

CONFIRMED

**MINUTES OF THE CHARITABLE FUNDS COMMITTEE MEETING
HELD ON MONDAY 16 JANUARY 2023
VIA MICROSOFT TEAMS**

Present:

Carl Cooper	PTHB Chair (Committee Chair)
Rhobert Lewis	Independent Member (Committee Vice Chair)
Cathie Poynton	Independent Member
Pete Hopgood	Director of Finance and IT
Claire Madsen	Director of Therapies and Health Science
Helen Bushell	Director of Corporate Governance/Board Secretary

In Attendance:

Abe Sampson	Charity Manager
Sarah Pritchard	Head of Financial Services
Shania Jones	Charity Administrative Support Officer
Gareth Lacy	Audit Manager (Audit Wales)
Cai Hale	Audit Lead (Audit Wales)

Apologies

Paula Walters	Associate Director of Corporate Business
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CF/22/55	WELCOME & APOLOGIES FOR ABSENCE The Chair welcomed members to the Committee. Apologies for absence were noted as recorded above.
CF/22/56	DECLARATIONS OF INTEREST The Chair INVITED any declarations of interest in relation to items on the agenda. No interests were declared.
ITEMS FOR APPROVAL, RATIFICATION OR DECISION	
CF/22/57	CHARITY ANNUAL ACCOUNTS AND REPORT

	<p>A draft of the Charity’s annual accounts and report was previously circulated to the Committee at the December meeting. The report was amended and brought back to the Committee for a recommendation to proceed to the January meeting of the Board for final approval.</p> <p>The Head of Financial Services highlighted the changes made to the report. The primary adjustment to the figures were in direct relation to the inclusion of the farm property, which had received its valuation. There were other changes made to the accounts where an incorrect balance had been entered and changes to the presentation of the narrative around the funds.</p> <p>The Audit Manager provided further explanation that all adjustments recommended have been made and the audit certificate has been provided in Appendix 2.</p> <p>The Director of Finance and IT noted the excellent work conducted by all members of the Finance and Audit teams and thanked them for all their hard work.</p> <p>The Audit Manager also took the opportunity to thank the work conducted by the Audit Wales team and PTHB staff to support the completion of the audit in a challenging timeframe.</p> <p>The Committee DISCUSSED and RECOMMENDED the Charity annual accounts and report for the Board to APPROVE.</p>
OTHER MATTERS	
CF/22/58	<p>ANY OTHER URGENT BUSINESS</p> <p>No other urgent business was declared.</p>
CF/22/58	<p>DATE OF NEXT MEETING</p> <p>01 March 2023, 14:00, Via Microsoft Teams</p>