackle the Big Four	x
	3. Enable Joined up Care	✓
	4. Develop Workforce Futures	✓
	5. Promote Innovative Environments	✓
	6. Put Digital First	✓
	7. Transforming in Partnership	✓
	Health and Care Standards:	1. Staying Healthy
	2. Safe Care	✓
	3. Effective Care	✓
	4. Dignified Care	✓
	5. Timely Care	✓
	6. Individual Care	✓
	7. Staff and Resources	✓
	8. Governance, Leadership & Accountability	✓

EXECUTIVE SUMMARY:

The Committee is requested to RATIFY 1 proposal that has been approved under delegated authority by the PTHB Executive Committee as part of the COVID Response Fund.

- **Wellness with WNO (A singing and breathing programme to support people with long COVID in Wales) - £5,000**

The six-week programme takes place online and is designed to support people who may be experiencing feelings of breathlessness, stress and anxiety, that may continue longer term after the symptoms of the COVID-19 virus. The programme allows participants to join WNO in a relaxed and informal setting to explore some of the techniques Welsh National Opera use in singing and performing that may help support towards symptom management in the future. By using breathing exercises and singing techniques to contribute towards improved breath control, lung function, circulation and posture, in a sociable and joyful environment, the sessions will connect participants with others facing similar challenges.

Sampson/Abel
24/02/2023 10:10:23

Participants will join groups of up to 12 other people per session, once per week for at least six weeks. Each session is run by a vocal specialist with additional support from project facilitators, to support participants throughout and outside of sessions. Following the initial six weeks, participants will be provided with resources which will support in continuing the exercises in their own time at home. WNO will also be running a twice-monthly Zoom drop-in session after the programme, where participants who still want to be involved can get together, sing and meet other members of the Company.

The project at Appendix 1, was approved by the Executive Committee in February 2023.

DETAILED BACKGROUND AND ASSESSMENT:

The Powys Teaching Health Board Charity has received several grants from NHS Charities Together, in order to support staff, volunteers and patients in response to the COVID-19 pandemic.

The money being raised is to help NHS charities support staff, volunteers and patients in ways above and beyond what NHS funding can ordinarily provide, including wellbeing packs, rest and recuperation rooms and electronic devices for isolated patients to communicate to loved ones. The funds will also provide resources for vital care partnerships and longer-term mental health recovery of staff and families.

The COVID Response Fund has been developed as a way for Powys Teaching Health Board's Charity to distribute these funds. The first two phases of the response fund received very positive feedback from applicants, many of whom (70%) had never applied for charitable funds before. All respondents said they found the process accessible or very accessible and all stated they would be much more likely to apply for charitable funds again in future based on their experience. The Charity is working to utilise the remaining funding under the scheme.

All items of expenditure from this funding must not be committed prior to approval from the Executive Committee, in line with the COVID Response Fund Guidelines.

Items over £5,000 must also receive approval from the Charitable Funds Committee as it is above the delegated limit.

Additional context for this Project

For the Wellness with WNO project, the other participating Health Boards have been able to fund the programme through non-charitable funding. We are aware that many have utilised the Adferiad, Long COVID funding. Powys Teaching Health Board received proportionately less funding and therefore it has not been possible to support this project through those means.

The Charity team is also actively pursuing projects which meet the eligibility criteria for the remaining COVID Response Fund balance, to ensure the funds are fully utilised.

Details of the proposals approved under delegated authority can be found at **Appendix 1**.

NEXT STEPS:

None as a result of this paper.

The following Impact Assessment must be completed for all reports requesting Approval, Ratification or Decision, in-line with the Health Board's Equality Impact Assessment Policy (HR075):

IMPACT ASSESSMENT					
Equality Act 2010, Protected Characteristics:					
	No impact	Adverse	Differential	Positive	Statement
Age	✓				<p><i>Please provide supporting narrative for any adverse, differential or positive impact that may arise from a decision being taken</i></p>
Disability	✓				
Gender reassignment	✓				
Pregnancy and maternity	✓				
Race	✓				
Religion/ Belief	✓				
Sex	✓				
Sexual Orientation	✓				
Marriage and civil partnership	✓				
Welsh Language	✓				
Risk Assessment:					
	Level of risk identified		Statement		

Sampson, ABE
24/02/2023 10:10:23

	None	Low	Moderate	High	<i>Please provide supporting narrative for any risks identified that may occur if a decision is taken</i>
Clinical	✓				
Financial	✓				
Corporate	✓				
Operational	✓				
Reputational	✓				

Appendix 1 - Wellness with WNO (A singing and breathing programme to support people with long COVID in Wales)

PTHB Charitable Funds CV-19 Response Fund 3	
Please choose which category this request falls under:	
Supporting staff	<input type="checkbox"/>
Supporting patients	<input checked="" type="checkbox"/>
Increasing accessibility	<input type="checkbox"/>
Supporting adversely impacted groups	<input checked="" type="checkbox"/>
Other (please specify below)	<input type="checkbox"/>
What is the title of this project/request?	
Wellness with Welsh National Opera	
Who will benefit? Explain how the beneficiaries have been impacted by COVID-19 and try to estimate approximately how many people could benefit from the grant. (max 250 words)	

Sampson, Abee
24/02/2023 10:13

Wellness with Welsh National Opera is a breathing and singing programme to support people with Long COVID in Wales, delivered across a 6-week period on Zoom.

The pilot programme was delivered in partnership with the Long COVID services in Betsi Cadwaladr, Cardiff and Vale and Cwm Taf Morgannwg University Health Boards, with the aspiration to expand this to all health boards in Wales in the next phase of the programme.

This research was carried out during the initial pilot programme in Nov 21 to Feb 22 by independent evaluators, Milestone Tweed, and the findings detail overwhelmingly positive changes to participants' physical and mental health.

To summarise the report's key findings, changes to physical health included:

- Improved breathing (the most reported outcome), with 94% of participants reporting the breathing techniques as being effective or very effective.
- Some participants even reported that the WNO breathing exercises prevented hospitalisation during periods of dangerously low oxygen levels, raising their oxygen saturation levels significantly enough that ambulances didn't need to take them to A&E.
- Participants' understanding of their respiratory health increased during the programme.
- Some participants reported reduced physical pain. There have been examples of participants being able to manage trapped nerves.

Changes to mental health included:

- Increased positive emotions.
- Increased emotional wellbeing.
- Reduced anxiety, depression, overthinking and panic.
- Increased confidence generally and in being able to communicate their understanding of their respiratory health to others.
- Increased shared experiences and connections with others.
- Feeling more informed and connected about their condition.

How will this funding enhance service provision and improve accessibility? What kind of difference can this grant make? Are there any potential long-term benefits? (max 250 words)

Whilst the programme and its evaluation is ongoing, with a larger report due in Spring 2023, the results seen in the first phase of delivery convinced us further that the programme should become available to all people in Wales as soon as possible and so we began discussions with all health boards in 2022. We commenced regular 6-weekly groups with the existing partners and at the same time presented the work at the all Wales COVID recovery meeting with all of the health board Long COVID services present and the feedback was unanimous in that they would all like to offer this programme to their patients, which included Powys Living Well Service.

We then took some time to demonstrate the sessions to each team so that they were able to experience it first-hand, and then agreed for them to refer some initial participants to us at the end of this year. We were also invited to present the work to the Wales NHS Respiratory Implementation Group, the HEIW Rehab group and the all Wales NHS arts co-ordinators meeting. We had 11 initial individuals referred to us via the Powys team who are currently in a 6-week cohort with us. With the additional funding they will be able to continue to participate in the programme, in addition to any additional patients who are referred to the service in 2023. We hope that this larger implementation of the project will demonstrate the value and benefits of a long-term Wellness programme for patients in Wales.

What items are you requesting? Try to provide a detailed breakdown of the funding required, including quantities, cost per item and a total.

The total budget to deliver the project across a 12-month period is £60,000.

The project has been successful for an application to Arts Council Wales (ACW) for £25,000 which will go towards the costs of delivering the service for all of next year across Wales. Therefore, we have a remaining £35k left to secure in order to continue delivering it at its current capacity in 2023.

As the WNO is a charity we have to source funds for everything we do, so as our partners on the programme we wanted to ask if each of the 7 health boards could kindly support us by contributing to this if budgets would allow to contribute to our remaining costs. This would be £5,000 split evenly and ACW were quite keen that we try to achieve the support as a condition to release the grant.

We are requesting £5,000 towards the core project costs, which would help ensure the programme can operate for all referred PTHB patients until at least January 2024.

Sampson Abe
24/02/2023 10:10

How will you evaluate the success of this project? Try to think of ways that you might record the number of beneficiaries or capture photos or stories that showcase its impact.

The evaluation will aim to understand the effectiveness and efficiency of the intervention. The participants, the WNO vocal specialists, programme leaders and health professionals will all be asked for their reflections on the impact, content, style, and whole experience of this programme. These reflections will be used to inform the evaluation report and the further development of the programme.

Both quantitative and qualitative data will be collected from participants. Quantitative data will be gathered from participants through benchmarked questionnaires to show changes to participants' physical and mental health and changes to their knowledge about their health. Qualitative data also indicate that participants experienced positive changes to their physical and mental health as a result of the intervention.

Contact details

Name: April Heade

Email address: april.heade@wno.org.uk

Phone number:

Delivery address (if applicable):

Declaration

I have read the PTHB Charity criteria and guidance document for this fund.

I have read the FCP (INTERIM) – COVID 19 Decision Making & Financial Governance document found [here](#).

I confirm that this funding will only be used for the purposes specified in this application.

Applicant

Name: April Heade

Role: WNO Producer

Signature:

Date:

Authorising manager/executive

Name:

Role:

Signature:

Date:

Please email this completed form to abe.sampson@wales.nhs.uk

Sampson, Abe
24/02/2023 10:10:23

Charitable Funds Committee		Date of Meeting: 1 March 2023
Subject :	RATIFICATION OF EXPENDITURE APPROVED BY THOSE WITH RELEVANT DELEGATIONS	
Approved and Presented by:	Head of Financial Services	
Prepared by:	Head of Financial Services	
Other Committees and meetings considered at:	None	

PURPOSE:

To receive for information items of expenditure approved by those with relevant delegations during November 2022 to January 2023.

RECOMMENDATION(S):

The Charitable Funds Committee is requested to NOTE items with a combined value of £3,727 attached that have been approved for expenditure during November 2022 to January 2023.

Approval/Ratification/Decision¹	Discussion	Information
✓		

Sampson, Abee
24/02/2023 10:34:47

¹ Equality Impact Assessment (EiA) must be undertaken to support all organisational decision-making at a strategic level

THE PAPER IS ALIGNED TO THE DELIVERY OF THE FOLLOWING STRATEGIC OBJECTIVE(S) AND HEALTH AND CARE STANDARD(S):

Strategic Objectives:	1. Focus on Wellbeing	✓
	2. Provide Early Help and Support	x
	3. Tackle the Big Four	x
	4. Enable Joined up Care	x
	5. Develop Workforce Futures	x
	6. Promote Innovative Environments	x
	7. Put Digital First	x
	8. Transforming in Partnership	x
Health and Care Standards:	1. Staying Healthy	✓
	2. Safe Care	✓
	3. Effective Care	✓
	4. Dignified Care	✓
	5. Timely Care	✓
	6. Individual Care	✓
	7. Staff and Resources	✓
	8. Governance, Leadership & Accountability	✓

EXECUTIVE SUMMARY:

All items of expenditure from Charitable Funds must not be committed prior to the approval of expenditure from either the Charitable Funds Committee or the Executive Directors/Assistant Directors delegated with this responsibility in line with the Charitable Funds Strategy and Policy document.

DETAILED BACKGROUND AND ASSESSMENT:

It is a requirement that all items of expenditure are notified to the committee for information at its next available committee meeting. Items with a combined value of £3,727 attached have been approved for expenditure during November 2022 to January 2023.

This listing is provided at Appendix A.

Sampson, Abe
24/02/2023 10:39:24

This excludes expenditure approved against the Covid Fund which is subject to a separate reporting to the committee.

Delegated managers are Assistant Directors/Executive Directors in line with the Charitable Funds revised Financial Control Procedure approved at the June 2020 meeting.

NEXT STEPS:

There are no next steps required as a result of this paper.

Sampson, Abe
24/02/2023 10:39:24

Appendix A

Powys Teaching Health Board

Charitable Funds

Items Approved November 2022 to January 2023

Fund	Item	Reason for purchase	£	Approved
Items Approved Nov 2022				
AMI Legacy	Christmas Monies	Presents for inpatients, and items decorations for Xmas party	200	J Garfitt
Claerwen Ward	Christmas Monies	Presents for inpatients, Claerwen ward	210	D Farnsworth
Knighton General Fund	Christmas Monies	Christmas presents for inpatients in Cottage View.	150	D Farnsworth
EMI Ward	Christmas Monies	Presents for inpatients, Clywedog ward	100	J Garfitt
Knighton General Fund	Cottage View Blind	A blind in the sitting room is requested to improve environment and ambience	55	D Farnsworth
AMI Legacy	OT Cookery Microwave & chairs	To enhance microwave for OT cookery lessons and chairs for area to improve patient activities.	137	J Garfitt
Items Approved Dec 2022				
Builth Wells DNs	4 x Seca 877 digital Scale & carry bag	Additional weighing scales to facilitate patient care and assessments daily by a team covering a very large area.	950	D Farnsworth
Brecon General Purposes	Christmas Monies	Presents for inpatients on Epynt Ward	300	D Farnsworth
Brecon Y Bannau	Christmas Monies	Presents for inpatients on Y Bannau	260	D Farnsworth
Palliative Care	All Wales Palliative Care Conference Gregynog - x7	Non mandatory training opportunity to increase knowledge and learn good practices from other organisations to support patients.	1,365	H Thomas
Items Approved Jan 2023				
NIL ITEMS APPROVED				
TOTAL			3,727	

Sampson, Abe
24/02/2023 10:39:24

AGENDA ITEM: 2.4

Charitable Funds Committee		DATE OF MEETING: 01 March 2023
Subject:	Charity operational budget request 2023/24	
Approved and Presented by:	Charity Manager	
Prepared by:	Charity Manager & Charity Administrative Support Officer	
Considered by Executive Committee on:	N/A	
Other Committees and meetings considered at:	N/A	

PURPOSE:

To present a proposal for the Charity team's operational budget for 2023/24.

RECOMMENDATION(S):

The Charitable Funds Committee is requested to APPROVE the dedicated operational budget for the Charity team for 2023/24. The budget will help to facilitate the delivery of key strategic objectives and allow the Charity team to continue to operate efficiently throughout the year.

Approval/Ratification/Decision¹	Discussion	Information
✓	x	x

Equality Impact Assessment (EiA) must be undertaken to support all organisational decision making at a strategic level

THE PAPER IS ALIGNED TO THE DELIVERY OF THE FOLLOWING STRATEGIC OBJECTIVE(S) AND HEALTH AND CARE STANDARD(S):

Strategic Objectives:	1. Provide Early Help and Support	✓
	2. Tackle the Big Four	✓
	3. Enable Joined up Care	✓
	4. Develop Workforce Futures	✓
	5. Promote Innovative Environments	✓
	6. Put Digital First	✓
	7. Transforming in Partnership	✓
	Health and Care Standards:	1. Staying Healthy
2. Safe Care		✓
3. Effective Care		✓
4. Dignified Care		✓
5. Timely Care		✓
6. Individual Care		✓
7. Staff and Resources		✓
8. Governance, Leadership & Accountability		✓

EXECUTIVE SUMMARY:

This paper outlines the annual budget for the Charity team to utilise throughout the year, to help fulfill the delivery of PTHB Charity’s strategic objectives.

The request is to support a budget of **£5,190** for the period of April 2023 – March 2024.

DETAILED BACKGROUND AND ASSESSMENT:

The Health Board’s Charity team has continued to grow its public-facing presence and develop new partnerships and commitments. The scope of the Charity is planned to continue to grow in line with its new strategy and Annual Workplan.

The annual operational budget will provide crucial support to both the Charity Manager and Charity Administrative Support Officer. It will allow the team to commission some small creative design material and marketing support for communications, create new materials to support staff and patients, and help to reach more audiences. This is particularly relevant to support new Charity marketing materials/information following the implementation of its new branding. A dedicated budget for the Charity will directly contribute to the delivery of the long-term objectives as identified in its annual workplan.

Sampson, A
24/02/2023 10:12:23

For a more detailed breakdown of the anticipated budget please refer to **Appendix 1**. The budget includes headings that are not currently applicable during current period but will potentially be needed for future annual budget requests.

NEXT STEPS:

N/A

The following Impact Assessment must be completed for all reports requesting Approval, Ratification or Decision, in-line with the Health Board’s Equality Impact Assessment Policy (HR075):

IMPACT ASSESSMENT					
Equality Act 2010, Protected Characteristics:					
	No impact	Adverse	Differential	Positive	<p align="center">Statement</p> <p align="center"><i>Please provide supporting narrative for any adverse, differential or positive impact that may arise from a decision being taken</i></p>
Age	✓				
Disability	✓				
Gender reassignment	✓				
Pregnancy and maternity	✓				
Race	✓				
Religion/ Belief	✓				
Sex	✓				
Sexual Orientation	✓				
Marriage and civil partnership	✓				
Welsh Language	✓				
Risk Assessment:					
	Level of risk identified				<p align="center">Statement</p> <p align="center"><i>Please provide supporting narrative for any risks identified that may occur if a decision is taken</i></p>
	None	Low	Moderate	High	
Clinical	✓				
Financial	✓				
Corporate	✓				

Operational	✓				
Reputational	✓				

Sampson, Abe
24/02/2023 10:31:24

Appendix 1

PTHB Charity Anticipated Budget

April 2023 - March 2024

Expenditure	Estimated budget	Notes
Design services	£1,440.00	Cost includes externally commissioned design work which may include the following: pop up banner, staff and public leaflets, business cards, branded stationery. Potentially more work required in initial period following brand redesign, which will taper down over time. Estimated from quotes of £400 per day plus VAT for creative/marketing work and roughly 3 days of work.
Marketing	£650.00	Cost includes funds to promote selected social media posts for specific campaigns and budget for one additional day of external marketing support.
Printing services and branded materials	£1,200.00	Creation of promotional materials that can be used to support additional engagement and take advantage of the Charity's new branding. Taking into consideration costs for public and staff A5 leaflets, 1-2 pop-up banners, posters, etc
Photography	£450.00	Based on the cost of using a professional photographer to produce additional photos for marketing and promotional purposes.
Hospitality	£400.00	Costs associated with 3-4 charity/staff coffee morning events to engage staff.
Postage	£200.00	Postage to cover costs of additional postage for materials as required.
Website maintenance/support	£0.00	Not necessary for outlined period.
Software licenses / subscriptions	£650.00	Based on annually billed cost for Just Giving, Creative Cloud license (to support creative work), and Ripl (to manage social media scheduling).
Travel	£200.00	Based on an estimate of 400 travel miles at rate of 50p per mile.
Event hire	£0.00	Not necessary for outlined period.
Institutional membership	£0.00	Not necessary for outlined period.
Total	£5,190.00	

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AGENDA ITEM: 3.1

Charitable Funds Committee		DATE OF MEETING: 01 March 2023
Subject :	PAVO Small Grant Scheme Review	
Approved and Presented by:	Charity Manager	
Prepared by:	Charity Manager / PAVO	
Considered by Executive Committee on:	N/A	
Other Committees and meetings considered at:	N/A	

PURPOSE:

To present for discussion and review, the three-year overview of the PAVO Small Grant Scheme, with details on PAVO's recommendations for the future continuation of the programme.

RECOMMENDATION(S):

The Charitable Funds Committee is requested to review and discuss the Small Grant Scheme Review and its recommendations for further continuation of the scheme.

Approval/Ratification/Decision¹	Discussion	Information
x	✓	x

Equality Impact Assessment (EiA) must be undertaken to support all organisational decision making at a strategic level

THE PAPER IS ALIGNED TO THE DELIVERY OF THE FOLLOWING STRATEGIC OBJECTIVE(S) AND HEALTH AND CARE STANDARD(S):

Strategic Objectives:	1. Provide Early Help and Support	✓
	2. Tackle the Big Four	✓
	3. Enable Joined up Care	✓
	4. Develop Workforce Futures	✗
	5. Promote Innovative Environments	✗
	6. Put Digital First	✗
	7. Transforming in Partnership	✓
	Health and Care Standards:	1. Staying Healthy
2. Safe Care		✓
3. Effective Care		✓
4. Dignified Care		✓
5. Timely Care		✓
6. Individual Care		✓
7. Staff and Resources		✓
8. Governance, Leadership & Accountability		✓

EXECUTIVE SUMMARY:

The Charitable Funds Committee is requested to DISCUSS the review of the PAVO Small Grant Scheme and the recommendations for the continuation of the programme. The discussion will help to inform the development of a detailed funding proposal for the continuation of the programme, if appropriate.

A full review can be found at Appendix A.

DETAILED BACKGROUND AND ASSESSMENT:

The aim of the Small Grant Scheme to Promote Health and Wellbeing was to encourage community groups and communities of interest to undertake activities that support both the Health Board's charitable aims and the strategic priorities of the Social Services and Well-being (Wales) Act 2014 in relation to well-being. The Charitable Funds Committee supported the project which would be delivered by Powys Association of Voluntary Organisations (PAVO).

The scheme ran for three funding rounds between the years of 2018 and 2022, having been extended due to the impact of COVID. It provided funds to enable voluntary sector groups, communities and communities of interest to buy equipment and / or to set up / extend or sustain small scale innovative activities that address the specific objectives in relation to health and well-being through awards of between £200 to £1,500. A total of 42 projects were supported for a combined total of £53,756. PAVO were also entitled to a 10% fee for their work in managing the grant scheme under the agreed terms of the partnership.

Following completion of the programme as originally awarded, the project team have prepared a review which highlights the successes and challenges of the three-year programme with feedback from participants. This is presented along with recommendations for how the programme might be able to evolve and continue in the future, should the Committee be amenable to that.

NEXT STEPS:

Once reviewed by the Committee, feedback will be given to the PAVO team with a view to a full proposal for the continuation of the Small Health Grant Scheme returning for approval at a future meeting, if appropriate.

The following Impact Assessment must be completed for all reports requesting Approval, Ratification or Decision, in-line with the Health Board’s Equality Impact Assessment Policy (HR075):

IMPACT ASSESSMENT					
Equality Act 2010, Protected Characteristics:					
	No impact	Adverse	Differential	Positive	Statement
Age	✓				<i>Please provide supporting narrative for any adverse, differential or positive impact that may arise from a decision being taken</i>
Disability	✓				
Gender reassignment	✓				
Pregnancy and maternity	✓				
Race	✓				
Religion/ Belief	✓				
Sex	✓				
Sexual Orientation	✓				

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Marriage and civil partnership	✓				
Welsh Language	✓				
Risk Assessment:					
	Level of risk identified				<p style="text-align: center;">Statement</p> <p style="text-align: center;"><i>Please provide supporting narrative for any risks identified that may occur if a decision is taken</i></p>
	None	Low	Moderate	High	
Clinical	✓				
Financial	✓				
Corporate	✓				
Operational	✓				
Reputational	✓				

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PAVC Small Grant Scheme
Report

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Charitable Funds Committee
1 March 2023
Agenda Item: 3.1

Background

The aim of the Small Grant Scheme to Promote Health and Wellbeing was to encourage community groups and communities of interest to undertake activities that support the strategic priorities of the Social Services and Well-being (Wales) Act 2014 in relation to well-being. The scheme ran between the years of 2018 and 2022, and was extended due to Covid.

The scheme provided funds to enable voluntary sector groups, communities and communities of interest to buy equipment and / or to set up / extend or sustain small scale innovative activities that address the specific objectives in relation to health and well-being.

Awards of £200 up to £1,500 were available for organisations that meet the eligibility and grant criteria.

Funding was targeted towards two strands of activity:

- Prevention / Health Promotion
- Promoting and Maintaining Independence

During the three years of the scheme:

- 74 applications were received
- 42 applications were funded (see Appendix A)
- £99,353.78 worth of funding was applied for
- £53,745.78 worth of funding was awarded
- 36 projects focussed on prevention / health promotion
- 6 projects focused on promoting and maintaining independence

Successes of the scheme

The successes of this scheme were:

- Providing access to funding for activities that support the strategic priorities of the Social Services and Well-being (Wales) Act 2014 in relation to well-being in communities of interest or geographical communities
- Enabling primarily small third sector organisations with a broad range of objects to access funding for projects that had a broad remit within the criteria.
- Enabling organisations to access small amounts of funding that have made a sizeable difference in relation to the level of funding awarded.
- Raising the profile of the PTHB Charitable Funds Committee within the sector.
- Enabling new groups to access funding to provide activities in their locality, which in turn has raised their profile in the community
- Supporting organisations to meet local needs within their communities

- The breadth of new and existing projects supported
- The strengthening of relationships between local groups
- Awareness raising of health related topics
- Improvement in wellbeing of those attending activities
- Enabling groups to access other funds
- Providing valuable evidence of need for third sector organisations, when seeking additional funding
- The involvement and development of volunteers
- Building stronger links between staff and volunteers
- Ensuring affordability was not a barrier to participation in activities
- Reaching new audiences
- Enabling continuance of activities during covid
- Trialling new activities at no cost due to the grant
- Delivering during the pandemic meant that groups had to adapt and respond at short notice
- Introducing some community groups to the process of applying for funding, undertaking projects, reporting on projects and managing spend
- Accessing PAVO Development Officers who could provide support around the grant application process, and also any other areas that may have needed development i.e. governance, policy development

(See Appendix B for project feedback for the three years of the funding.)

Challenges of the Scheme

Covid proved to be a considerable challenge for funded groups. Delivery methods had to be changed, frequently leading to online activities. This subsequently led to reduced numbers being involved in activities during this period, and covid restrictions meant that some activities had to be put on hold altogether. Thanks to the flexibility of the Charitable Funds Officer extensions were granted, which enabled organisations to deliver as comprehensively as possible within an extended timeframe. Given this unprecedented event, the groups affected by the timing of the pandemic, managed to respond quickly, safely and effectively in order to be able to deliver their projects.

Several groups commented on the length of time it took from applying for funding, to being awarded the funding. This was in part due to the fact that the grants went for sign off to the Charitable Funds Committee, which provided an important link between the funder and the projects. Groups were made aware of this process, and that there may be a delay in being notified that they were successful, and the subsequent award and payment of grants.

Group feedback

In addition to the successes that the grant enabled detailed above, groups were extremely appreciative of this scheme in the following ways:

- A straightforward application process
- The offer of PAVO development support
- Flexibility for project amendments if required

- The breadth of costs that could be covered - revenue and capital within one grant scheme
- Being able to apply for new projects and existing projects
- Being able to apply to both priorities for different projects

Future recommendations

The environment that the third sector is now operating in post covid, is vastly different to what it was before. The sector has responded to the challenges of the pandemic admirably, and is now facing the cost of living crisis and the pressures that this brings.

Having considered the general funding picture at the moment for the sector, PAVO would like to propose the following for the future of the Small Health Grants Scheme:

- Groups can apply for up to 3 calendar years funding for capital and revenue funding
- First year funding is paid upfront, with subsequent years funding, dependant on satisfactory reporting at the end of the grant year
- Each year is a full calendar year
- A set amount of funding available each year to advertise to the sector e.g. £30,000
- A maximum grant available of £2500 per year
- PAVO development support would be offered to all groups, and we would look to run online fund specific sessions on the fund and its priorities, and on how to complete the form. This will help to ensure high quality of appropriate applications to the scheme.

By providing the option of multi year funding groups can:

- Access the previously mentioned benefits of the grant scheme that have been identified by groups
- Provide sustainability of services to beneficiaries
- Provide an opportunity to adapt their projects mid scheme should they require to, subject to approval
- Monitor the impact and wellbeing and of participants over an extended period of time

In terms of themes, the breadth of the current scheme was of huge benefit. The majority of applicants were around health prevention and promotion. We know from our Community Connector service that the following are current priorities:

1. Cost of living
2. Transport to wellbeing
3. Wellbeing at home - supporting independent living
4. Loneliness and isolation

These priorities have also been adopted by the Social Value Forum Coordination Group and we feel it would be beneficial to mirror these priorities.

We feel the sector would respond positively to the revised scheme ensuring impact, value for money and a continued legacy for the Charitable Funds.

Appendix A

Funded Projects

Year 1

Name of Organisation	Grant Amount	Project
Llandrindod Leg Club	£1560	Equipment and venue hire for a new Leg Club in Rhayader. Offering medical leg care and a setting for residents to attend and socialise, run by volunteers and supported by Community Nurses.
Brecknock Play Network	£1475	Weekly pop-up outdoor play sessions for parents/carers and children using different spaces in Brecknockshire, whatever the weather. Will incorporate some Forest School elements into sessions. Session will be aimed at pre-school children and their parents / grandparents /carers.
Presteigne Festival of Music and Arts Ltd	£1170	10 monthly participatory singing and craft sessions in a non medical environment for those at risk of isolation aiming to reduce isolation and/or aid post-hospital stay recoveries. Working in partnership with East Radnorshire Day Centre and the Bleddfa Centre.
Dal Dy Dir	£1500	12 week development project working with One of a Kind (young volunteers with disabilities) to promote healthy eating by setting up community cooking sessions and building of vegetable and fruit beds in Kerry, Newtown.
Calan Domestic Violence Services	£1450	Healthy eating and cooking sessions for service users in South Powys to increase knowledge and skills in relation to healthy eating and nutrition.
Arts Connection	£1225	10 week project to set up and run a new weekly arts & crafts workshop at a community venue in Welshpool, employing an artist to deliver the sessions. Targeted at older people with mild learning difficulties and older people in general.

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Presteigne Breastfeeding Support	£388.50	Set up a new health promotion initiative to make Presteigne a Breastfeeding Friendly town, with 20 venues identified. Spreading the word and supporting breastfeeding mothers in the community.
Ysgol Trefonnen Friends	£840	To support the development of a regular monthly intergenerational lunch club where children and older people can mix and interact together, and share a healthy, hot lunch. Working in partnership with RVS to identify those at risk of social isolation.
Ysgol Trefonnen Friends	£880	To develop regular family Zumba and Yoga sessions with the aim of supporting the more vulnerable families and learners, removing financial barriers to participation.
BCA Healthy Lives project	£1450	To expand their Healthy Lives project by extending the knowledge of adults with learning disabilities about health issues, opportunities for outdoor activities, expand social networks and boost self-esteem and wellbeing, using the expertise of partner agencies, a Yoga practitioner and the Brecon Beacons National Park team.
Singing for Fun Group	£1398	Group activities to improve members' vocal, mental and general health: Parachute games x3 per year, entertainers to attend the group x 3 per year. A proportion of members have neurological conditions due to stroke, dementia or other conditions.
Llys Glan Yr AFon Residents Association	£1340	Events of interest to develop residents' social skills including cooking sessions and equipment, talk by Iolo Williams, microphone to help the hard of hearing, paid trainers, craft materials, and trips.
Brecon BIBS	£1475	Continuation and development of the group: Venue hire, new professional breast pump, training new volunteer Peer Supporters, advertising and promotion, maternity showcase event.
Wye Valley Mediation	£1445	Introduction of a Kids Mediate service at Gwernyfed High School by training 16 year 7 & 8 children to become Peer Mediators to create their own peer mediation service in the school
Men's Shed Newtown	£750	To advertise and promote their Men Shed project to encourage male attendance, and to purchase materials and tools for nest boxes, planters and bird feeders.

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Montgomery Cricket Club	£949	To expand and improve their club by improving their cricket offering to young children and women through purchasing appropriate kit and equipment, and publicity for the events and refreshments.
Celf o Gwmpas	£1161	To create a 6 week project involving a range of arts and crafts activities, working with care providers and family carers, designing individual evaluations to specifically identify the benefits of being involved in the programme.
1st Montgomery Guides and Scouts	£1450	To purchase camping equipment to accommodate their expanding membership numbers, and to ensure inclusion for all, and to help develop their 'Be Well' and '@Have Adventures' activities.
Mach Maethlon	£1400	10 x hands-on cooking workshops focussing on cooking healthily on a budget, to encourage skill making of balanced nutritious meals for people on low incomes. Working with local agencies and groups to promote the project and encourage the target audience to attend.

Year 2

Name of Organisation	Grant Amount	Project
Arts Connection - Cyswllt Celf	£1500	Setting up a Crafting Well group, which will run 10 weeks of activities for people with depression and mental health issues. Participants will be targeted through the Community Connector service in liaison with the local GP.
Bracken Trust Cancer Support	£1380	"Moving Me" classes - allowing users of the Bracken Trust the opportunity to experience movement for pleasure and discovery, reconnecting with their physical selves and finding joy in being themselves.
Dementia Friendly	£1635	Virtual Reality Headset with ongoing support and training for staff. The headset will be used with

Newtown		patients with dementia within a 40 bed care home in Newtown. Additional costs for cleaning materials and disposable masks
Ecodyfi	£1500	Social Prescribing support in Machynlleth area, specifically the 'Walking for Wellbeing' group. Funding will support an Outdoor Health Project Officer, and trained leaders to provide a nurturing, caring space for those with additional needs to connect with nature. People with mental / physical issues will be targeted.
Knucklas Community Land Trust	£1158.21	Materials for a compost toilet with hand washing facilities at Knucklas Community Land Trust Project. The toilet will enable increased participation in the activities of the Project. The work will be undertaken by volunteers.
Llanbister Community Hall Committee	£820	Develop & extend Community Catch-up Club by funding the hire of building; the wages of a staff member; 4 new tables; scrapbooks for a local history project that the club will run. The Club offers opportunities for people of all ages to come together through a varied programme of activities and events.
Llys Glan Yr Afon Residents Association	£1950	Recreation Equipment / Trip / Music Evening activities for residents of Llys Glan yr Afon in Newtown. The activities will demonstrate active involvement of the residents to combat the loneliness many residents feel, and will help them to maintain their independence, whilst also promoting a healthy lifestyle.
Mid and North Powys Mind	£1500	Weekly clay sessions for small groups of people with dementia, Parkinsons, sight impairment, autism, mental health and low self esteem at Mid Wales Arts Centre. The funding will also cover the costs of the sessions. The group will then go on to sell their pieces at open days and exhibitions to raise funds to continue the project.
Ponthafren Association	£1500	Contribution towards new gym equipment available to the Welshpool community via Ponthafren. Activities will be managed by the Service Manager and trained volunteers. Attendees will be assessed at the beginning of the course and then again after 3 months.

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Royston Memorial Hall	£892.09	Short Mat Bowling Group - storage system for the safe transportation of mats, to encourage participation of group members, and increase numbers involved.
Strictly Parkinson's	£663	Production of a promotional video of the dance sessions held for people living with Parkinsons, patients , carers and family members. The video will be sent to Doctor's surgeries, shown in nursing homes and day centres to interested parties who may like to get involved.
Tir Coed	£1500	Materials for the creation of memory benches by groups who traditionally have problems accessing the outdoors and partaking in physical activity, including of elderly and young people with their carers.
Ystradgynlais Mind	£1250	Introduction of 'chair yoga' sessions for people with mental health issues, and also expanding the provision to the wider community as a means of promoting and improving mental health and wellbeing.

Year 3

Name of Organisation	Grant Amount	Project
Tawe Pickleball Club	£1196	Provision of 4 Pickleball Starter Packs, to be used by the club in free sessions for the community
Mid and North Powys Mind	£1457.49	12 week Beginners Running Course in Llanidloes: Across 12 weeks, the course will guide and support people from being inactive through to running for 30 mins / 5 kilometres.
The DPJ Foundation	£1455.99	A project to provide a custom mug in Powys Livestock market cafes with contact details for third sector support services working to support farmers in Powys.

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1st Montgomery Rangers	£1240	A series of activities to support young women in Montgomery gain outdoor skills, have adventures, and help the local community.
Knighton & District Community Centre	£1500	A Crafty Coffee at the Comm is intended to be a project which will allow the attendees opportunities to engage meaningfully in an environment offering educational, emotional nourishment, social and supportive bi-monthly craft groups.
Talgarth Town Junior FC (Girls Section)	£835.28	In order to promote a healthy start in life and increase physical activity in young girls, we are seeking to establish a girls' team at the football club, offering training and games for girls aged 5 - 10.
Radiate Arts CIC	£1400	'Pedal Pals' will deliver participant-led community-based bicycle maintenance, enhancement, e-bike kit upgrade workshops; circular economy practical education courses; re-distribute recycled bikes to those in our community who are experiencing financial difficulties; and provide participants free use of e-bikes for to explore the routes around Llyn Clywedog which will improve their physical and mental wellbeing.
BCA Independent Advocacy Services	£1377.24	Choir Cats is an inclusive singing group which gives adults with a learning disability the opportunity to meet up with friends to sing and dance both online and in "real life" leading to decreased social isolation and enhancing mental health and well-being.

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APPENDIX B - PROJECT FEEDBACK

YEAR 1 - DAL DY DIR

Awarded:	£1500
Project focus:	Prevention / Health Promotion Project
Project funded:	12 week development project working with One of a Kind (young volunteers with disabilities) to promote healthy eating by setting up community cooking sessions and building of vegetable and fruit beds in Kerry, Newtown.
Project Type	New <input checked="" type="checkbox"/> Existing <input type="checkbox"/>
Difference to beneficiaries	<p>It has given our original group such confidence in what they can do and achieve - many of them have signed up to our programme of training with Harper Adams University. Two of our group have even gone on to find meaningful full time jobs - something they have struggled with due to people's perceptions about Learning Disabilities.</p> <p>It has also been really important for families and support workers as they have seen what their young people can achieve. They have also been able to try new things themselves - often shocking themselves about how much they enjoy it!</p> <p>Finally we have seen that many of our families are sadly struggling financially - this has enabled people to come together and volunteer but also ensure that they can not only have a hot meal but that they have supplies that they can take home to cook with - this is massive because they do not see this as a "hand out" but as something they have all contributed to and which benefits all of us.</p>
Difference to organisation	<p>Almost too much to keep up with!</p> <p>Firstly the support with the infrastructure has been invaluable. We have beautiful vegetable beds and wildflower areas as well as an additional camp area for cooking over an open fire.</p> <p>Secondly it has been inspirational for our staff - they love cooking and eating together without volunteers or families that are attending. It has also increased our volunteer base with many family members wanting to support the project. One grandparent built us an accessible table for the greenhouse.</p> <p>Finally it has given us so many new directions that we want to explore. Suggestions ranging from a community cafe to a poly tunnel and small organic shop have been mulled over.</p>

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YEAR 1 - BRECKNOCK PLAY NETWORK

Awarded:	£1475
Project focus:	Prevention / Health Promotion Project
Project funded:	Weekly pop-up outdoor play sessions for parents/carers and children using different spaces in Brecknockshire, whatever the weather. Will incorporate some Forest School elements into sessions. Session will be aimed at pre-school children and their parents / grandparents /carers.
Project Type	New <input checked="" type="checkbox"/> Existing <input type="checkbox"/>
Difference to beneficiaries	Parents attending have had the chance to relax and to observe their child playing. This can be really interesting for parents as they don't often get the opportunity to do this in the hustle bustle of everyday life. Some new friendships have been forged amongst parents attending some of these sessions. Parents have realised the importance of child led play and that it is not bad parenting giving your child the space to play without adulteration, even at a young age. One of the really important breakthroughs for us has been the acceptance of the weather and the attendance of sessions even in really heavy rain and cold conditions.
Difference to organisation	We have met a lot of new parents and in particular a small group who are keen to set up an outside nursery/playgroup. It has given us the chance to provide child-led sessions for younger children and also support to the parents/carers. Sometimes it felt like the parent needed the chance to be outside and meet others just as much as the children and for us this is one of the important aspects of these sessions. We have enjoyed facilitating these sessions and it has made more local families aware of us and the services we can provide. Our new Treasurer came to sessions with her children a few years ago and is now a vital member of our organisation. We hope that more parents will feel the need to be more involved in what we can provide for their children and to help make it happen.

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YEAR 2 - ECODYFI

Awarded:	£1500
Project focus:	Prevention / Health Promotion Project
Project funded:	Social Prescribing support in Machynlleth area, specifically the 'Walking for Wellbeing' group. Funding will support an Outdoor Health Project Officer, and trained leaders to provide a nurturing, caring space for those with additional needs to connect with nature. People with mental / physical issues will be targeted.
Project Type	New <input type="checkbox"/> Existing <input checked="" type="checkbox"/>
Difference to beneficiaries	<p>These promoted healthy lifestyles for all ages through activities addressing:</p> <ul style="list-style-type: none"> ● physical activity ● mental health wellbeing <p>The walking group promoted physical activity and good mental health through getting people active in the outdoors and fostering social connections. Having a cup of tea and a chat was an essential part of the walks.</p> <p>This improved access to leisure and recreation for older people – there is a huge focus on inclusivity and in the pilot phase older people were the main demographic group that attended the group, with some being over 80. The aim of the group was to support people who do not normally go outdoors for walks, to get them outside, connecting with nature, their local environment and fostering new relationships and opportunity to socialise. Many participants feedback that they would not go on such walks on their own, and appreciated having a group to join and for walks to be led by professionals.</p>
Difference to organisation	<p>The grant has further developed Ecodyfi and Coed Lleol’s partnership to build a collaborative network of health, environmental and tourism practitioners in the Dyfi Valley.</p> <p>The funding also helped us establish a closer relationship with CAMAD in Machynlleth, allowing us to work together to provide more outdoor activities to local people with mental health needs.</p> <p>The funding helped us to employ our Outdoor Health Project Officer to organise leaders, promote and manage referrals and be the main point of contact for anyone who wants to take part</p>

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YEAR 2 - ARTS CONNECTION

Awarded:	£1500
Project focus:	Prevention / Health Promotion
Project funded:	Setting up a Crafting Well group, which will run 10 weeks of activities for people with depression and mental health issues. Participants will be targeted through the Community Connector service in liaison with the local GP.
Project Type	New <input checked="" type="checkbox"/> Existing <input type="checkbox"/>
Difference to beneficiaries	<p>From the feedback we received we can see that the project contributed to the five ways to wellbeing for those who attended:</p> <p>Active – participants said they had felt useful</p> <p>Connect – different participants said they met new people, felt close to others, felt less lonely and talked to others about the activities they took part in</p> <p>Give – some participants said they shared their own skills and / or gave support to others in some way during the project</p> <p>Keep Learning – participants said they learnt new skills and the project made them think about and approach things in a different way</p> <p>Take Note – participants said the project had a positive impact in their health and wellbeing, made them feel confident and some even learnt something new about themselves</p> <ul style="list-style-type: none"> ● “Thank you for asking me to share my cross stitch skills with the group today – I have never done anything like that before and I really enjoyed it. You have made my day!” ● “Fantastic....I so do need this” ● “Enjoyed it very much. Some great ideas” ● “Really happy and glad I joined in” ● “Empowered. Expressive. Relaxed.” ● “Activities like Cafe Creatives which are free and easily accessible not only benefit me on a personal level but for the wider community where like minded people can come together and create a safe space. I would highly recommend.”
Difference to organisation	Helped us to deliver a much needed intervention

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YEAR 3 - 1ST MONTGOMERY RANGERS

Awarded:	£1500
Project focus:	Prevention / Health Promotion
Project funded:	A series of activities to support young women in Montgomery gain outdoor skills, have adventures, and help the local community.
Project Type	New <input checked="" type="checkbox"/> Existing <input type="checkbox"/>
Difference to beneficiaries	<p>Quite simply our members have been able to have experiences that they would not have had otherwise. We have offered them more opportunities to be outdoors in 2022 than in any year since we opened. The grant has enabled us to buy equipment to allow our members to go on these camps and expeditions, without having to pay more for them themselves. This has been vital with the current cost of living crisis. Several of our families who are really struggling have been able to send their daughters on our camps without paying much (or anything) for the camps – whilst the grant didn't help pay for these bursaries, it indirectly did as some of our money that we had set aside for new equipment could be diverted to bursaries instead.</p> <p>Being outdoors brings with it so many health benefits, mental and physical. Our girls have done a lot of walking in 2022, for their DofE expeditions (and the training they needed first) and simply for pleasure, and this has got them outside, enjoying our lovely countryside. They have also become more tightly knit as a group through the shared experiences we have been able to offer them, providing them with so many different opportunities (sleeping in hammocks, outdoor cooking, planning and running events, working in the community). This has made lifelong memories and will surely have benefitted their mental health enormously.</p>
Difference to organisation	We have been able to offer a full range of activities to all our members and provide equipment for these events to take place. We now have a really good stock of outdoor equipment that will stand us in good stead for years to come and we already have a full programme of outdoor activities planned for 2023.

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YEAR 3 - TALGARTH TOWN JUNIOR FC (Girls Section)

Awarded:	£835.28
Project focus:	Prevention / Health Promotion
Project funded:	In order to promote a healthy start in life and increase physical activity in young girls, we are seeking to establish a girls' team at the football club, offering training and games for girls aged 5 - 10.
Project Type	New <input checked="" type="checkbox"/> Existing <input type="checkbox"/>
Difference to beneficiaries	<p>The girls have continued to grow in confidence, both on and off the pitch. They have made new friends. They enjoy attending training sessions every week. Being able to provide new equipment has added to their enjoyment. Some of the girls are now joining in with mixed team games, with the boys. Other girls have been to trials for local Development Centres.</p> <p>The funding means that affordability has not been a barrier to girls' accessing our group.</p> <p>We believe that being part of our football club gives the girls a strong sense of self-esteem, provides a strong boost in confidence, and can help to overcome anxiety. We have tried to promote well-being, friendship and togetherness, through Christmas Parties, visits to the pantomime, watching games etc.</p> <p>We have seen how difficult it has been for children, especially girls to transition from primary school to high school during the covid pandemic, due to homeschooling and isolation etc. Our girls are mainly drawn from 3 local Primary schools. We feel confident that our girls have an advantage when they join the high school as they already know girls from other schools.</p>
Difference to organisation	Running the club and dealing with the administration side of things takes long hours. The funding has allowed the club to purchase equipment and concentrate on running the club, without worrying about fundraising.

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AGENDA ITEM: 3.2

Charitable Funds Committee		DATE OF MEETING: 1 March 2023
Subject:	Charity Activity Report	
Approved and Presented by:	Charity Manager	
Prepared by:	Charity Administrative Support Officer & Charity Manager	
Considered by Executive Committee on:	N/A	
Other Committees and meetings considered at:	N/A	

PURPOSE:

To present a summary of key Charity engagement activity.

RECOMMENDATION(S):

The Charitable Funds Committee is requested to NOTE the summary of activity for the Charity in the period since the last Committee meeting.

Approval/Ratification/Decision¹	Discussion	Information
x	✓	x

THE PAPER IS ALIGNED TO THE DELIVERY OF THE FOLLOWING STRATEGIC OBJECTIVE(S) AND HEALTH AND CARE STANDARD(S):

Strategic		
-----------	--	--

¹ Equality Impact Assessment (EiA) must be undertaken to support all organisational decision making at a strategic level

Objectives:	1. Provide Early Help and Support	✓
	2. Tackle the Big Four	✓
	3. Enable Joined up Care	✓
	4. Develop Workforce Futures	✓
	5. Promote Innovative Environments	✓
	6. Put Digital First	✓
	7. Transforming in Partnership	✓
Health and Care Standards:	1. Staying Healthy	✓
	2. Safe Care	✓
	3. Effective Care	✓
	4. Dignified Care	✓
	5. Timely Care	✓
	6. Individual Care	✓
	7. Staff and Resources	✓
	8. Governance, Leadership & Accountability	✓

EXECUTIVE SUMMARY:

The report highlights key activities and provides context for the period including:

- **Ongoing projects and partnerships**
- **Communications, campaigns and fundraising**
- **Engagement report**

The detailed summary of activity can be found at Appendix A.

DETAILED BACKGROUND AND ASSESSMENT:

The report at Appendix A has been compiled to summarise the key areas of development for PTHB Charity during the period.

NEXT STEPS:

There are no next steps as a result of this paper.

The following Impact Assessment must be completed for all reports requesting Approval, Ratification or Decision, in-line with the Health Board's Equality Impact Assessment Policy (HR075):

IMPACT ASSESSMENT
Equality Act 2010, Protected Characteristics:

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	No impact	Adverse	Differential	Positive	<p style="text-align: center;">Statement</p> <p style="text-align: center;"><i>Please provide supporting narrative for any adverse, differential or positive impact that may arise from a decision being taken</i></p>
Age	✓				
Disability	✓				
Gender reassignment	✓				
Pregnancy and maternity	✓				
Race	✓				
Religion/ Belief	✓				
Sex	✓				
Sexual Orientation	✓				
Marriage and civil partnership	✓				
Welsh Language	✓				

Risk Assessment:

	Level of risk identified				<p style="text-align: center;">Statement</p> <p style="text-align: center;"><i>Please provide supporting narrative for any risks identified that may occur if a decision is taken</i></p>
	None	Low	Moderate	High	
Clinical	✓				
Financial	✓				
Corporate	✓				
Operational	✓				
Reputational	✓				

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Charity Activity Report (December 2022 – February 2023)

Campaigns, communications & donations

Since the last Committee meeting the PTHB Charity team much of the campaign focus during January and February has been preparations for NHS 75, with July marking the 75th anniversary of the formation of the NHS. Much like previous milestone anniversaries, the NHS 75 campaign will be celebrated across the UK through both NHS charities, public health bodies and partner organisations.

Following on from a drive to encourage staff engagement with our Charity Ambassador scheme and the submission of new proposals for Mental Health local funds, the Charity team will be staggering NHS 75 specific initiatives across the coming weeks and months. Beginning with a call for the submission of NHS stories and photos from the past 75 years (which has already launched), the Charity team is replicating one of our most popular engagement campaigns, which was the photo competition held for the 25th anniversary of the Charity in 2021. This will run through February and March, when a new initiative will start to encourage staff to apply for local funds to hold wellbeing/celebration events for the NHS 75 birthday throughout July. Although staff will be applying to existing funds, the campaign will be focused on specific criteria and outcomes shaped around NHS 75 – with bespoke guidelines and application forms to help make the process more accessible. Across April and May, there will be a shift towards volunteer participation and recruitment to our Charity Ambassador initiative as well as beginning the build up for a special Big Tea fundraising event in July.

Partnerships are also a key aspect of the NHS 75 campaign, which is a unique opportunity to improve connections with existing partners such as NHS Charities Together, regional NHS Charities and the League of Friends – as well as drawing in new partners.

One new external partner for the Charity will be Parkrun UK, who were involved in NHS 70 celebrations across the UK. There are currently two Parkrun events in Powys (Builth & Newtown) and the Charity team will be collaborating with those local teams and encouraging wider staff participation to help raise funds for their services and community hospital sites. The Team has already begun discussions with the Wales Regional Coordinator to develop fundraising packs and to secure a presence at the special parkrun NHS events in July.

The partnership will present an opportunity for the Charity to engage the hundreds of active volunteers and participants connected to the brand in Powys, with the ability to raise awareness and enlist more community fundraisers. It will also help to increase PTHB staff engagement with the Charity. The key parkrun events will take place on the 2nd and 9th July, which either side of the NHS 75 anniversary date.

Several significant community donations have been received following an increased push in fundraising communications over the festive period. Two large donations were made to the Hay and Talgarth District Nursing team, who received £3,000 and £3,100 in January and February. These donations were made by the Talgarth Luncheon Club (who had previously supported the team with a generous donation of £10,000 in 2021) and an individual donor from the community.

Excerpt from donation letter, January 2023:

Dear Sir/Madam,

Please find enclosed a cheque for £3000 for the use of the wonderful Nursing Team at Hay and Talgarth led by Mrs. Pauline Harvey.

They have been so kind and caring to me so when I inherited some money from my mother I wanted to repay some of their kindness. They are a credit to Powys Health Board. Thankyou never seems enough for what they do so I hope the enclosed helps them a bit.

Between December and January the Builth Wells League of Friends also made a generous donation of £650 to the Glan Irfon community nurses team, and a community donation of £485 was made in memory of the late Mr Russell Lewis to the palliative care team in Brecon.

Ongoing projects and partnerships

Fund planning

A key workplan objective for the Charity team in 2023 is the more equitable distribution of funding requests, proportionate to the balance of various funds (particularly those outside of the Powys General Purposes Fund).

Work has already begun to strengthen the process for local or designated funds as well as improving the connection between Fund Managers, The Charity and Finance teams, and staff more broadly.

The primary focus throughout January and February has been to establish regular touchpoints with the current Fund Managers (the Assistant Director of the Community Services Group, the Assistant Director of Mental Health, and the Assistant Director of Women's and Children's Services), development and delivery of additional guidance and training where necessary, and the refinement of fund and expenditure priorities, beginning with those funds over £100k in total value.

A new process for reviewing, developing, and approving Charitable Funds has been developed which is appropriate for the scope and scale of the fund balances under each Fund Manager. This has already seen an increase in staff beginning the process of submitting larger scale local fund requests.

The previously funded End of Life Care Charitable Funds project steering group will support the development of projects and bids for significant Mid and South Powys Palliative care fund. A series of capital improvements are currently being prepared for palliative care suites.

Priorities for the Mental Health General Purposes Fund and the two-part MH legacy fund include the following:

- Bronllys/Felindre gym repurposing capital project
- Arts in Mental Health collaborations
- Bereavement support services

Collaboration with the Citizens Advice Bureau to provide dedicated support for patients/staff

- A greater focus on staff wellbeing support in Mental Health services
- Increasing the fundraising presence/activity for Mental Health Charitable Funds in Charity marketing material

Priorities for the Welshpool General Fund are also in the process of being developed with service leads and local staff in February and March.

Staff Health and Wellbeing Roadshows

Following Charitable Funds support, the staff health and wellbeing roadshows continue to be delivered across various staff sites each month.

Events have already been held at the following to date:

- Bronllys Hospital on 7 December
- Llanidloes Hospital on 19 December
- Brecon War Memorial Hospital on 16 February
- Knighton Hospital on 27 February

There is also an upcoming event to be held at Llandrindod Hospital on 13 March between 11am – 3pm, with further events to be announced throughout the year.

Events and activities will include:

- Occupational Health (for some roadshows staff will be able to receive their [flu vaccination](#))
- Competitions
- VIVUP Employee Assistance
- Library Services
- Union Support
- Chat To Change
- Ideas for staff Wellbeing at Work Breaks
- Freedom Leisure

PTHB Charity Brand Development

Following the last Committee update, an updated brand concepts presentation was discussed at our brand project workshop with stakeholders from PTHB, community fundraisers, and third sector partners in January. The concepts were then also circulated more widely to Committee members, participants from previous 'discovery' workshops for further feedback via survey and members of PTHB staff were also queried on the designs through in-person brand discovery exercises.

In summary, the feedback on those initial concepts was:

- The brief for concept one was the most popular. Participants largely liked the tone and personalisation of the 'for xxxx' concept and wording seen in the concept.
- The logo/branding of concept 2 was the preferred of the four options. Many respondents picked out what they felt was a distinction between *health* and *care* and *healthcare* and how that feels different to them in tone. The example given in one instance was that the latter felt more appropriate for health board branding but less so for a charity.
- Audiences were keen to see some form of icon (like the heart seen in concept two) be a part of the logo.
- The message of the third brief (Pwer/Power to make a difference) resonated from a donor/donation perspective, although people found it much harder to connect with a health charity. Based on the perceived difficulty in illustrating this connection from a brand perspective, this direction was cut. However, the Charity team is keen to explore and utilise the concept for a fundraising campaign once the overall brand has been launched and established.
- Powys Health Charity/Elusen Iechyd Powys has been almost unanimously well-received as a fitting name. When it came to utilising a Welsh word, it was felt that 'Pwer' was not quite accessible enough (this was echoed by both Welsh speaking and non-Welsh speaking colleagues) and that more accessible and widely used words such as 'Gofal' / 'Cwtch' / 'Caru' / 'Calon' / or more relevant words like 'Iechyd' / 'Iechyd Da' / 'Lles' might be more appropriate if we went in that direction.

In terms of the next stage of brand development, jamjar have utilised brief number 1 and the visual concept/logo of 2, whilst embracing the Elusen Iechyd / Powys Health Charity name. The latest logo revisions inspired by this are included at item 3.2a, with the latest goal being to revise the two remaining logomarks down to a final one. This will be done through a simpler, broader survey exercise of stakeholders with a view to an 'A' or 'B' choice selection between the design directions.

Social Media Report (November 2022 to January 2023)

This social media report covers the period between November 2022 to January 2023.

Social Media glossary

- **Engage** – Attracting users’ attention and actively involving them in a conversation.
- **Engagement Rate** – A social media metric to describe the number of interactions users have had with a piece of content (i.e. “Liking”, retweeting, commenting etc.)
- **Follow** – Subscribing to the updates of fellow users. Typically applies to Twitter and Instagram.
- **Follower** – A subscriber of another user’s feed. Typically applies to Twitter and Instagram.
- **Following** – Users whose feeds you subscribe to. Typically applies to Twitter and Instagram.
- **Organic Reach** – The number of people who saw your post without paying to promote it.
- **Reach** – The total number of people who saw your post (includes organic and paid reach).
- **Tweet** – A post on popular micro-blogging site Twitter.
- **Tweet impression** - Twitter impressions show **how many total times people have seen your tweet**. In other words, 500 impressions = your tweet has been seen 500 times.

Twitter Breakdown			
	November 2021	November 2022	
Tweet impressions	4,911	816	Down by 4,095
New followers	7	1	Down by 6
Profile visits	299	199	Down by 100
Top tweet (earned impression)	473	171	Down by 302
	December 2021	December 2022	

Tweet impressions	2,308	1,307	Down by 1,307
New followers	6	-2	Down by 8
Profile visits	138	290	Up by 152
Top tweet (earned impression)	212	473	Up by 216
	January 2022	January 2023	
Tweet impressions	2,394	487	Down by 1,907
New followers	1	1	--
Profile visits	158	78	Down by 80
Top tweet (earned impression)	1,119	119	Down by 1,000
Facebook breakdown			
	November 2021	November 2022	
Post reach	157	293	Up by 136
Post engagement	65	24	Down by 41
Page likes	2	1	Down by 1
	December 2021	December 2022	
Post reach	205	333	Down by 128
Post engagement	54	26	Down by 28
Page likes	2	0	Down by 2
	January 2022	January 2023	
Post reach	Not available	524	--
Post engagement	Not available	20	--
Page likes	4	1	Down by 3
Newsletter breakdown			
	November 2021	November 2022	
Views	6	55	Up by 49
	December 2021	December 2022	

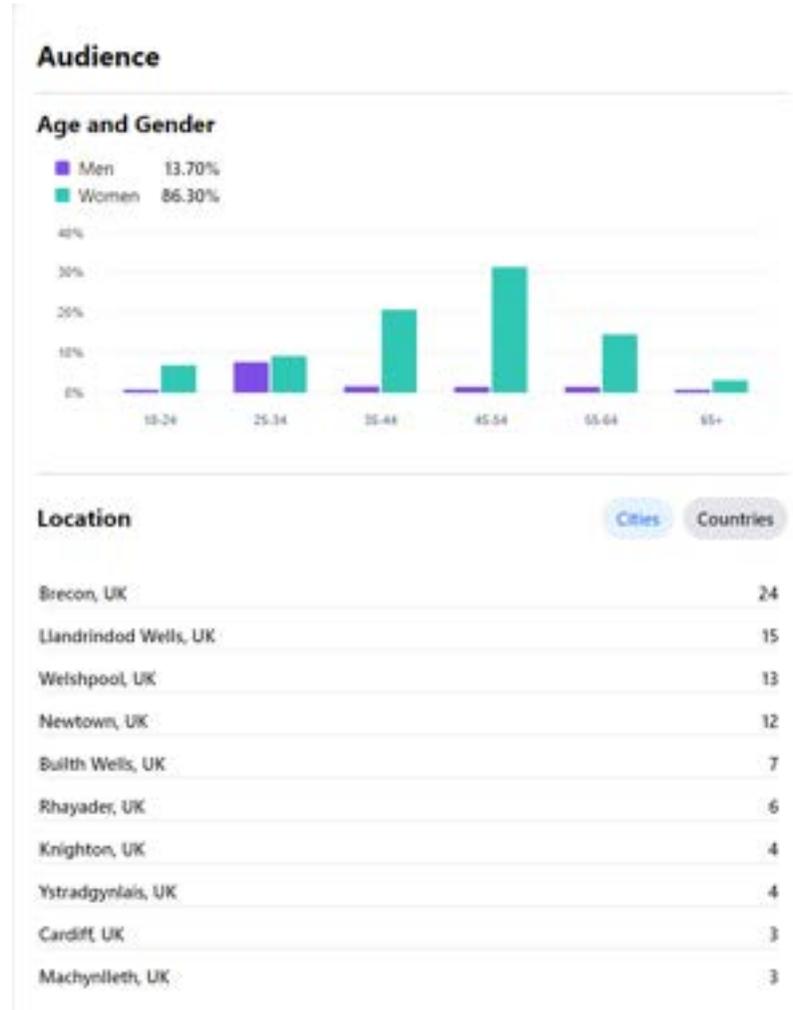
Views	6	49	Up by 43
	January 2022	January 2023	
Views	Not available due to halt in communications	72	--
Analysis:			
<p>The main focus for the Charity's communications between November 2022 to January 2023 was to encourage giving back to the NHS during the holiday season.</p> <p>In November, information surrounding 'leaving a legacy' was shared, this didn't do as well as the previous year. The leaving a legacy campaign in 2021 was received well however, in 2022 when the same information was shared it didn't receive the same Twitter or Facebook impressions. This might be a result of 'leaving a legacy' not being the primary focus in November as the Charity team announced the Christmas raffle and Christmas Jumper day which earned the highest impressions. The top tweet and top Facebook post for November was related to the Christmas raffle, on Facebook it earned a post reach of 231 and on Twitter it earned 171.</p> <p>Moving into December the communications doubled down on concentrating on the Christmas raffle and jumper day. The Charity team also highlighted their site visit to Brecon War Memorial Hospital which earned over 470 impressions and was the top tweet for December. In 2021, December's social media was more active due to the 'choose your cause' campaign. While that campaign received more impressions on social media the Charity team it didn't achieve the intended purpose of raising funds therefore, in 2022 the team decided to focus more on the raffle and an in-person presence to raise funds.</p> <p>It is important to note that there is little comparison data for January 2022 on Facebook due to it not being collected at the time. The Charity team between January and the beginning of April 2022 had to halt communications whilst supporting other services. There were some posts during January which was pre-scheduled before the team was seconded.</p> <p>In January 2023, the Charity team wanted to share some guidance and information, as well as put out a call for Charity Ambassadors. Fundraising guidance gained a post reach of 476 on Facebook, while the call for Charity Ambassador was the top tweet with an impression of 119 on Twitter.</p>			
How to improve?	The Charity Team are currently refining new branding with jamjar pr with the intention of launching this summer. This new brand reveal and launch will offer an opportunity to increase the Charity's profile and presence on communication platforms – having been developed with the input and feedback of stakeholders. Meanwhile, the Charity will be focusing on the up-coming celebrations of the		

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	<p>NHS 75th Birthday. The aim is to gradually build up social media content around this subject between March and July.</p> <p>In February and March, the Charity team are also bringing back the Sunday shout-out posts to thank partners, donors or individuals who continue to support the health and wellbeing of Powys. This was a popular feature in the past and the hope is that it will increase our overall reach on Facebook and Twitter.</p>
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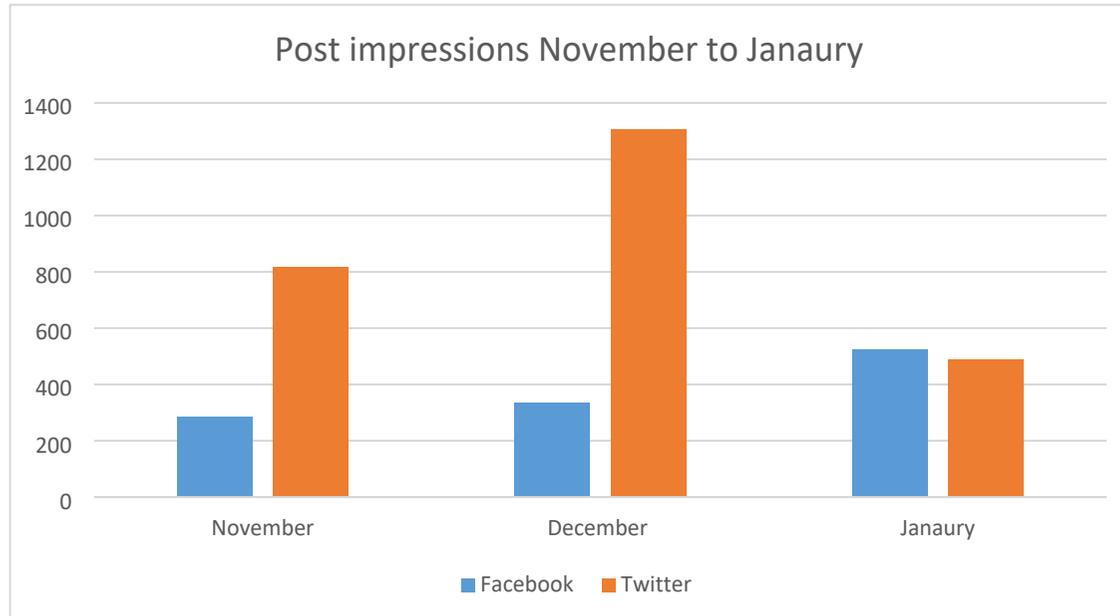
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Graph 1 – breakdown of the audience on Facebook (As of January 2023)



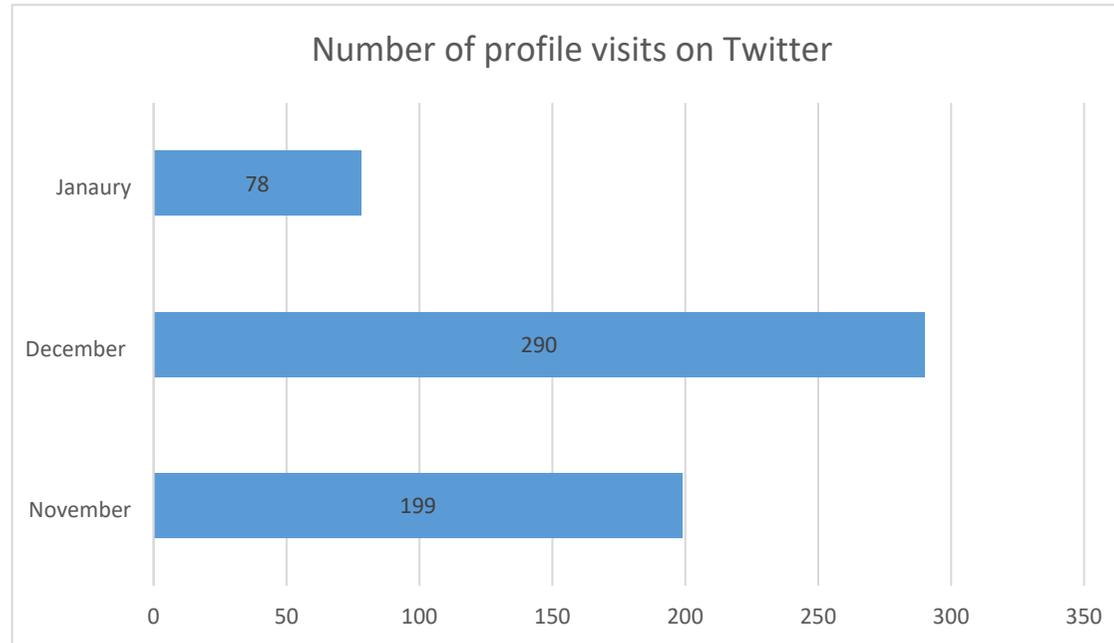
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Graph 2 – Post impressions



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Graph 3 – Number of profile visits



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Powys Teaching Health Board Charity

Phase 2 - Brand Development and Refinement

jamjar

It's what's inside that counts.

The Brief

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The Brief

To create a brand identity for PTHB charity that will:

Increase its accessibility to enable a greater connection with its existing stakeholders.

Establish a public fundraising presence and generate new fundraising opportunities for the Charity.

Produce effective and engaging campaigns to widen the Charity's reach and engage new audiences.

The new branding will need to engage with the Charity's existing and target audiences:

- Internal health board staff and volunteers
- Members of the Powys community:
 - Patients
 - Fundraisers
 - Third sector partners

Current objective:

PTHB Charity aims to support health and wellbeing of staff, patients and communities across Powys.

Values:

Accessible - Ensure that wherever possible the Charity's investment in local health care brings benefit to the community, the wider NHS and beyond.

Collaborative - Look to support health improvement projects and cultivate partnerships which enable people to live healthy lives.

Inclusive - Embrace equality and diversity by ensuring the Charity is of, by, and for, the people of Powys.

Innovative - Play a key role in the development of greatly improved health care for Powys.

Sustainable - Utilise the Charity's existing and future assets to strengthen its strategic priorities and deliver positive long-term impacts for Powys.

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#projectsforpowys

For mam. For my children. For the babies in the neonatal ward.
For the staff who looked after my mum when she was ill.
For Brecon. For the patients whose family can't visit them in hospital.
For Powys. For all of us.

Whoever you choose to pledge support for, PTHB Charity are here For You. We ensure that your generous donations are used to change the lives of the people you want to support. Our families, friends and neighbours. The people who have cared for us or loved ones. Every penny is kept within our Powys community, for causes you care about.

For Powys.

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Logo One
#projectsforpowys

Key themes and values
Community, connected, responsive.

PROJECTS FOR POWYS
2021-2024



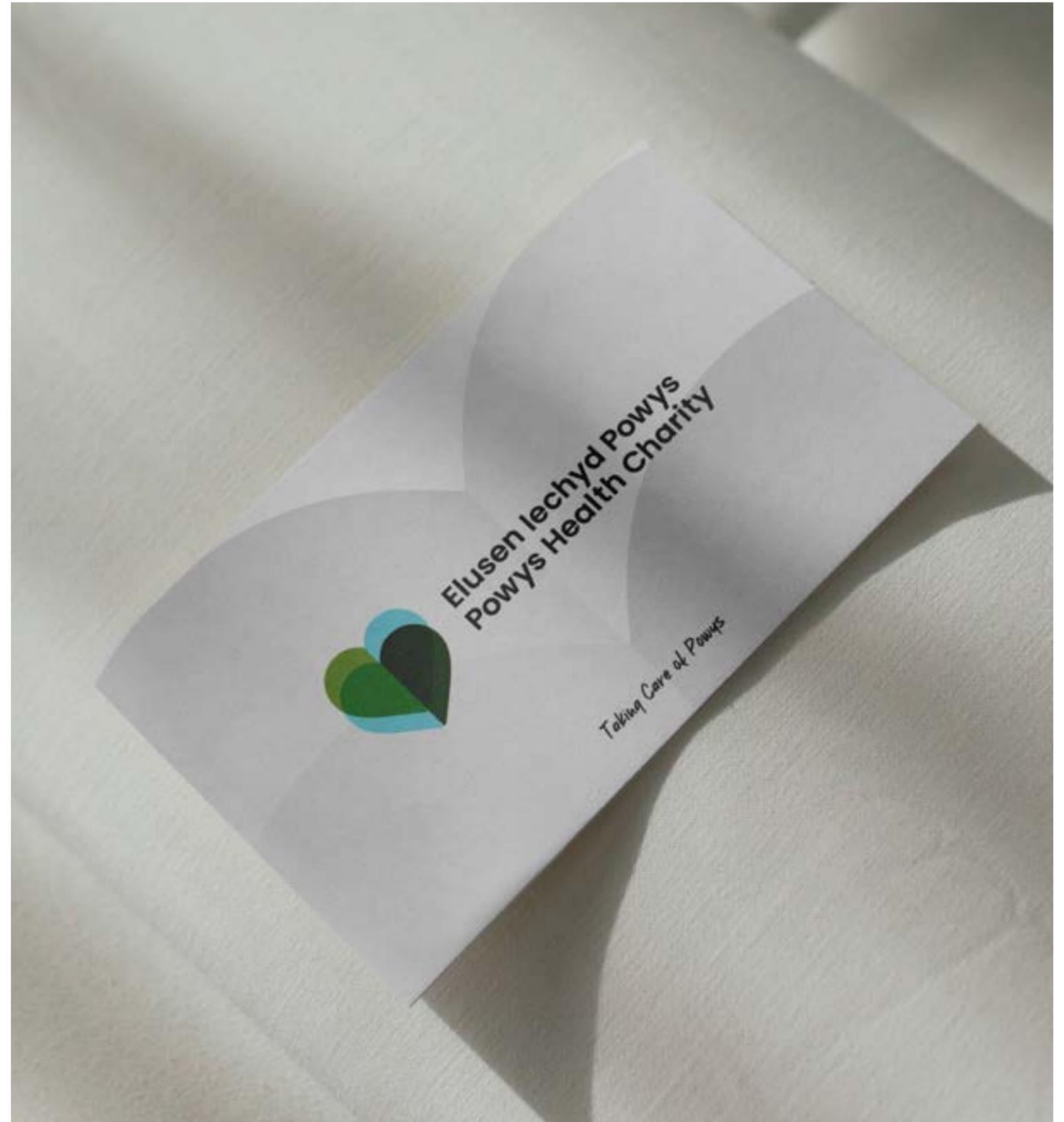
Elusen Iechyd Powys
Powys Health Charity

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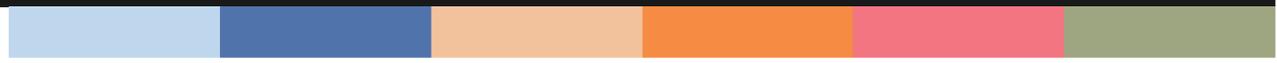
Logo Two
#projectsforpowys

Key themes and values
Together, collaboration, proud.

PROJECTS FOR POWYS
2021-2024

powys Elusen Iechyd
Health Charity

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Elusen Iechyd Powys
Powys Health Charity



Elusen Iechyd
Health Charity

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It's what's inside that counts.

If you have any questions, get in touch!

Natalie Wilson
natalie@jamjar.agency

Leon Evans
leon@jamjar.agency

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Powys THB Finance Department

Charitable Funds Financial Summary

Charitable Funds Committee

Period End January 2023 (Month 10)
FY 2022/23

Date Meeting: 1st March 2023

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24/02/2023 10:39:24



Subject:	CHARITABLE FUNDS FINANCIAL SUMMARY AT END JANUARY 2023
Approved & Presented by:	Pete Hopgood, Director of Finance
Prepared by:	Sarah Pritchard, Head of Financial Services
Other Committees and meetings considered at:	None

PURPOSE:
This paper provides the Committee with an update Expenditure Profile of the Charitable Funds for the period from 1st April 2022 to 31 st January 2023.
RECOMMENDATION:
<p>It is recommended that the Committee:</p> <ul style="list-style-type: none"> • DISCUSS and NOTE financial summary. • NOTE the current level of income received and expenditure of funds from 1st April 2022 to 31st January 2023. • NOTE any actions or recommendations linked to the financial position of the funds.

THE PAPER IS ALIGNED TO THE DELIVERY OF THE FOLLOWING STRATEGIC OBJECTIVE(S) AND HEALTH AND CARE STANDARD(S):		
Strategic Objectives:		
	• Focus on Wellbeing	✓
	• Provide Early Help and Support	✗
	• Tackle the Big Four	✗
	• Enable Joined up Care	✗
	• Develop Workforce Futures	✗
	• Promote Innovative Environments	✗
	• Put Digital First	✗
	• Transforming in Partnership	✗
Health and Care Standards:		
	• Staying Healthy	✓
	• Safe Care	✓
	• Effective Care	✓
	• Dignified Care	✓
	• Timely Care	✓
	• Individual Care	✓
	• Staff and Resources	✓
	• Governance, Leadership & Accountability	✓

Approval/Ratification/Decision	Discussion	Information
	✓	

Balance Total Charitable Funds		
Financial KPIs :	Value £'000	Trend Compared 01/04/22
Reported Closing Balance Period Ending 31 January 2023	4,711	↑
Movement in Closing Balance Compared Period Ending 31st March 2022 - Negative = reduction balance / Positive = increase in balance	114	↑

Income & Expenditure Movements	
Area	Value £'000
Total Expenditure: Period April 2022 to January 2023	69
Total Income: Period April 2022 to January 2023	182
Increase or (Decrease) In Fund Balance	114

Summary

- The opening balance at the 1st April 2022 was £4.597M during Months 1 to 10 this increased overall by £0.114M.
- Therefore the total income received in the period exceeded total expenditure for the same period by £0.114M.
- A breakdown of this between General Funds and Legacy funds can be found on the next page.
- All funds are unrestricted funds with the exception of one endowment fund.

Balance General Funds		
Financial KPIs :	Value £'000	Trend Compared 01/04/22
Reported Closing Balance Period Ending 31 January 2023	3,062	
Movement in Closing Balance Compared Period Ending 31st March 2022 - Negative = reduction balance / Positive = increase in balance	119	

Balance Legacy Funds		
Financial KPIs :	Value £'000	Trend
Reported Closing Balance Period Ending 31 January 2023	1,648	
Movement in Closing Balance Compared Period Ending 31st March 2022 - Negative = reduction balance / Positive = increase in balance	-5	

Income & Expenditure Movements: General Funds	
Area	Value £'000
Total Expenditure: Period April 2022 to January 2023	57
Total Income: Period April 2022 to January 2023	176
Increase or (Decrease) In Fund Balance	119

Income & Expenditure Movements: Legacy Funds	
Area	Value £'000
Total Expenditure: Period April 2022 to January 2023	11
Total Income: Period April 2022 to January 2023	6
Increase or (Decrease) In Fund Balance	-5

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Expenditure Profile for 2022-23	Fund Balance 01/04/2022 £	Income Received 1st April 2022 to 31 January 2023 £	Payments Made 1st April 2022 to 31 January 2023 £	Balance 31 January 2023 £	Balance 1st April 2022 Spent %	Fund Increase (+ve)/ Decrease (-ve) since 1st April 2022 %
Funds over 100K						
Welshpool General Purposes	£534,156	£4,421	£3,730	£534,847	0.70%	0.13%
Mental Health General Purposes	£353,626	£0	£0	£353,626	0.00%	0.00%
Funds between 50 - 100k						
Ystradgynlais Geriatric Ward	£62,910	£20	£0	£62,930	0.00%	0.03%
Knighton General Purposes	£71,934	£2,500	£305	£74,129	0.42%	3.05%
Llandrindod General Purposes	£50,617	£3,570	£3,790	£50,397	7.49%	-0.43%
Machynlleth General Purposes	£75,132	£1,729	£297	£76,564	0.40%	1.91%
Funds between 25-50k						
Brecon General Purposes	£38,328	£473	£111	£38,689	0.29%	0.94%
Ystradgynlais General Purposes	£36,455	£3,453	£3,700	£36,208	10.15%	-0.68%
North Powys District Nursing	£45,961	£7,717	£2,350	£51,327	5.11%	11.68%
Funds Under 25K						
Brecon	£27,417	£1,455	£205	£28,666	0.75%	4.56%
Bronllys	£33,652	£5,275	£6,152	£32,775	18.28%	-2.61%
Builth	£3,133	£3,605	£0	£6,738	0.00%	115.06%
Llandrindod	£22,099	£1,680	£210	£23,569	0.95%	6.65%
Knighton	£4,037	£0	£0	£4,037	0.00%	0.00%
Llanidloes	£9,906	£0	£0	£9,906	0.00%	0.00%
Newtown	£22,448	£8,207	£5,909	£24,746	26.32%	10.24%
Welshpool	£48,998	£55	£0	£49,053	0.00%	0.11%
Ystradgynlais	£11,602	£0	£0	£11,602	0.00%	0.00%
Women & Children's	£3,396	£0	£0	£3,396	0.00%	0.00%
Mental Health	£11,439	£8	£280	£11,168	2.45%	-2.37%
POWYS WIDE						
Powys General Purposes	£1,331,998	£127,685	£10,701	£1,448,982	0.80%	8.78%
Covid General Purposes	£83,373	£0	£15,787	£67,586	0.00%	0.00%
Nursing Research	£1,397	£0	£0	£1,397	0.00%	0.00%
Palliative Care Fund	£53,881	£3,668	£3,713	£53,836	6.89%	-0.08%
District Speech Therapy	£126	£0	£0	£126	0.00%	0.00%
Diabetes Services	£5,531	£357	£0	£5,888	0.00%	6.45%
Total	£2,943,551	£175,878	£57,241	£3,062,188	1.94%	4.03%

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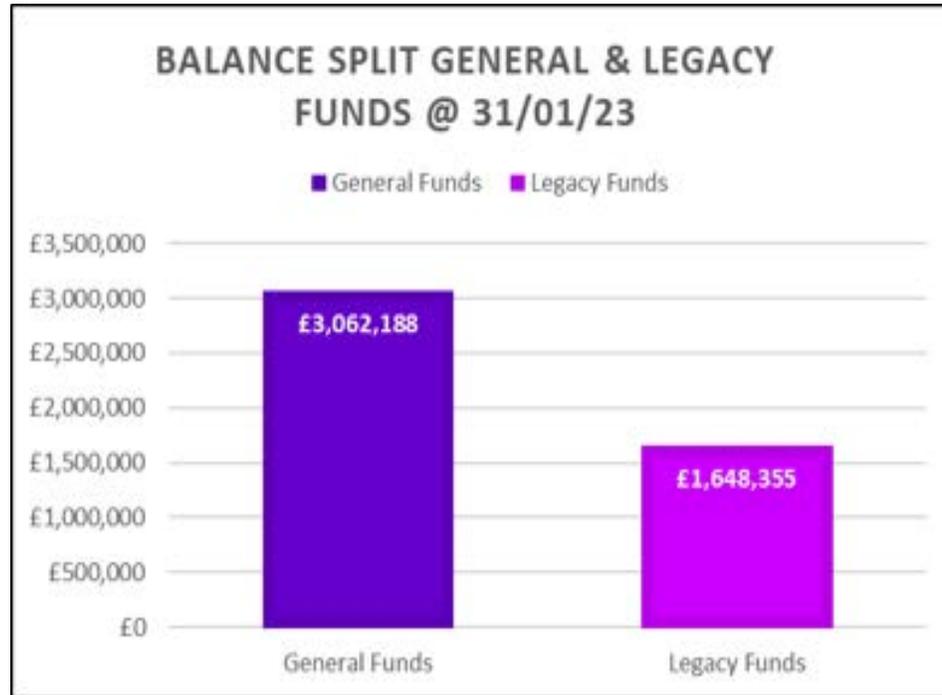
Expenditure Profile for 2022-23	Fund Balance 01/04/2022 £	Income Received 1st April 2022 to 31 January 2023 £	Payments Made 1st April 2022 to 31 January 2023 £	Balance 31 January 2023 £	Balance 1st April 2022 Spent %	Fund Increase (+ve)/ Decrease (-ve) since 1st April 2022 %
LEGACY FUNDS						
Brecon Training Legacy	£2,127	£0	£0	£2,127	0.00%	0.00%
AMI Legacy	£126,357	£3,245	£8,693	£120,909	6.88%	-4.31%
Hazels Legacy	£270,729	£3,245	£2,737	£271,236	1.01%	0.19%
Mid & South Powys Community & Palliative Services	£1,010,833	£0	£0	£1,010,833	0.00%	0.00%
Ystradgynlais Estate M R Morgan Properties	£62,000	£0	£0	£62,000	0.00%	0.00%
Estate M J Brand Property Fund	£181,250	£0	£0	£181,250	0.00%	0.00%
Total	£1,653,295	£6,490	£11,430	£1,648,355	0.69%	-0.30%

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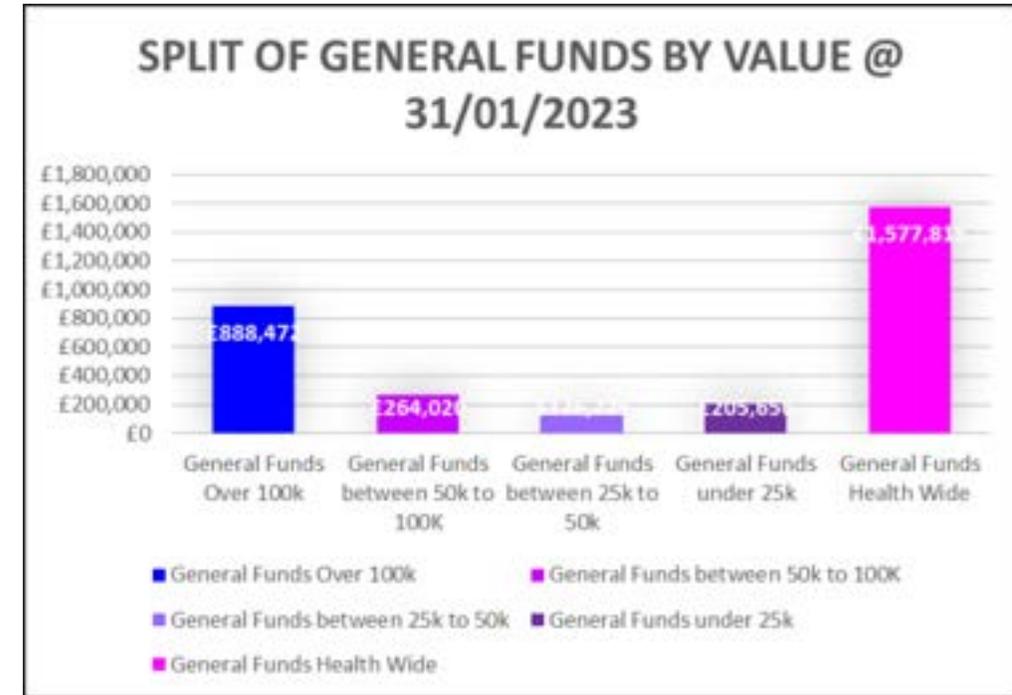
Powys TLHB Charity Balance Sheet as at 31 January 2023			
	Unrestricted	Endowment	Total
	funds	funds	31 January
	£000	£000	2023
	£000	£000	£000
Investments:			
Property Investments	243	0	243
Portfolio Investments	3,545	3	3,548
Total Investments	3,788	3	3,791
Current assets:			
Debtors	4	0	4
Cash and cash equivalents	955	0	955
Total current assets	959	0	959
Liabilities:			
Creditors: Amounts falling due within one year	39	0	39
Net current assets / (liabilities)	920	0	920
Total assets less current liabilities	4,708	3	4,711
Creditors: Amounts falling due after more than one year	0	0	0
Total net assets / (liabilities)	4,708	3	4,711
The funds of the charity:			
Endowment Funds	4,708	3	3
Unrestricted income funds	4,708	3	4,708
Total funds	4,708	3	4,711

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Balances Legacy and General Funds

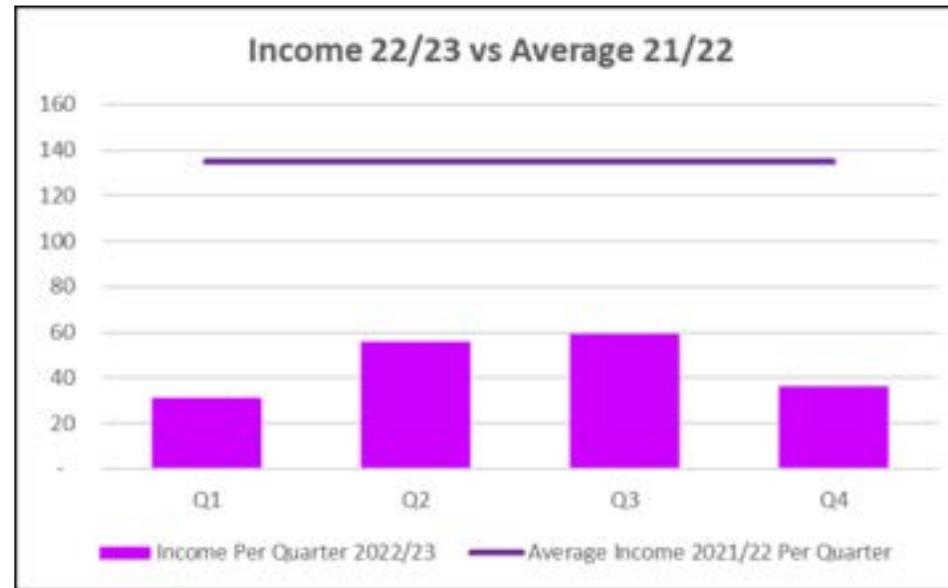


General Funds Split into Value of Fund



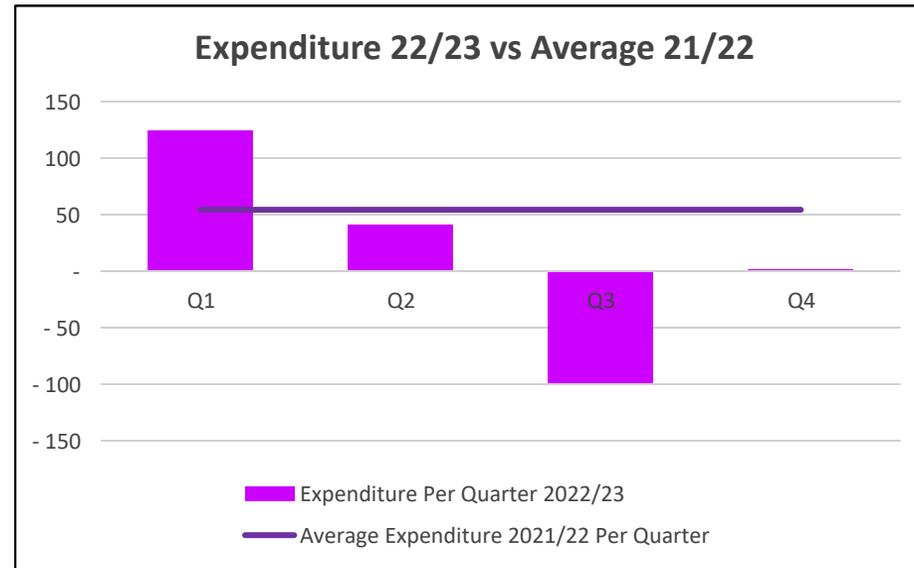
Type Fund	Values
General Funds	£3,062,188
Legacy Funds	£1,648,355
Total	£4,710,543

Type Fund	Values
General Funds Over 100k	£888,472
General Funds between 50k to 100K	£264,020
General Funds between 25k to 50k	£126,225
General Funds under 25k	£205,656
General Funds Health Wide	£1,577,815
Total	£3,062,188



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Please note in 21/22 an exceptional legacy totalling £0.358M was received which has created a significant comparator.



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Please note the negative expenditure in Q3 relates to adjustments being made to credit funds with reversals of amounts accrued as part of the 21/22 year end accounts to offset the expenditure on these items which have been subsequently paid in 22/23.

- GENERAL FUNDS = From an amount of £2,943,551 held within General Purposes or designated funds at the 1st April 2022, income of £175,878 has been received and £57,241 of expenditure has been paid. This equates to 2% of funds held at 1st April 2022 have actually been spent.
- Included within the balance of General funds is an unrealised gain on investments of £744,175 which is the amount the investment valuation above the amount invested as at 31st March 2022.
- LEGACY FUNDS = From an amount of £1,653,295 of funds held within legacies at the 1st April 2022, £6,490 income has been received and £11,430 of expenditure has been paid. This equates to 0.69% of funds held at 1st April 2022 have actually been spent.
- BANK BALANCE - The Balance held within the bank account at 31st January 2023 is just over £0.955M. Discussions with our investment advisors as to whether a short term investment option was available has been undertaken but they advised that they could not guarantee any short term investments would repay the amount invested over the shorter term. A term of investment for 3 years would be advised to ensure the investment would retain its level. They advised us to retain this within our bank over the short term. We do have some larger items of expenditure expected in the last quarter of the year which should reduce the balance to approximately £0.7M but this will still be slightly above our target cash balance of £0.5M.

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Charitable Funds Final Internal Audit Report December 2022

Powys Teaching Health Board

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Review reference:	PTHB-2223-08
Report status:	Final
Fieldwork commencement:	28 th September 2022
Fieldwork completion:	4 th November 2022
Debrief meeting:	28 th November 2022
Draft report issued:	24 th November 2022
Management response received:	20 th December 2022
Final report issued:	20 th December 2022
Auditors:	Jayne Gibbon, Internal Audit Manager Geoffrey Woolley, Principal Internal Auditor
Executive sign-off:	Pete Hoggood, Director of Finance and ICT
Distribution:	Andrew Gough, Deputy Director of Finance Sarah Pritchard, Head of Financial Services Abe Sampson, Charity Manager
Committee:	Audit Risk & Assurance Committee



Audit and Assurance Services conform with all Public Sector Internal Audit Standards as validated through the external quality assessment undertaken by the Institute of Internal Auditors

Acknowledgement

NHS Wales Audit and Assurance Services would like to acknowledge the time and co-operation given by management and staff during the course of this review.

Disclaimer notice - please note

This audit report has been prepared for internal use only. Audit and Assurance Services reports are prepared, in accordance with the agreed audit brief, and the Audit Charter as approved by the Audit Risk and Assurance Committee.

Audit reports are prepared by the staff of the NHS Wales Audit and Assurance Services, and addressed to Independent Members or officers including those designated as Accountable Officer. They are prepared for the sole use of Powys Teaching Health Board no responsibility is taken by the Audit and Assurance Services Internal Auditors to any director or officer in their individual capacity, or to any third party.

Executive Summary

Purpose

The overall objective of the review was to ensure that Charitable Funds were appropriately managed and administered in accordance with relevant legislation and Charity Commission guidance.

Overview

We have issued reasonable assurance on this area.

The matters requiring management attention include:

- The review of the Charitable Funds policy is overdue.
- Regular reports should be issued to each fundholder and discussed with them.
- The Charitable Funds Committee Terms of Reference should be reviewed.
- Enhancements are required for recording donations relating to a single event.
- Improvements are required in the completion of application forms for charitable funds expenditure.

Other recommendations / advisory points are within the detail of the report.

Report Opinion

Reasonable



Some matters require management attention in control design or compliance.

Low to moderate impact on residual risk exposure until resolved.

Assurance summary¹

Objectives	Assurance
1 Appropriate guidance is in place covering receipt of income, expenditure, fundraising and investments.	Reasonable
2 Income received is appropriate and accounted for correctly.	Reasonable
3 Expenditure is appropriate, authorised and within the terms of the fund.	Reasonable
4 Funds held are appropriately monitored, managed and invested.	Reasonable
5 Role of Charitable Funds Committee is appropriately defined and provides adequate oversight.	Reasonable

¹The objectives and associated assurance ratings are not necessarily given equal weighting when formulating the overall audit opinion.

Key Matters Arising

	Objective	Control Design or Operation	Recommendation Priority
1 The Charitable Funds Policy.	1	Design	Medium
2 Income/Donations supporting documentation.	2	Operation	Medium
4 Charitable Funds Expenditure.	3	Operation	Medium
6 Fundholder Reports	4	Design	High
7 Charitable Funds Committee Terms of Reference.	5	Operation	Medium

Introduction

- 1.1 Our audit review of Charitable Funds was completed in line with the 2022/23 Internal Audit Plan for Powys Teaching Health Board (the 'Health Board').
- 1.2 The Powys Teaching Health Board Charitable Fund (the 'Charity') was formally created on the 28th May 2004 by a 'Deed of Arrangement' and replaced the Powys Health Care NHS Trust Charitable Fund, which had been in existence since 26th July 1996, following the transfer of charitable funds from Dyfed Powys Health Authority.
- 1.3 The Charity has an umbrella Charity registration under which funds are registered together under a single 'main' registration number.
- 1.4 Charitable funds donated to the charity are accepted, held and administered as funds and property held on trust for purposes relating to the health service.
- 1.5 The Health Board is the Corporate Trustee of the Charitable Funds and has devolved responsibility for the on-going management of the charity to the Charitable Funds Committee who administer the funds on behalf of the Corporate Trustee.
- 1.6 For the period 1st April 2021 to 31st March 2022 the charity had received donations of £540k and had expenditure of £217k. As of 31st March 2022 the Charity's Investment portfolio position was £3,548k.
- 1.7 The Executive Director of Finance and ICT was the lead for this review.
- 1.8 The associated risks for the audit review were:
 - Charitable funds expenditure may be inappropriate, excessive or may be incorrectly recorded.
 - Charitable funds income isn't maximised.
 - Monitoring, reporting and oversight arrangements may be inadequate.
 - Non-compliance with legislation or Charity Commission guidance.

Detailed Audit Findings

Objective 1: Appropriate guidance is in place which adequately covers receipt of income, expenditure, fundraising and investments.

- 2.1 A policy is in place for Charitable Funds which is readily accessible to all staff via the Health Board's Intranet page for non clinical policies. The Health Board also has a dedicated website for Fundraising where further information is available.
- 2.2 The policy states that it was last updated in June 2020 with a review due in June 2022. At the time of the audit we were unable to evidence that this review has taken place.
- 2.3 The guidance is generally detailed and comprehensive although some areas for improvement were identified. (Matter Arising 1)

Conclusion:

- 2.4 A policy is in place for Charitable Funds which is generally detailed and comprehensive and is readily accessible. We have provided Reasonable Assurance for this objective.

Objective 2: Charitable funds income received is appropriate and accounted for correctly (including gift aid).

Income donations:

- 2.5 A sample of 24 Charitable Funds income transactions was reviewed to establish if all donations had supporting documentation and that income was allocated to the correct fund.
- 2.6 For 23 out of 24 transactions, the supporting documentation fully supported the transaction and all monies had been allocated to the correct fund. However, for one transaction, only partial supporting documentation had been provided. (Matter Arising 2)
- 2.7 All transactions within the sample had been posted correctly to Oracle.

Gift Aid:

- 2.8 We reviewed the most recent Gift Aid claim. This covered the last three years (2019/20 - 2021-22) and, for a sample of transactions, we confirmed that it was supported by relevant documentation.
- 2.9 Gift Aid transactions are accrued annually in Oracle for accounts purposes. For the sample of transactions, we confirmed that they had been recorded correctly in Oracle.
- 2.10 The preceding Gift Aid claim also covered three years (2016/17 - 2018/19). We recommend that Gift Aid claims should be submitted at least annually in line with the Charitable Funds annual accounts. (Matter Arising 3)

Conclusion:

- 2.11 From the testing undertaken we found that the processes in place for the recording of charitable donations and gift aid are operating effectively. We did identify an issue regarding supporting documentation for one of the income sample tested. We have provided Reasonable Assurance for this objective.

Objective 3: Charitable funds expenditure is appropriate, authorised and within the terms of the relevant fund.

- 2.12 We undertook testing on a sample of 20 expenditure transactions covering a range of Charitable Funds and spread throughout the first half of 2022/23.
- 2.13 For each transaction, we reviewed the supporting documentation to determine whether the transaction:
- Was in line with the purpose of the Charitable Fund;
 - Had been requested in line with the guidance;

- Had been approved by an authorised signatory;
 - Had been approved in line with the financial limit; and
 - Had been posted correctly to Oracle.
- 2.14 The results of our testing found that all expenditure was in line with the purpose of the fund and had been appropriately authorised.
- 2.15 However, we did identify an issue around the completion of the application form with applicants not identifying the fund number that the expenditure was to be incurred. (Matter Arising 4)
- 2.16 We also noted that the development of a sign off checklist might be beneficial to concisely summarise when supporting documentation was completed and where it is located, as when we undertook our testing it was not always clear where supporting documentation was filed and so it could not be quickly located. (Matter Arising 5)

Conclusion:

- 2.17 From the testing undertaken we found that the processes in place for Charitable Funds expenditure are operating effectively, although an issue was identified with one expenditure item. We have provided Reasonable Assurance for this objective.

Objective 4: Funds held in Trust are appropriately monitored, managed and invested.

- 2.18 Overall financial reports are presented at the quarterly Charitable Funds Committee meetings which provide a breakdown of the closing balances, income & expenditure movements, graphical summaries and a key message summary.
- 2.19 Similarly, overall investment reports are presented at the quarterly Charitable Funds Committee meetings which provide a valuation summary, gross income and investment yield by category supported by a detailed narrative review.
- 2.20 Regular monthly Charitable Funds reports have not been issued to each fundholder and then discussed with them. (Matter arising 6)

Conclusion:

- 2.21 Overall financial and investment reports are presented at the quarterly Charitable Funds Committee meetings which clearly provide detailed information regarding the key messages. However, regular monthly Charitable Funds reports have not been issued to each fundholder and discussed with them. We have provided Reasonable Assurance for this objective.

Objective 5: The role of the Charitable Funds Committee is appropriately defined and provides adequate oversight for Charitable Funds.

- 2.22 The Charitable Funds Committee has Terms of Reference (dated July 2021) in place which are detailed and comprehensive. The Terms of Reference should be reviewed

annually by the Committee but from our review of the committee of the past year we have been unable to evidence a review of the Terms of Reference. (Matter arising 7)

- 2.23 The Charitable Funds Committee meets quarterly in accordance with its Terms of Reference. All meetings in the last year have been quorate.
- 2.24 The Charitable Funds Committee meetings cover all areas expected. These are set out in its Terms of Reference.
- 2.25 Agendas and papers are prepared in advance of each meeting and minutes are prepared and approved following each meeting.
- 2.26 The Charitable Funds Committee receives quarterly financial and investment updates and considers and approves applications which exceed delegated approval limits.

Conclusion:

- 2.27 The Charitable Funds Committee has detailed and comprehensive Terms of Reference in place and quorate meetings are held which cover all areas expected and comply with the requirements of these Terms of Reference. However, we have been unable to evidence that the annual review of the Terms of Reference by the Charitable Funds Committee has taken place. We have provided Reasonable Assurance for this objective.

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Appendix A: Management Action Plan

Matter Arising 1: Charitable Funds Policy (Design)		Impact
<p>A policy is in place for Charitable Funds which is generally detailed and comprehensive. However, some areas for improvement were identified:</p> <ul style="list-style-type: none"> The Charitable Funds Policy was due for review in June 2022 but is yet to be undertaken. Supplementary Charitable Funds documents are not reflected or referenced in the policy. These include: <ul style="list-style-type: none"> PTHB Charity Funding Guidelines 2022. Donations and Gift Guidance for PTHB Staff Dec 2021. Public Fundraising Information Pack. Application process flowchart. Charitable Funds full application form. Local Funds application form. 		Potential risk of Charitable Funds guidance not being followed correctly.
Recommendations		Priority
1.1	Management should consider incorporating references to related policies / guidance within the Charitable Funds Policy and update accordingly. Once updated the policy should be approved by the appropriate forum and staff made aware of the updates.	Medium
Agreed Management Action		Target Date
1.1	Agreed – The policy recommendations have been actioned, reviewed and approved by the Charitable Funds Committee since the fieldwork, in December	January 2023
		Responsible Officer
		Charity Manager

	2022. The updated policy will be published and disseminated to staff once the formal minute has been confirmed.		
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Matter Arising 2: Income Donations supporting documentation (Operation)		Impact
<p>We undertook testing on a sample of 24 income transactions to ensure that all donations had appropriate documentation and that the monies received had been allocated to the correct fund. The following was noted:</p> <ul style="list-style-type: none"> For 23 of the sample full supporting documentation was present and the monies had been allocated to the correct fund. For one transaction the amount recorded was the total of a number of cheques received in respect of McMillan nurses. The supporting evidence provided did not match the total recorded on the C&D sheet. Good practice would be to record each donation individually on the C&D sheet. 		Monies allocated incorrectly.
Recommendations		Priority
2.1	Management should ensure that where multiple donations are received regarding an event, or 'in memory of', each donation is recorded individually on the C&D sheet.	Medium
Agreed Management Action		Target Date
2.1	Agreed an email reminder of this requirement to relevant staff has been sent	Actioned since audit fieldwork
		N/A

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Matter Arising 3: Gift Aid claims (Operation)		Impact	
When we reviewed the processes for recording and claiming gift aid, we noted that the most recent Gift Aid claim £3,853.78 covered the last three years (2019/20 - 2021-22). It was also noted that the preceding Gift Aid claim also covered three years (2016/17 - 2018/19).		Gift Aid income is not received on a timely basis.	
Recommendations		Priority	
3.1	Whilst Gift Aid claims can be submitted to HMRC on a quarterly basis, management should consider submitting the Health Board's claim at least annually.	Low	
Agreed Management Action		Target Date	Responsible Officer
3.1	Agreed - Gift aid claims will be undertaken on at least an annual basis	Jun 23	Head of Financial Services

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Matter Arising 4: Charitable Funds Expenditure (Operation)		Impact
<p>We undertook testing on a sample of 20 charitable funds expenditure transactions to ensure that all expenditure was appropriate and had been authorised. The following was noted:</p> <ul style="list-style-type: none"> For all of the sample we found that expenditure was in line with the terms of the fund and had been appropriately authorised. However, we did observe that applicants are not noting the fund number that the expenditure is to be incurred from when completing the application form. 		Potential risk that payment allocated to the wrong Charitable Fund.
Recommendations		Priority
4.1	Management should remind Fundholders that the fund number must be stated on 'Request for Approval to commit Charitable Funds Expenditure Form' when submitting claims for consideration and approval.	Medium
Agreed Management Action		Target Date
4.1	Agreed an email reminder of this requirement to relevant staff has been sent	Actioned since audit fieldwork
		N/A

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Matter Arising 5: Expenditure Sign Off Checklist (Design)		Impact	
<p>When undertaking our testing on charitable funds expenditure, when asking for all relevant supporting documentation it was noted that not all documentation could be easily retrieved as it was filed in various locations.</p> <p>Development of a sign off checklist might be beneficial to concisely summarise when supporting documentation was completed and where it is located.</p>		<p>Potential risk that supporting documentation may be missed or difficult to locate.</p>	
Recommendations		Priority	
5.1	<p>Management may wish to consider the development of a sign off checklist to concisely summarise when supporting documentation was completed and where it is located.</p>	Low	
Agreed Management Action		Target Date	Responsible Officer
5.1	<p>Agreed a template will be developed and retained for approvals and subsequent actions and dates taken on these approvals</p>	Mar 23	Head of Financial Services

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Matter Arising 6: Fundholder Reports (Design)		Impact
The Finance Department are not currently issuing regular monthly Charitable Funds reports to each individual fundholder and then discussing the position of the funds with them.		Potential risk that fundholders are insufficiently familiar with their Charitable Funds and so incorrect decisions are made.
Recommendations		Priority
6.1	Regular monthly Charitable Funds reports should be issued to each fundholder and discussed fully with them.	High
Agreed Management Action		Target Date
6.1	Monthly reports have been issued to each fundholder by the finance department for October and November 22 and will continue to be sent monthly. Long term strategies for significant funds (above £100k in value) are also being developed with each fundholder.	Actioned since Audit fieldwork
		Responsible Officer
		N/A

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Matter Arising 7: Charitable Funds Committee Terms of Reference (Operation)		Impact
Each Health Board Committee is required to review its Terms of Reference annually. From our review of the Charitable Funds Committee meetings over the last year we have been unable to evidence that the review has taken place.		Potential risk from non compliance with Welsh Government recommended best practice.
Recommendations		Priority
7.1	Management should ensure that the Charitable Funds Committee review the Terms of Reference as soon as possible.	Medium
Agreed Management Action		Target Date
7.1	Agreed – The Terms of Reference has been updated, reviewed and approved by the Charitable Funds Committee at the December 2022 meeting.	Actioned since Audit fieldwork
		N/A

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Appendix B: Assurance opinion and action plan risk rating

Audit Assurance Ratings

We define the following levels of assurance that governance, risk management and internal control within the area under review are suitable designed and applied effectively:

	Substantial assurance	Few matters require attention and are compliance or advisory in nature. Low impact on residual risk exposure.
	Reasonable assurance	Some matters require management attention in control design or compliance. Low to moderate impact on residual risk exposure until resolved.
	Limited assurance	More significant matters require management attention. Moderate impact on residual risk exposure until resolved.
	No assurance	Action is required to address the whole control framework in this area. High impact on residual risk exposure until resolved.
	Assurance not applicable	Given to reviews and support provided to management which form part of the internal audit plan, to which the assurance definitions are not appropriate. These reviews are still relevant to the evidence base upon which the overall opinion is formed.

Prioritisation of Recommendations

We categorise our recommendations according to their level of priority as follows:

Priority level	Explanation	Management action
High	Poor system design OR widespread non-compliance. Significant risk to achievement of a system objective OR evidence present of material loss, error or misstatement.	Immediate*
Medium	Minor weakness in system design OR limited non-compliance. Some risk to achievement of a system objective.	Within one month*
Low	Potential to enhance system design to improve efficiency or effectiveness of controls. Generally issues of good practice for management consideration.	Within three months*

* Unless a more appropriate timescale is identified/agreed at the assignment.



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PTHB Charity

Project Evaluation Form

All projects funded by PTHB Charity are of great importance to us and we are grateful that you have taken the time to complete the project evaluation form.

The information you have provided will be used to gain a better understanding in order to help improve our funding process and provide better support to applicants. The project evaluation form is not to judge projects but to gather all information, whether it is positive or negative in regards to the funded project.

Name of project:	'Attend Anywhere' Hub Project – Digital Project Co-ordinator post		
Project start date:	July 2021	Project end date:	June 2022
1. What were the project objectives? Do you feel you were able to meet those objectives?			
<p>Since the beginning of the Covid-19 Pandemic, over 12,000 NHS appointments have been held online in Powys. The project objective of the Attend Anywhere system was to allow individuals to access their consultation from their own homes. The use of the system would prove an efficient way of holding appointments and led to some staff and patients being able to avoid long distance travel for face-to-face appointments.</p> <p>The project objective was to provide technical volunteers virtually and face to face in a community setting to set patients up with their arranged appointment. PAVO agreed to work collaboratively with the project to provide technical support at dedicated hubs. PAVO were successful in appointing staff for these roles and volunteers which allowed the project to move forward.</p>			
2. Why did you choose to seek funding for this project?			
<p>Welsh Government wanted to transform the way outpatients were managed, reducing the need to bring patients into hospital and bring care closer to home. Implementing the National Video Consultation platform meant health boards were able to offer a consistent and agile solution for both professionals and patients.</p> <p>Feedback obtained in the first 6 months of offering video consultations showed that the main reasons patients were declining an appointment were around 4 themes:</p>			

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- No access to technological equipment
- Lack of confidence
- Lack of technological experience
- Poor connectivity

To try and overcome some of the above issues that led to individuals not attending their 'Attend Anywhere' appointment, PTHB identified that having a location (Hub) where individuals could go for their appointment and be offered technological support if they required it, was a potential gap. Therefore, the funding proposal looked to strengthen accessibility to services by having technical volunteers available virtually and face to face in a community setting to set patients up with their arranged appointment.

3. Who benefitted from the project and why?

Support given to client to enable them to participate on-line:

Diabetic programme
Dementia session
6 week Parkinson's programme

4. Did you have to adapt your project or face any challenges? If so, how did you adapt or overcome them?

For the pilot period it was decided that it would be best to offer it to only one service within the Health Board. Meetings were held with many services including Therapies, Children's Services, Women's Services and Pain and Fatigue Management. It was clear that following meetings with the different services that they did not all use the 'Attend Anywhere' system and instead they use other video call software such as Microsoft Teams.

Therapies were the main users of the 'Attend Anywhere' system and therefore it was agreed to offer the use of the Hub to their patients during the Pilot period. Initially, Therapies were very keen to get on board and meetings were held to discuss how it would work in terms of offering appointments then offering the Hub's services also. It was agreed that when a booking was made, the Therapies service would identify those individuals who may benefit the most from the support that could be provided at the Hub, and then book them into one of the available time slots. Unfortunately, following some further thought, the Therapies service decided that due to the added workload on their staff and the possible complexities of offering the Hub as a location for their appointment, they decided that they would prefer if they were not involved in the pilot scheme at this stage.

This was a bit of a set-back as a hub location was agreed and recruitment for volunteers had commenced. In the week following, additional meetings had been held with other services to see if they would be interested in the pilot

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scheme. This included Paediatrics and further discussions with Mental Health services. Both seemed interested in the project, but we couldn't get further engagement.

Also in the following weeks, we were informed that the Pain & Fatigue Service had started offering virtual appointment telephone support. To avoid any duplication, PAVO worked collaboratively with the team so they could signpost patients who were still having trouble after instructions over the phone to the community Hub. This meant that a role that had been allocated to the volunteers (telephone support) had been removed as demand was not there.

The Hub was also opened up to support those who may be experiencing loneliness and to support them to get online to be able to contact family and friends. Posters were shared on Social Media and also shared amongst PAVO staff, including the Community Connectors.

5. Explain your application experience, naming areas of success and the areas for improvement. Is there any thing you would do differently if you were to apply again?

Very easy process, I had support from the team when required and the outcome on the application was extremely quick.

6. Did the PTHB Charity provide you with adequate support? How can we provide better support to future projects?

Yes, I had support when I was completing the initial application and I was able to ask further questions along the way when the pilot started. As the project had a slow uptake, PAVO reduced their hours of support which meant the project could be extended and run for 12 months instead of 9.

7. Please provide any images or a personal story that you are willing to publicly share.

Feedback from people using the Plas Dolerw Hub:

Commencing in March we provided support to a lady taking part in a six-week Parkinson's programme. One comment from the client's husband:

"You offer a wonderful service here, honestly well done. You call our home every week to make sure my wife is out of bed and ready for the appointment, that alone is a big help as it gets her up and moving. You make sure she knows what time to arrive and which study books to bring along with her. As I'm elderly and not well myself that just helps me out no end. And then when we get to Plas Dolerw you treat the both of us so well, I cannot thank you enough, it's really appreciated"

Samuel
24/02/2024 10:59:24

Diabetic – *"A great help, thank you. I wouldn't have a clue what to do without you, you've put me at ease so I could get through the course without worrying. Thank you".*

Dementia – *"Thank you so much. It's such a relief that somebody sorts all this out and I don't need to worry about it".*

IT support – *"This has been great. Your patience with me is appreciated so much and the notes you have given me for next week are just brilliant. Knowing you're on the end of a phone next week takes so much pressure away from me".*

Parkinson's – *"Thank you. I really don't know how we'd have coped without you. Although I didn't really enjoy the course, I didn't mind coming here because you made it so easy for us. Because I have to concentrate, I found the course stressful but you made everything else so easy and I didn't have to worry about anything".*

8. What is the future of the project? Are there any next steps?

There were a number of factors that affected this project. When the pilot was discussed, many people were fearful of using technology to access health services and we were sure this project would alleviate those fears and be able to assist people to be comfortable using technology to attend health appointments

The pandemic forced people to use technology quickly and often for the first time and therefore the need was not as great as it had been previously. The Living Well Team in the Health Board set up its own internal project at the same time as this project was set up by offering virtual support, and even though we tried to work collaboratively, departments within the health board used their own internal system rather than going through PAVO for technical support, and there was a lack of uptake from services signposting patients to the community hub.

Learning from this pilot

Despite everyone's best intentions, the pilot was not successful. The project struggled with limited engagement within the health board, and various departments refused to use the service on a regular basis, therefore the pilot wont be extended across Powys.

9. Is there anything else you would like to share?

Please return the project evaluation form to shania.jones@wales.nhs.uk

Samson Abe
24/02/2023 10:39:24

SECTION 2: To be completed by the Charity Team.

IMTP objectives <i>(Please see appendix 1 for the full IMTP list)</i>	
Focus on wellbeing	<input type="checkbox"/>
Early help and support	<input checked="" type="checkbox"/>
Tackling the big four	<input type="checkbox"/>
Joined up care	<input checked="" type="checkbox"/>
Workforce futures	<input type="checkbox"/>
Digital first	<input checked="" type="checkbox"/>
Innovative environments	<input type="checkbox"/>
Transforming in partnership	<input checked="" type="checkbox"/>
PTHB Charity Strategic priorities	
Demonstrating Responsible Leadership:	
Upholding our civic mission:	
Enhancing NHS Services:	
The project aimed to widen the digital offer for services and improve accessibility for patients and service users.	
Establishing a Culture of Collaboration:	
The project aimed to support a more integrated partnership approach to service delivery, offering 'go between' support between services and patients and operate within the partnership between the HB and PAVO.	
Discussion/ Comments:	<p>The project pilot was ultimately unsuccessful despite the best efforts of the project team, to extend and alter the scope of the project on multiple occasions.</p> <p>The biggest barriers to success were timing of the project, which was outside of the initial lockdown period, meaning both services and service users had been able to more fully adapt to digital provision of health care. There was also an issue of securing the participation and collaboration with various services, which should have been firmly established in the project planning phase.</p>

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	<p>Despite this, the limited areas where the project was able to support patients was received very well as outlined in the qualitative feedback above.</p> <p>Future projects like this, which aim to operate between services as a support function should have a very clear outline of how they will be operating between those services, with strong buy-in from the participating service areas to ensure uptake and success. Perhaps there should have been a focus on supporting one key service initially, and then expanding the programme over time.</p>		
Print name:	Abe Sampson	Date signed:	27.10.22
Signature:			

Sampson, Abe
24/02/2023 10:39:24

Appendix 1: Powys Teaching Health Board IMTP's for 2022/23 -2024/25

Focus on Well-being

1. *Take action to reduce health inequalities and improve population health*
2. *Deliver health improvement priorities including weight management, smoking cessation, early years and family health and wellbeing*
3. *Develop and implement a business as usual model for COVID-19 Prevention and Response and integrated, comprehensive vaccination*

Early Help and Support

4. *Improve access to high quality sustainable primary care*
5. *Develop and implement a progressive, whole system diagnostic, ambulatory and planned care model, delivering care closer to home*
6. *Improve access to high quality, equitable prevention and early intervention services for children, young people and their families*

Tackling the Big Four

7. *Implement improvements in early diagnosis, treatment and outcomes for people with or suspected of having cancer*
8. *Implement improvements in outcomes, experience and value in circulatory disease (Stroke, Heart Disease, Diabetes)*
9. *Implement the next stage of Breathe Well Programme, repatriating care closer to home and Children and Young people's Respiratory care*
10. *Undertake a Strategic Review of Mental Health to improve outcomes from high quality, sustainable services, including specialist care*

Joined Up Care

11. *Design a Frailty and Community Model enhancing outcomes, experience and value and the six goals for Urgent and Emergency Care*
12. *Support improved access to and outcomes from Specialised Services (including specialist mental health services, paediatrics, major trauma, neonates, PET, as well as recovery planning for bariatric surgery, cardiac surgery, plastic surgery, neurosurgery, paediatric surgery)*

Sampson Abe
24/02/2023 10:39:24

Workforce Futures

13. *Design and implement a comprehensive approach to workforce planning, focusing on attracting/securing workforce for targeted services (including international recruitment)*
14. *Redesign and implement leadership and team development, enhancing clinical leadership and whole organisation focus on value*
15. *Deliver improvements to staff wellbeing and engagement, working closely with Trade Unions in Social Partnership on key joint priorities*
16. *Enhance access to high quality education and training across all disciplines, specifically focusing on 'grow our own'/apprenticeships*
17. *Enhance the health boards role in partnership and citizenship, maximising opportunities for volunteering and healthcare careers*

Digital First

18. *Implement clinical digital systems that directly enable improved care, including cross border clinical records sharing, clinical service priorities (nursing, eye care, prescribing), and telecare*
19. *Implement key improvements to digital infrastructure and intelligence, undertaking a Digital Service Review*

Innovative Environments

20. *Implement ambitious commitments to carbon reduction, biodiversity enhancement and environmental wellbeing*
21. *Implement capital, estate and facilities improvements that enhance services to patients/public and wellbeing/experience of staff*

Transforming In Partnership

22. *Implement key actions to improve quality (safety, effectiveness and experience) of services across the whole system*
23. *Develop and implement key actions to enhance integrated/ partnership system working in Wales and England*
24. *Implement value-based healthcare, to deliver improved outcomes and experience, effective deployment and management of resources*
25. *Implement key governance improvement priorities embedding risk management, effective policies, procedures and guidance; audit and effectiveness; Board effectiveness and systems of accountability*

PTHB Charity Project Evaluation Form

All projects funded by PTHB Charity are of great importance to us and we are grateful that you have taken the time to complete the project evaluation form.

The information you have provided will be used to gain a better understanding in order to help improve our funding process and provide better support to applicants. The project evaluation form is not to judge projects but to gather all information, whether positive or negative.

SECTION 1: To be completed by project lead.

Name of project:	Wellbeing Hubs		
Your Name:	Treena Davies		
Role within the Project:	Project Lead		
Project start date:	March 2021	Project end date:	Dec 2022
1. What were the project objectives? Do you feel you were able to meet those objectives?			
<p>Our aims and objectives were to continue providing a suitable base for staff to take a wellbeing break and access up to date information whilst having a cuppa and light snack, whilst de-stressing.</p> <p>These objectives were met.</p>			
2. Why did you choose to seek funding for this project?			
To secure £5000 to be able to continue the provision of biscuits and refreshments for the 10 main sites and 18 outreach centres during COVID-19 operations.			
3. Who benefitted from the project and why?			
<p>All staff within the organisation.</p> <p>We felt it was particularly important for staff morale to maintain these hubs, during the COVID-19 pandemic, especially in terms of supporting staff, who have to be present in their place of work, to have a space for them to go, to take time out from their work environment. As one staff member said, 'Without a doubt, they are valuable and needed and appreciated.'</p>			
4. Did you have to adapt your project or face any challenges? If so, how did you adapt or overcome them?			
<p>It adapted it slightly to include another 10 outreach centres and the Mass Vacc centres as wanted to cover as many staff as possible that were coming in to work.</p>			

Sampson
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Challenges were finding rooms to locate the Hubs in and getting champions to be responsible for the supplies I sent out.
Overcame these by working with the staff in those hospitals and C2C members , who were best placed to help with what we needed.

5. Explain your application experience, naming areas of success and the areas for improvement. Is there any thing you would do differently if you were to apply again?

Application process was straightforward and lots of advice given when applying. Thanks to the finance team.

6. Did the PTHB Charity provide you with adequate support? How can we provide better support to future projects?

Support was there as and when I needed it. The team are amazing, many thanks for all the help and support.

7. Please provide any images or a personal story that you are willing to publicly share.

Photos shared previously.

8. What is the future of the project? Are there any next steps?

To try and maintain and keep the hubs open.

9. Is there anything else you would like to share?

No just a big thank you from the charitable funds team that helped and supported this project.

Please return the project evaluation form to shania.jones@wales.nhs.uk

Sampson, Abe
24/02/2023 10:39:24

SECTION 2: To be completed by the Charity Team.

IMTP objectives (Please see appendix 1 for the full IMTP list)	
Focus on wellbeing	<input checked="" type="checkbox"/>
Early help and support	<input type="checkbox"/>
Tackling the big four	<input type="checkbox"/>
Joined up care	<input type="checkbox"/>
Workforce futures	<input checked="" type="checkbox"/>
Digital first	<input type="checkbox"/>
Innovative environments	<input type="checkbox"/>
Transforming in partnership	<input type="checkbox"/>
Strategic priorities (tick the relevant priorities)	
Item No.	Comments
Demonstrating Responsible Leadership:	
Upholding our civic mission:	
Enhancing NHS Services:	
21.	Implement capital, estate and facilities improvements that enhance services to patients/public and wellbeing/experience of staff.
Establishing a Culture of Collaboration:	
Discussion/ Comments:	<p>The wellbeing hubs project made good use of the COVID response fund established in 2020 to help provide immediate support for staff and patients, with more direct interventions.</p> <p>The hubs have been well received and the model of implementing the hubs is one which the Charity can learn from with the use of champions/ambassadors to help implement projects across each of the PTHB community hospital sites.</p> <p>There are opportunities for the Charity to explore additional engagement projects which can reach such a</p>

Sampson, Abe
24/02/2023 10:39:24

	breadth of locations equitably or to consider further support for the wellbeing hubs in future.		
Print name:	Abe Sampson	Date signed:	13/01/2023
Signature:	<i>W.A. Sampson</i>		

Sampson, Abe
24/02/2023 10:39:24

Appendix 1: Powys Teaching Health Board IMTP's for 2022/23 -2024/25

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Sampson Abe
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POWYS TEACHING LOCAL HEALTH BOARD CHARITABLE FUND

Quarterly Investment Report

31 December 2022

Sampson Abe
24/02/2023 10:39:24

Valuation Summary

Fund Report

Activity Summary

Investment Criteria

Investment Criteria

Acceptable Investments

Benchmark

Fund Statistics

Asset Allocation

Performance

Sampson Abe
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Valuation Summary

Brewin Dolphin Investment Portfolio Summary							
30 December 2022							
		Book Cost	Market Value	% Holding	Benchmark	Yield	Gross Income
Fixed Interest	Govt Bonds	£ 173,885.14	£ 164,783.61	4.99%	8.00%	3.14%	£ 5,174.42
	Corp Bonds	£ 409,157.46	£ 333,264.00	10.09%	9.00%	4.62%	£ 15,381.18
	Accrued Interest	£ -	£ 1,297.30	0.04%	0.00%	0.00%	£ -
	Total Fixed Interest	£ 583,042.60	£ 499,344.91	15.13%	17.00%	4.12%	£ 20,555.60
UK Equities	UK	£ 630,851.37	£ 808,853.98	24.50%	24.00%	4.81%	£ 38,941.92
Overseas Equities	US	£ 753,419.38	£ 939,103.52	28.45%	28.70%	1.87%	£ 17,599.49
	Europe	£ 137,438.58	£ 157,489.16	4.77%	5.83%	3.67%	£ 5,779.63
	Japan	£ 80,209.13	£ 91,884.66	2.78%	2.89%	2.45%	£ 2,248.04
	Pacific	£ 180,090.92	£ 203,639.41	6.17%	5.88%	3.64%	£ 7,404.74
	Emerging	£ 32,721.48	£ 34,895.61	1.06%	1.19%	4.00%	£ 1,394.74
	Global	£ -	£ -	0.00%	0.00%	0.00%	£ -
	Total Overseas	£ 1,183,879.49	£ 1,427,012.36	43.22%	44.50%	2.41%	£ 34,426.64
	Alternatives	Property	£ 60,633.09	£ 65,648.58	1.99%	3.00%	2.75%
	Absolute Return	£ 234,014.55	£ 215,085.99	6.52%	6.00%	3.83%	£ 8,233.59
	Other	£ 228,329.96	£ 220,059.40	6.67%	3.00%	5.03%	£ 11,066.86
	Total Alternatives	£ 522,977.60	£ 500,793.97	15.17%	12.00%	4.21%	£ 21,102.90
	Total Investments	£ 2,920,751.06	£ 3,236,005.22	98.02%		3.55%	£ 115,027.06
Cash	Deposit Ledger	£ 42,292.10	£ 42,292.10	1.28%	2.50%	0.00%	£ -
	Income Ledger	£ 23,090.05	£ 23,090.05	0.70%		0.00%	£ -
	Total Fund	£ 2,986,133.21	£ 3,301,387.37	100.00%			
	Ex Accrued Interest	£ 2,963,043.16	£ 3,277,000.02	100.00%	100.00%	3.51%	£ 115,027.06
		Monthly	Quarterly	Six Monthly	Annual	Inception 20/02/2020	
Portfolio		-1.05%	3.66%	2.90%	-5.19%	29.11%	
Benchmark		-2.82%	3.32%	1.92%	-6.31%	8.14%	
FT All Share		-1.42%	8.90%	5.14%	0.34%	7.86%	
FT All Stocks		-4.09%	1.69%	-11.37%	-23.83%	-24.24%	
BofE Base Rate (less 0.75%)		0.23%	0.54%	0.79%	0.85%	0.85%	
Bank of England Base Rate		3.50%					
FTSE 100 Value		7451.74					

Please note the forecast income figure shown here is based on an extrapolation of previous dividend payments. Please refer to page 8 for a more accurate forecast.

2022 in review

2022 was a very difficult year for investors. The world was buffeted by economic and geopolitical shocks, which created challenging conditions for investment. At the beginning of the year, concern was rife about the new more transmissible variant of Covid that was spreading around the world. As concern faded over the Omicron variant, fears rose over rising levels of inflation.

While most investors and policymakers went into 2022 expecting a return of inflation, few foresaw just how sharply and persistently prices would rise. The Federal Reserve, which sets US interest rates, expected to raise rates by less than 1% by the end of the year, but ended up hiking by more than 4% in what was, arguably, the most aggressive interest rate hiking cycle on record.

Inflation was more persistent than expected, and therefore interest rates rose by more than expected. This meant bonds were worth less and the growth of company profits was generally outweighed by falling valuations in the equity market.

Black gold

The most significant bright spot for investors was energy. Energy bounced back spectacularly from a difficult post-pandemic period, which at one time saw oil prices turn briefly negative. Concerns that the world had reached peak oil demand and the need to transition to new energy sources were already weighing on global energy supply when Russia disrupted the market further with its invasion of Ukraine. While the Ukrainian forces were dogged in their defence, aided by almost every form of Western support other than boots on the ground, the economic costs were material. Sanctions against Ukraine inhibited supply chains and saw retaliatory measures taken by Russia, including restricting the supply of Russian gas to many European countries which had become dependent upon it.

Inflation peaking – at last?

As the year progressed, inflation remained stubborn, driven by multiple self-reinforcing factors. Oil prices rose from a low level; as oil is one of the largest and most volatile components of standard inflation statistics, the impact was material. Soaring demand and reduced supply of both goods and labour played a part, while the period of ultra-low interest rates sent property prices flying.

During the last few months of the year, there were signs of all these forces easing. Although rents will continue to rise for many as their tenancies renew, they will inevitably follow house prices which have started to fall in many countries in response to higher interest rates.

In anticipation of slowing inflation, investors have begun to anticipate a peak in interest rates across the UK, US, and Europe. Central banks have tried to temper these expectations, but if they come to pass, they will remove a major headwind for the market and have been reflected in equity and bond market rallies over the final quarter.

UK bond market meltdown

The reduced fears over inflation weighed on interest rate expectations which, in turn, saw some relief for bond holders. Along the way, however, the UK bond market was briefly plunged into chaos. A series of political crises meant that during the year the UK had three prime ministers and four chancellors of the exchequer.

Towards the end of the procession was the briefest of tenures for Prime Minister Liz Truss and Chancellor Kwasi Kwarteng, whose pro-growth ‘mini-budget’ was met with a violent sell off in UK bonds, causing interest rates on loans and mortgages to soar.

Why was the mini-budget so offensive to investors? Maybe because the government released it without the support of the Office for Budget Responsibility’s (OBR) forecasts. However, this was symptomatic of the fact that this government shunned conventional economics that it felt were employed not only at the OBR but throughout the Treasury, and which it blamed for the UK’s relatively lethargic economic performance. Whether it was right or wrong in that assertion could not be tested because the government relies heavily on borrowing from investors, the majority of whom also trust conventional economics and were unwilling to underwrite an experiment with anything more radical.

Early retirement

An additional factor exaggerating the market’s reaction was the use of leveraged investment strategies. Pensions schemes have been exposed to falling bond yields over recent years. Falling bond yields increase the current value of the pension they owe in the future. For this reason, many schemes employ strategies which hedge these falling yields on a leveraged basis, leaving their capital free to invest. After the infamous mini-budget, the sharp rise in bond yields caused these hedges to lose money. A danger existed that this would trigger a vicious circle of rising yields, requiring schemes to sell assets which, in turn, would push yields higher. The Bank of England stepped in to end this cycle but did so in a measured way that broke the cycle but still left the ultimate task of restoring confidence to the government.

Ultimately, the market’s reaction began a process that proved terminal for the serving government and, following a brief leadership contest, Rishi Sunak began a new premiership with Jeremy Hunt staying on as chancellor (and avoiding the need for a fifth chancellor in 2022). The economic policy of this new government was, at times, explicitly to reverse everything done by the previous government. It had the desired effect, regaining investors’ confidence through a combination of tax increases and promised spending cuts (which will take place after the next election). Against this background, however, and despite the tentative evidence of easing inflation, the UK has suffered a series of strikes by public workers that have been unheard of in recent decades.

China crisis

The UK’s economic and political challenges stand in sharp relief to those experienced in China. As an authoritarian regime, strikes are almost unthinkable, but 2022 did see some protests against the policies of the ruling Chinese Communist Party. The specific concerns of Chinese citizens were induced by frustration at the government’s zero-Covid policy. Measures taken to implement this policy were diverse and employed sporadically in relatively isolated areas, but resulted in travel restrictions, long periods of isolation, occasional food shortages and economic hardship for people kept from their work. Despite these measures, outbreaks of increasingly transmissible new variants made the policy harder and more punitive to maintain.

The strength of the population’s displeasure even evaded China’s strict censorship rules. While some criticism was aimed at Chinese president Xi Jinping, it was not enough to prevent him from securing an unprecedented third term of office as general secretary of the Chinese Communist Party. However, as protests escalated in the weeks after the appointment, the zero-Covid policy was relaxed, and the government transitioned from telling people to avoid spreading the virus at all costs to pressuring them to work whilst infected if symptoms were not too severe. Even with restrictions relaxed, fear of infection was a powerful suppressor of economic and social activity, although in the final days of the year it did appear that people were beginning to move about once more. This sets the scene for a year in which China’s demand for oil is likely to rise.

Market Movements

This quarter was quieter for Government bonds. The US 10-year treasury yield rose from 3.80% to 4.23% towards end of October, before falling back to 3.41% near mid-December, and ending the quarter near unchanged at 3.83%. The UK equivalent, the FTSE All Stocks Index returned a more subdued +1.69%. In contrast, the performance of UK corporate bonds was more notable, returning +7.16%, as measured by the iBoxx UK £ Corporate All Maturities Index.

Following news of weakening energy prices and inflation moderating, equity markets performed positively in the final months of the year. The FTSE All Share returned +8.90%, aided by the strong performance of the banking, insurance, and mining sectors.

In sterling terms, the FTSE World Index returned +2.34% and the FTSE North America Index, which makes up the majority of the FTSE World Index's attribution, returned -0.48%. Currency played a significant role this quarter: relative to the US Dollar, Sterling strengthened by +8.39%, with the Euro and Yen registering similar gains. This reflects Central Banks in the UK, Europe, and Japan embracing an aggressive monetary policy whilst the US is in a slowing phase of its own interest rate increases. Europe returned +12.05%, Japan +4.85%, Asia Pacific +6.56%, and Emerging Markets +0.75%, all in sterling terms.

In the alternative investment space, Property, as measured by the Morningstar Global REITS Index, returned -1.85%, the HFRX Absolute Return index returned -0.50%, Gold returned -0.30%, and the infrastructure investment trusts (HICL and INPP) returned +3.00% and -0.13% respectively.

Market Outlook

The past year represents a rare year in markets where both equities and bonds have lost significant value. Whilst concerns remain about the global economic outlook, several things have improved. Our expectation for 2023 is for inflation to ease and for interest rates to peak and pause.

There is evidence that inflation has begun to ease. In Europe, the biggest anxiety has been over energy and replacing Russian supplies, but the last few months saw sharp declines in gas prices (falling back to pre-war levels) resulting from fortuitous weather, high balances in storage, economising by consumers, and record levels of imports of liquified natural gas (LNG). Global food price inflation, additionally, has slowed meaningfully. We anticipate inflation to slow sharply, but remain high, in 2023.

As for interest rates, we expect rates to peak and pause and any further rate increases are likely to be slower, and smaller. After four consecutive rate hikes of 0.75%, last month the Federal Reserve raised rates by 0.50%. The Fed also raised its rate projections, but despite this, it's very likely that we are getting close to the end of the tightening cycle. We are cautious, however, over market optimism of the Fed cutting rates next year. In the UK, markets expect the Bank rate to peak at around 4.6% in 2023.

Our base case is for a mild recession in 2023, much due to the Fed's monetary tightening. Of the 13 Fed tightening cycles since the mid-1950s, 10 have been followed by a recession within 18 months of the last rate hike. For the US to avoid a recession, a sharp decline in energy prices, a faster than expected decline in inflation, a meaningful rise in labour participation, and a Chinese growth spurt would all be advantageous. China's outlook has brightened following redirection away from its zero Covid policy, but the reopening is a wild card for growth and inflation.

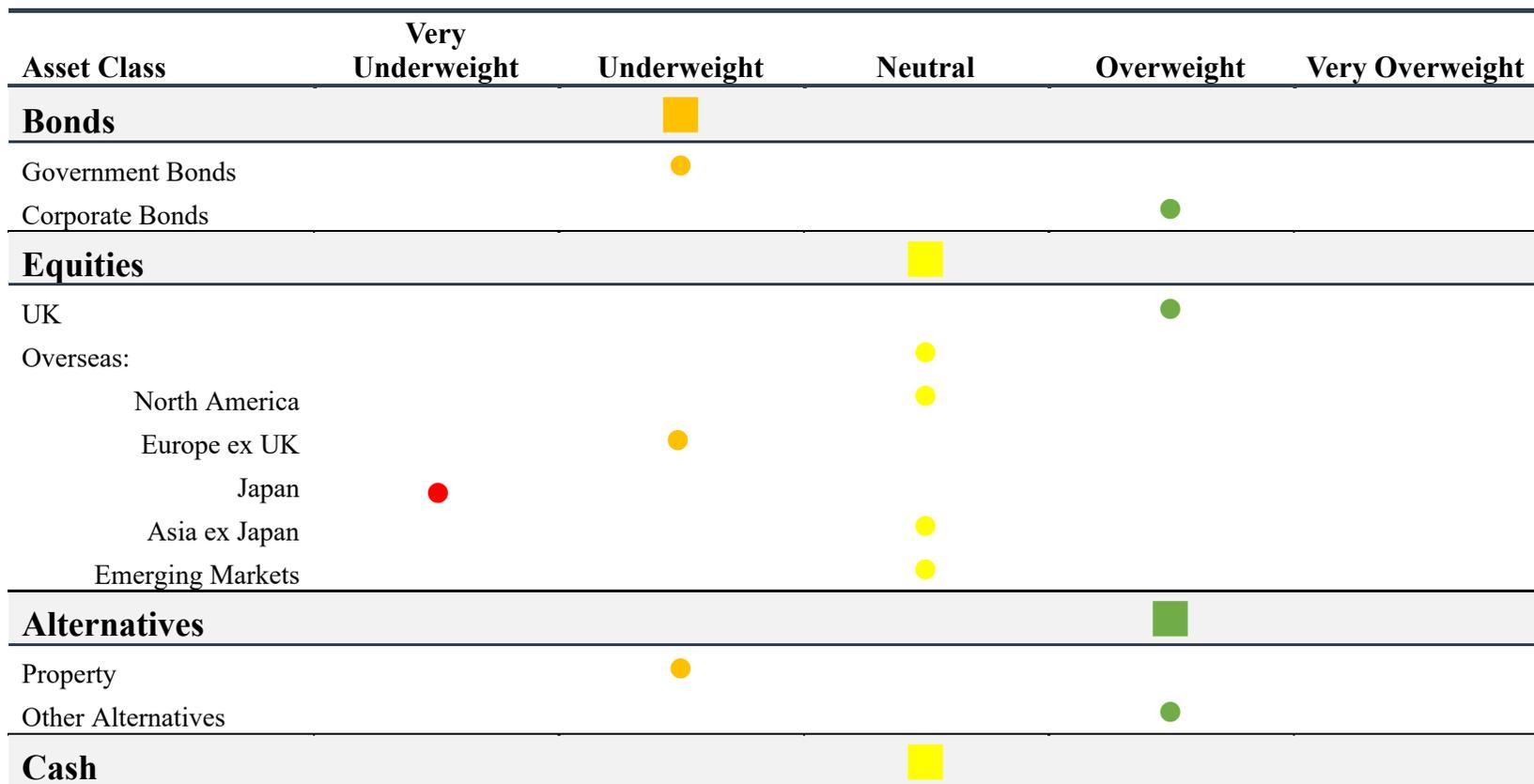
We retain a 'neutral' position to equities, as whilst sentiment is negative, helping valuations, we too do not want to be unduly optimistic over the near term at a time where the risk of a recession, and its impact on company earnings, looms. We have a more constructive view on bonds, as more attractive yields are now available, and the past year has brought valuations to an improved level.

Over the long term, the returns received for investing at these valuation levels have historically been good. While none of the factors mentioned are enough to begin a new bull market alone, they do mark important steps along the path to one. While 2023 is likely to be a year of recession, it could be a better year for market sentiment as the inflection point for inflation and monetary policy lies ahead.

Investment Philosophy

Our investment philosophy is based on the investment cycle, which looks at the interaction of growth and inflation as a proxy for economic capacity and hence provides a guide to the attractiveness of individual asset classes.

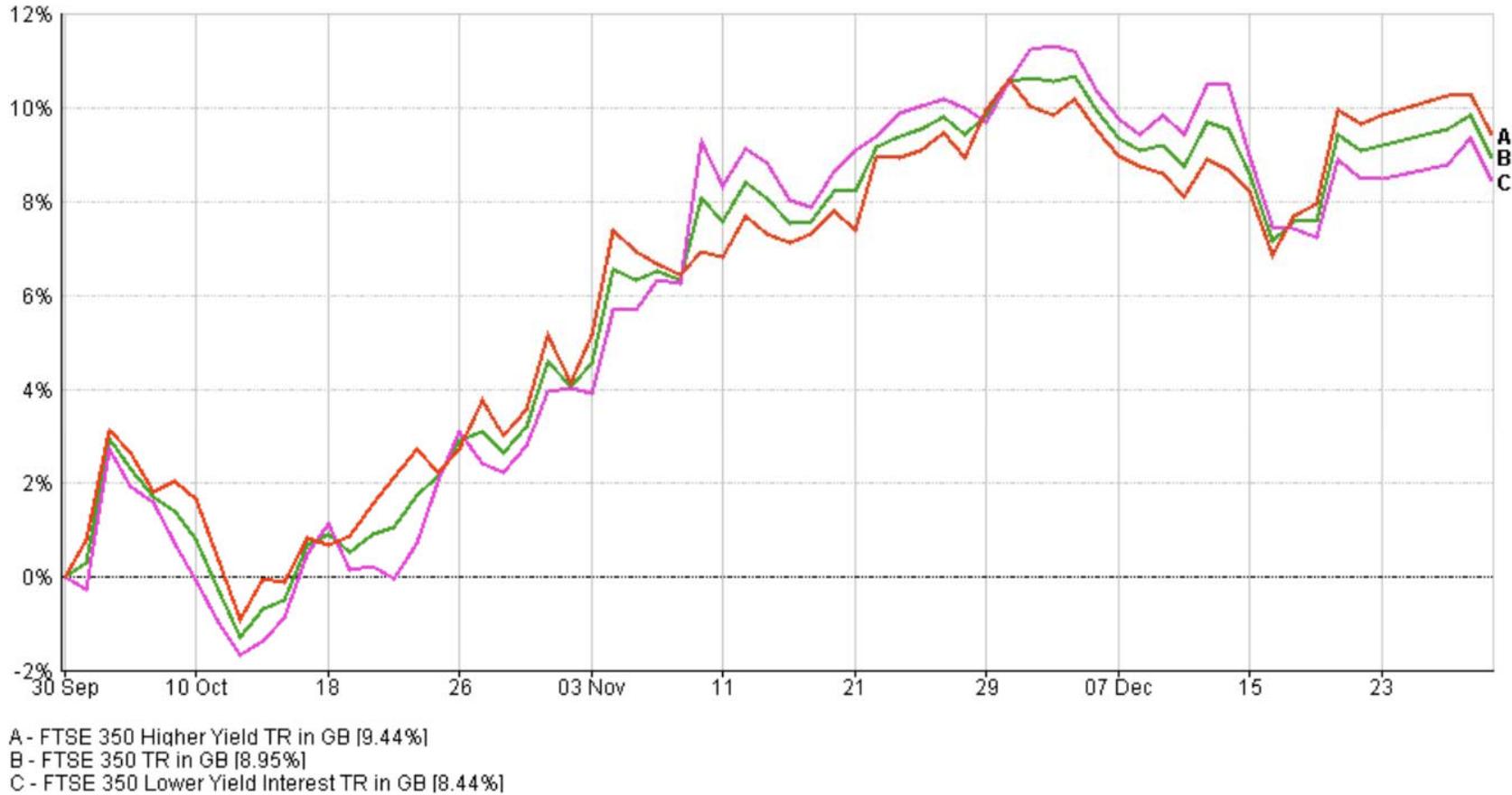
The dashboard below reflects our current positioning, which may be slightly different from the valuations where trading has taken place outwith the quarter.



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Income

This quarter was positive for general performance in the UK; **higher yielding** companies have outperformed both **lower yielding** ones and the **general market**. The chart below covers **Q4 2022** and represents the FTSE 350 in the UK. For 2022 as a whole, higher yielding companies outperformed, delivering a total return of +12.07%. Lower yielding companies returned -11.10% and the general market returned +0.80%. Although the year was tough for equity markets overall, “value” stocks have fared relatively better than “growth” stocks. Growth stocks are more sensitive to changes in interest rates (investors require improved rewards if offered a better cash return today) and are often more reactive to economic uncertainty. Higher yielding companies are more likely to fall into the “value” classification.



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30/09/2022 - 30/12/2022 Data from FE fundinfo2023

Strategic Asset Allocation Changes

An integral part of the RBC Brewin Dolphin investment process is the setting of Strategic Asset Allocations used in benchmarks. These then act as a starting point when investing assets. As we have highlighted previously, the structure of the Strategic Asset Allocations is revisited periodically (last revised in January 2021) to ensure they remain appropriate and continue to represent an optimised structure, to maximise the anticipated level of return for a given level of risk.

The latest review reflects where we believe long-term opportunities to exist for our clients. We have again sought to broaden portfolios to include more global exposures and incorporate our view from a changed landscape, where inflation has shaken markets and rising interest rates have revived income yields. This review was completed in November 2022 and from 1 January 2023 the new structures to the risk profiles will be introduced as follows:

Asset Class	Risk Profile 6	
	Existing	New
Fixed Interest:	17.0	17.0
UK Gilts	2.5	2.0
Global Sovereign	3.0	4.5
Global Index-Linked	2.5	2.0
UK Corporate	3.0	2.5
Global Corporate	6.0	6.0
Equities:	68.5	68.5
UK	24.0	19.0
Overseas	44.5	49.5
Alternatives:	12.0	12.0
Absolute Return	6.0	6.0
Global Property	3.0	3.0
Gold	3.0	3.0
Cash	2.5	2.5

With these adjustments there is no change to the high-level asset allocation (i.e., the allocation to overall Fixed Interest, Equities, Alternatives, and Cash). Instead, changes reflect the continued preference for an increased focus on international diversification, which are highlighted below:

- Overall, UK bonds have been reduced with additions to overseas bond exposures (on a currency-hedged basis).
- Additionally, with yields on sovereign bonds having journeyed away from all-time lows, exposure has marginally increased, in favour of corporate bonds.
- Within equities, UK equity exposure has been further reduced in favour of an increased overseas exposure. This further liberates our equity scope to global opportunities and provides us with the opportunity to access greater diversification elsewhere.
- The exposures within the Alternatives (Absolute Return, Global Property, and Gold) remain unchanged, as does the exposure to Cash.

Income Report

The income yield is to be targeted at 3% of the portfolio value at the end of the previous financial year.

	Income Forecast	Income Target
Year to 31/03/23 <i>e</i>	£116,899	£105,996

Activity Summary

As previously detailed in last quarter's report, in October we invested part of the cash we were retaining on deposit into the 5% March 2025 Treasury Stock. Due to mature c. 2.5 years later, the gilt market presented an attractive opportunity to purchase a relatively low-risk asset yielding nearly 5% and significantly exceeding the returns available from cash.

In late October, we further reduced equity in anticipation of lower corporate earnings ahead of a recession in developed economies. We trimmed regional allocations US and Europe, and used the proceeds to introduce the 4.125% January 2027 Treasury Stock for the above reasons. This longer-dated issue will provide a relatively attractive yield of circa 4% and provide more diversification within the sector.

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The Objectives of the Trustees

The objectives are to achieve a balanced return between income and capital, adopting a medium risk approach and complying with the Trustee Investment Acts.

Investment criteria

In managing the investments and making or varying the investments, the managers are expected to work within the following criteria:

General

Expected return: The Trustees recognise that the average long run (15 year) anticipated total return from a Brewin Dolphin Risk Category 6 portfolio is 7.5% per annum.

Operational Risk: The Charity is a going concern without input from the investment funds. The operational risk of the funds is linked to the amount of income payable to the beneficiaries. Consequently, inflation is the principal operational risk.

Time scale: The Trustees consider the funds to be long-term investment funds.

Financial Risk: The Trustees recognise that financial assets are volatile and that their value can go down as well as up. The Brewin Risk Measure for a Brewin Dolphin Risk Category 6 portfolio falls between 9% and 15%.

Diversification: The Trustees recognise the need for diversification of the investments to remove stock specific risk.

Specific

Ethical Policy: As Corporate Trustee, Powys Teaching Health Board, in line with the ethos of promoting Patient care, will attempt to consider that all investments are ethically and environmentally sound and are not opposed to the purpose of the Charity. See Statement of Investment Policy for further details.

Income: Income yield is to be targeted at c. 3% per annum.

Cashflows: The Trustees do not anticipate any cashflow requirements in the near future.

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Acceptable Investments

The Trustees understand the nature of the financial markets and are comfortable with investments in the following asset classes:

- Bonds (Government, corporate, domestic and overseas)
- Equities (Domestic and overseas, including the Emerging Markets)
- Cash
- Property equities or funds (no direct property investment)
- Collective Investment Schemes
 - Unit Trusts
 - OEICs
 - Investment Trusts
 - Commodity Funds
- Alternative Investments
 - Hedge Funds
 - Absolute Return Funds
 - Structured Products
 - Private Equity Funds
 - Infrastructure Funds

Others – The above assets should be considered as the principal elements of the portfolios. The Trustees welcome advice in other areas and encourage the Investment Managers to bring forward ideas with regard to other asset classes when appropriate.

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Benchmark

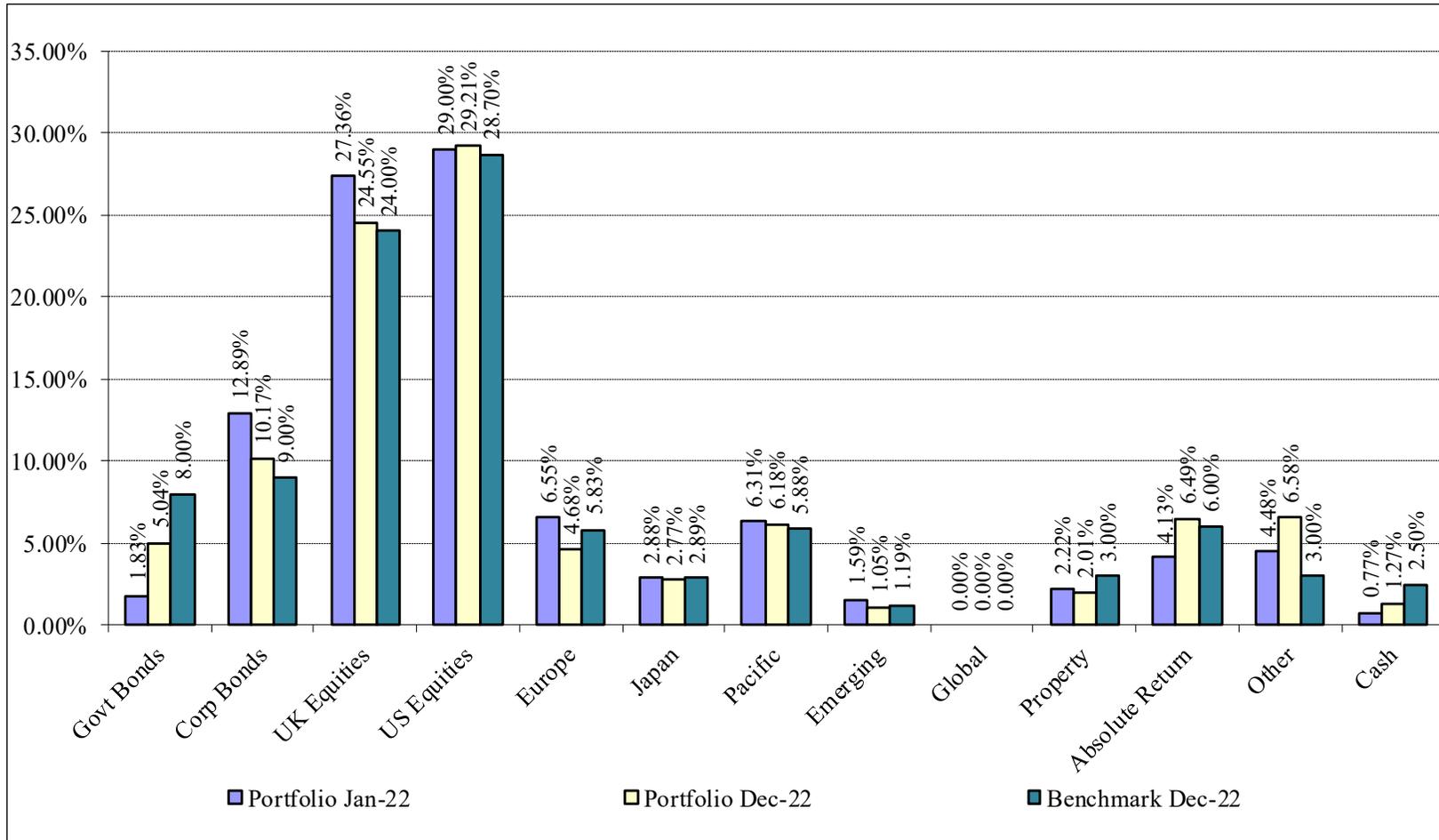
The Fund's benchmark is as follows:

	Benchmark Composition	Portfolio
Bonds	17.00%	15.13%
UK Equities	24.00%	24.50%
Overseas Equities	44.50%	43.22%
Property	3.00%	1.99%
Absolute Return	6.00%	6.52%
Other	3.00%	6.67%
Cash	2.50%	1.98%

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Fund Statistics

Asset Allocation Analysis



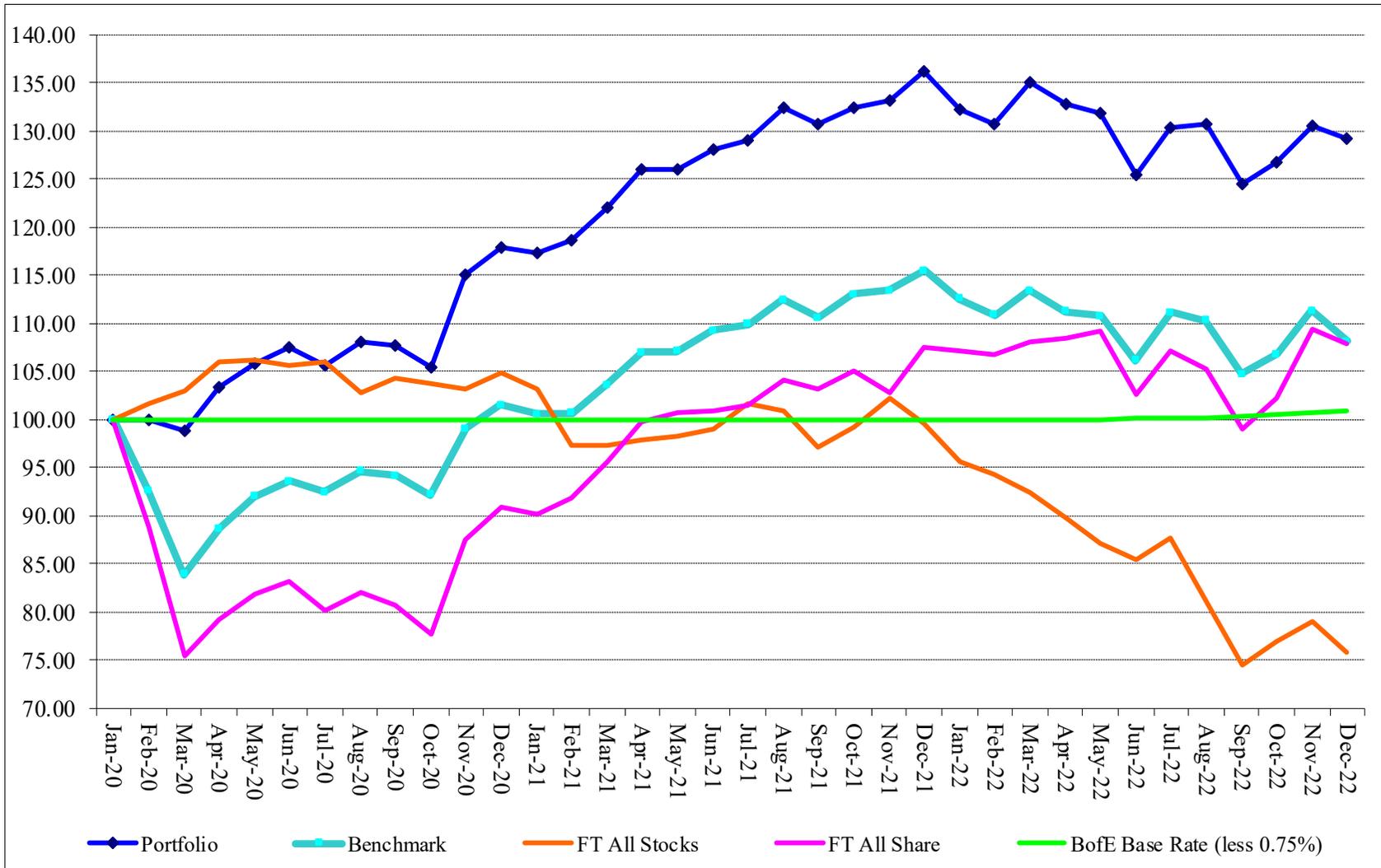
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Asset Allocation Analysis to 30 December 2022

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Govt Bonds	1.83%	1.85%	1.86%	1.79%	1.79%	1.76%	1.75%	1.76%	1.72%	2.51%	4.88%	5.04%
Corp Bonds	12.89%	13.05%	12.48%	10.94%	10.84%	10.80%	10.75%	10.75%	10.39%	10.18%	10.11%	10.17%
O'seas Debt	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
UK Equities	27.36%	28.19%	28.14%	26.93%	25.17%	25.20%	24.21%	23.94%	23.48%	23.16%	23.67%	24.55%
US Equities	29.00%	28.13%	28.52%	30.04%	29.67%	29.39%	29.42%	30.03%	30.81%	31.29%	30.33%	29.21%
Europe	6.55%	6.30%	6.12%	6.16%	5.72%	5.74%	5.52%	5.63%	5.52%	5.43%	4.59%	4.68%
Japan	2.88%	2.79%	2.70%	2.63%	2.56%	2.66%	2.67%	2.75%	2.75%	2.78%	2.70%	2.77%
Pacific	6.31%	6.41%	6.42%	6.13%	6.16%	6.23%	6.28%	6.09%	6.32%	6.31%	5.81%	6.18%
Emerging	1.59%	1.62%	1.46%	1.09%	1.09%	1.10%	1.13%	1.06%	1.07%	1.07%	0.98%	1.05%
Global	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Property	2.22%	2.15%	2.15%	2.23%	2.30%	2.16%	2.15%	2.23%	2.20%	2.07%	2.03%	2.01%
Absolute Return	4.13%	4.20%	4.19%	4.40%	6.60%	6.58%	6.72%	6.56%	6.52%	6.67%	6.56%	6.49%
Other	4.48%	4.57%	5.12%	6.66%	7.16%	6.99%	7.20%	6.98%	7.00%	6.86%	6.77%	6.58%
Cash	0.77%	0.74%	0.84%	1.00%	0.94%	1.40%	2.20%	2.22%	2.22%	1.67%	1.58%	1.27%
Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

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Fund Performance



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Performance Analysis - Summary to 30 December 2022

	Monthly	Quarterly	Six Monthly	Annual	Inception 20/02/2020
Portfolio	-1.05%	3.66%	2.90%	-5.19%	29.11%
<i>Benchmark</i>	<i>-2.82%</i>	<i>3.32%</i>	<i>1.92%</i>	<i>-6.31%</i>	<i>8.14%</i>
Govt Bonds	-1.56%	1.72%	-5.77%	-18.17%	-11.14%
<i>FT All Stocks</i>	<i>-4.09%</i>	<i>1.69%</i>	<i>-11.37%</i>	<i>-23.83%</i>	<i>-24.24%</i>
Corp Bonds	-0.76%	3.95%	-2.23%	-15.92%	-9.58%
<i>iBoxx UK Sterling Corp All Mats</i>	<i>-1.67%</i>	<i>7.16%</i>	<i>-5.14%</i>	<i>-18.37%</i>	<i>-16.52%</i>
UK	-0.45%	10.36%	5.97%	1.21%	75.80%
<i>FT All Share</i>	<i>-1.42%</i>	<i>8.90%</i>	<i>5.14%</i>	<i>0.34%</i>	<i>7.86%</i>
US	-3.02%	-0.85%	4.48%	-4.91%	39.95%
<i>FT North America</i>	<i>-6.73%</i>	<i>-0.48%</i>	<i>2.95%</i>	<i>-8.79%</i>	<i>25.94%</i>
Europe	1.83%	9.96%	8.41%	-6.82%	25.37%
<i>FT Euro ex UK</i>	<i>-0.61%</i>	<i>12.05%</i>	<i>9.51%</i>	<i>-6.98%</i>	<i>14.61%</i>
Japan	0.07%	4.00%	7.32%	-8.88%	22.62%
<i>FT Japan</i>	<i>-0.41%</i>	<i>4.85%</i>	<i>5.83%</i>	<i>-4.80%</i>	<i>11.05%</i>
Pacific	-0.62%	2.72%	2.74%	-0.41%	23.81%
<i>FT Pac ex Japan</i>	<i>-2.57%</i>	<i>6.56%</i>	<i>3.04%</i>	<i>-5.28%</i>	<i>19.22%</i>
Emerging	0.37%	3.14%	-1.53%	-9.99%	11.93%
<i>FT Emerging</i>	<i>-1.80%</i>	<i>0.75%</i>	<i>-1.50%</i>	<i>-6.45%</i>	<i>4.73%</i>
Property	-1.52%	-0.26%	-4.05%	-15.40%	7.42%
<i>Morningstar Global REITS</i>	<i>-4.52%</i>	<i>-1.85%</i>	<i>-5.65%</i>	<i>-15.79%</i>	<i>6.97%</i>
Absolute Return	0.29%	2.51%	0.50%	-6.29%	-2.28%
<i>HFRX Absolute Return</i>	<i>0.36%</i>	<i>-0.50%</i>	<i>1.50%</i>	<i>0.78%</i>	<i>1.20%</i>
Other	0.86%	1.41%	-3.35%	-3.30%	18.12%
Cash	0.00%	0.00%	0.00%	0.00%	0.00%
<i>BofE Base Rate (less 0.75%)</i>	<i>0.23%</i>	<i>0.54%</i>	<i>0.79%</i>	<i>0.85%</i>	<i>0.85%</i>

From Q3 2022, we have changed the benchmark indices for the Property and Absolute Return sectors to Morningstar Global REITS and HFRX Absolute Return respectively, to reflect the underlying indices used in our performance benchmarks effective 1st January 2021. For periods extending beyond this date, the performance is based on a composite benchmark where the IA UK Direct Property and IMA Targeted Absolute Return indices are used pre-1st January 2021.

CLIENT REPORT



Brewin
Dolphin

POWYS TEACHING LOCAL HEALTH BOARD CHARITABLE FUND

For the period from 01/10/2022 to 31/12/2022
Generated on 03/01/2023

PORTFOLIO INFORMATION

Portfolio Number	POWYS0004
Management Type	Discretionary
Risk Profile	Risk Level 6
Investment Objective	Income
PRC6 Code	651651

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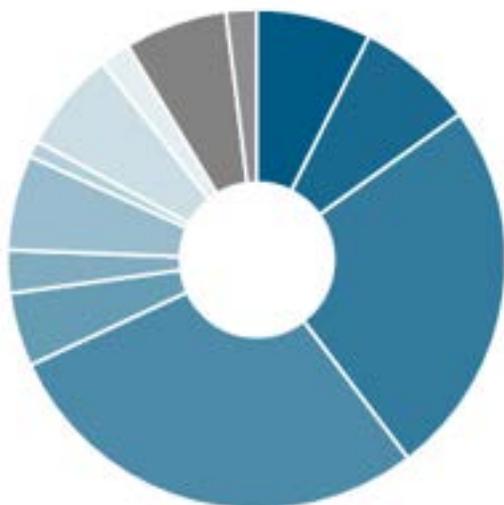
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Client report for POWYS TEACHING LOCAL HEALTH BOARD CHARITABLE FUND
 For the period from 01/10/2022 to 31/12/2022
 All values and returns reported in British Pounds
 Valuations as at today use the previous trading day's closing prices.
 For backdated valuations prices are at the period end date.

Asset Allocation

Asset Allocation



Asset Allocation	Market Value at 31/12/2022	% of Holdings
UK Bonds	245,223.80	7.43
Overseas Bonds	254,121.11	7.70
UK Equities	808,853.98	24.50
North American Equities	939,103.52	28.45
European Equities	157,489.16	4.77
Japanese Equities	91,884.66	2.78
Asia Pacific Equities	203,639.41	6.17
Emerging Market Equities	34,895.61	1.06
Absolute Return	215,085.99	6.52
Property	65,648.58	1.99
Other Investments	220,059.40	6.67
Cash	65,382.15	1.98
TOTAL	3,301,387.37	100.00

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Holdings Summary

Quantity	Security Name	SubPortfolio ID	Price	Accrued Interest	Book Cost	Market Value	Est. Gross Income	Est. Gross Yield %	Ptf %
UK Bonds									
Government Bonds									
63,360 GBP	UK(GOVT OF) 4.125% BDS 29/01/27 GBP1000	POWYS0004	101.2875 %	565.68	64,810.31	64,741.44	2,613.60	4.04	1.96
46,060 GBP	UK(GOVT OF) 5% SNR 07/03/2025 GBP1000	POWYS0004	102.919 %	731.62	47,036.47	48,136.11	2,303.00	4.78	1.46
Bond Funds									
8,690	PIMCO SEL FDS PLC UK INCOME BOND INSTL INC	POWYS0004	8.69 GBP		82,868.80	75,516.10	3,233.10	4.28	2.29
695	TWENTYFOUR GBL INV CORPORATE BOND I GBP DIS	POWYS0004	81.77 GBP		72,551.79	56,830.15	2,031.92	3.58	1.72
Sub Total UK Bonds				1,297.30	267,267.37	245,223.80	10,181.62	4.15	7.43
Overseas Bonds									
Index Linked Bonds									
2,240	XTRACKERS II GBL INFLT LKD BD UETF 3D GB	POWYS0004	23.7515 GBP		62,038.36	53,203.36	257.82	0.48	1.61
Bond Funds									
222,275	JANUS HEND FXD INT JH FXD INT MTHLY INC GQ GBP	POWYS0004	0.4633 GBP		132,053.36	102,980.01	5,538.43	5.38	3.12
120,435	JUPITER STRAT BOND JUPITER STRAT BOND X GBP DI	POWYS0004	0.8132 GBP		121,683.51	97,937.74	4,577.73	4.67	2.97
Sub Total Overseas Bonds					315,775.23	254,121.11	10,373.98	4.08	7.70

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Holdings Summary

Quantity	Security Name	SubPortfolio ID	Price	Accrued Interest	Book Cost	Market Value	Est. Gross Income	Est. Gross Yield %	Ptf %
UK Equities									
Oil & Gas Producers									
14,400	BP ORD USD0.25	POWYS0004	4.749 GBP		48,287.51	68,385.60	2,875.93	4.21	2.07
2,570	SHELL PLC ORD EUR0.07	POWYS0004	23.26 GBP		27,042.46	59,778.20	2,136.50	3.57	1.81
Chemicals									
290	CRODA INTL ORD GBP0.10609756	POWYS0004	66.04 GBP		12,867.80	19,151.60	300.15	1.57	0.58
Mining									
1,550	ANTOFAGASTA ORD GBP0.05	POWYS0004	15.455 GBP		15,561.65	23,955.25	1,650.64	6.89	0.73
1,020	RIO TINTO ORD GBP0.10	POWYS0004	57.98 GBP		30,828.10	59,139.60	5,389.17	9.11	1.79
Support Services									
485	ASHTREAD GROUP ORD GBP0.10	POWYS0004	47.2 GBP		8,686.55	22,892.00	332.63	1.45	0.69
Household Goods and Home Construction									
2,495	HALEON PLC ORD GBP0.01	POWYS0004	3.2735 GBP		6,475.52	8,167.38	0.00	0.00	0.25
Pharmaceuticals & Biotechnology									
355	ASTRAZENECA ORD USD0.25	POWYS0004	112.18 GBP		25,832.22	39,823.90	787.03	1.98	1.21
996	GSK PLC ORD GBP0.3125	POWYS0004	14.376 GBP		27,642.00	28,694.50	1,222.55	4.26	0.87
Media									
1,650	RELX PLC GBP0.1444	POWYS0004	22.88 GBP		29,512.51	37,752.00	844.80	2.24	1.14



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Holdings Summary

Quantity	Security Name	SubPortfolio ID	Price	Accrued Interest	Book Cost	Market Value	Est. Gross Income	Est. Gross Yield %	Ptf %
UK Equities									
Gas, Water & Multiutilities									
4,495	NATIONAL GRID ORD GBP0.12431289	POWYS0004	9.974 GBP		41,060.11	44,833.13	2,319.42	5.17	1.36
Banks									
16,920	BARCLAYS PLC ORD GBP0.25	POWYS0004	1.5852 GBP		26,453.73	26,821.58	1,057.50	3.94	0.81
Life Insurance									
16,545	LEGAL & GENERAL GP ORD GBP0.025	POWYS0004	2.495 GBP		32,263.54	41,279.78	3,095.57	7.50	1.25
2,800	ST JAMES'S PLACE ORD GBP0.15	POWYS0004	10.95 GBP		26,516.55	30,660.00	1,568.00	5.11	0.93
General Financial									
2,155	ADMIRAL GROUP ORD GBP0.001	POWYS0004	21.37 GBP		46,509.12	46,052.35	3,172.16	6.89	1.39
18,660	M&G PLC ORD GBP0.05	POWYS0004	1.8785 GBP		27,384.55	35,052.81	3,433.44	9.80	1.06
Open Ended Collectives									
13,590	ISHARES CORE FTSE100 UCITS ETF GBP	POWYS0004	7.266 GBP		82,909.63	98,744.94	3,705.99	3.75	2.99
48,255	LF GRESHAM HSE EQT GRESHAM HS UK MUL CAP F INC	POWYS0004	1.2622 GBP		66,593.62	60,907.46	2,426.16	3.98	1.84
30,550	PREMIER MITON INV3 PM UK MLTI CAP INC B INSTL	POWYS0004	1.858 GBP		48,424.20	56,761.90	2,624.28	4.62	1.72
Sub Total UK Equities					630,851.37	808,853.98	38,941.92	4.81	24.50



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Holdings Summary

Quantity	Security Name	SubPortfolio ID	Price	Accrued Interest	Book Cost	Market Value	Est. Gross Income	Est. Gross Yield %	Ptf %
North American Equities									
Open Ended Collectives									
5,465	BAILLIE GIFF OSEAS BG AMERICAN FUND W1 DIS	POWYS0004	8.579 GBP		93,270.70	46,884.24	0.00	0.00	1.42
38,735	FIDELITY UCITS ICA US QUAL INC UCITS ETF GBP I	POWYS0004	6.71625 GBP		220,312.29	260,153.94	6,030.64	2.32	7.88
219,680	JPMORGAN FUND ICVC JPM US EQ INC C2 GBP NET DI	POWYS0004	1.582 GBP		234,102.68	347,533.76	7,513.05	2.16	10.53
4,705	VANGUARD FUNDS PLC S&P 500 UCITS ETF USD DIS	POWYS0004	60.4743 GBP		205,733.71	284,531.58	4,055.80	1.43	8.62
Sub Total North American Equities					753,419.38	939,103.52	17,599.49	1.87	28.45
European Equities									
Open Ended Collectives									
91,340	BLACKROCK CON EURP BR CONTL EURPN INCM D DIS	POWYS0004	1.724208 GBP		137,438.58	157,489.16	5,779.63	3.67	4.77
Sub Total European Equities					137,438.58	157,489.16	5,779.63	3.67	4.77
Japanese Equities									
Open Ended Collectives									
86,700	JUPITER JPN INC FD JUPITER JPN INC U2 GBP DIS	POWYS0004	1.0598 GBP		80,209.13	91,884.66	2,248.04	2.45	2.78
Sub Total Japanese Equities					80,209.13	91,884.66	2,248.04	2.45	2.78



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Holdings Summary

Quantity	Security Name	SubPortfolio ID	Price	Accrued Interest	Book Cost	Market Value	Est. Gross Income	Est. Gross Yield %	Ptf %
Asia Pacific Equities									
Open Ended Collectives									
178,945	BNY MELLON INV FDS BNY MLN ASIAN INC FD U DIS	POWYS0004	1.138 GBP		180,090.92	203,639.41	7,404.74	3.64	6.17
Sub Total Asia Pacific Equities					180,090.92	203,639.41	7,404.74	3.64	6.17
Emerging Market Equities									
Open Ended Collectives									
54,270	JPMORGAN FUND ICVC JPM EMG MKTS INC C NET DIS	POWYS0004	0.643 GBP		32,721.48	34,895.61	1,394.74	4.00	1.06
Sub Total Emerging Market Equities					32,721.48	34,895.61	1,394.74	4.00	1.06
Absolute Return									
Bond Funds									
82,870	ARTEMIS FD MNGRS SHT DTD GBL H Y BD FI GBP	POWYS0004	0.8689 GBP		77,423.07	72,005.74	4,013.56	5.57	2.18
70,209.871	BNY MELLON INV FDS BNYM GBL DYN BD NWT INST 3	POWYS0004	0.8839 GBP		69,914.58	62,058.50	1,966.93	3.17	1.88
885	MUZINICH FUNDS MZNCH GBL TCTL CRED G GBP	POWYS0004	91.55 GBP		86,676.90	81,021.75	2,253.10	2.78	2.45
Sub Total Absolute Return					234,014.55	215,085.99	8,233.59	3.83	6.52

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 24/01/2023 10:39:24



Client report for POWYS TEACHING LOCAL HEALTH BOARD CHARITABLE FUND
 For the period from 01/10/2022 to 31/12/2022
 All values and returns reported in British Pounds
 Valuations as at today use the previous trading day's closing prices.
 For backdated valuations prices are at the period end date.

Holdings Summary

Quantity	Security Name	SubPortfolio ID	Price	Accrued Interest	Book Cost	Market Value	Est. Gross Income	Est. Gross Yield %	Ptf %
Property									
Closed Ended Collectives									
37,980	BLACKROCK COLLECT ISHS ENV & LOW CAR TIL RE D	POWYS0004	1.728504 GBP		60,633.09	65,648.58	1,802.45	2.75	1.99
Sub Total Property					60,633.09	65,648.58	1,802.45	2.75	1.99
Other Investments									
Absolute Return (non AIC sector) Inv Trust									
66,170	HICL INFRASTRUCTU. ORD GBP0.0001	POWYS0004	1.644 GBP		110,382.42	108,783.48	5,459.02	5.02	3.30
73,401	INT PUBLIC PARTNER ORD GBP0.0001	POWYS0004	1.516 GBP		117,947.54	111,275.92	5,607.84	5.04	3.37
Sub Total Other Investments					228,329.96	220,059.40	11,066.86	5.03	6.67
Cash									
Cash									
0 GBP	Dealing	POWYS0004		0.00	0.00	0.00			0.00
42,292.1 GBP	Deposit	POWYS0004		0.00	42,292.10	42,292.10			1.28
23,090.05 GBP	Income	POWYS0004		0.00	23,090.05	23,090.05			0.70
Sub Total Cash					0.00	65,382.15	65,382.15		1.98
TOTAL IN GBP				1,297.30	2,986,133.21	3,301,387.37	115,027.06	3.48	100.00



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Transaction Details (from 01/10/2022 to 31/12/2022)

POWYS0004

Date	Transaction	Quantity	Security Name	Price	Net Amount
POWYS0004					
04/11/2022	PURCHASE	63,360.00	UK(GOVT OF) 4.125% BDS 29/01/27 GBP1000	102.29 %	-64,810.31
28/10/2022	SALE	20,415.00	BLACKROCK CON EURP BR CONTL EURPN INCM...	1.62 GBP	33,025.26
28/10/2022	SALE	810.00	VANGUARD FUNDS PLC S&P 500 UCITS ETF...	62.23 GBP	50,403.55
13/10/2022	PURCHASE	46,060.00	UK(GOVT OF) 5% SNR 07/03/2025 GBP1000	102.12 %	-47,036.47

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 24/02/2023 10:39:24



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