



POWYS TEACHING HEALTH BOARD

SUMMARY OF THE PERFORMANCE & RESOURCES COMMITTEE MEETING HELD ON MONDAY 22 February 2021 VIA MICROSOFT TEAMS

Board and Committee Meetings of Powys Teaching Health Board are meetings held in public under the Public Bodies (Admission to Meetings) Act 1960. However, the COVID-19 Public Health emergency and the associated instruction to Stay at Home has meant that Board resolved to hold the Board and Committee meetings virtually and in private with a summary of the proceedings made available within ten days of the meeting.

Present:

Mark Taylor	Independent Member (Chair)
Melanie Davies	Independent Member
Ian Phillips	Independent Member
Tony Thomas	Independent Member

In Attendance:

Claire Madsen	Director of Therapies and Health Sciences
Hayley Thomas	Director of Planning and Performance
Kate Wright	Medical Director
Lucie Cornish	Assistant Director Therapies & Health Science
Mark McIntyre	Deputy Director Workforce and OD
Pete Hopgood	Director of Finance and IT
Rani Mallison	Board Secretary
Wayne Tannahill	Head of Estates and Property

Observers:

David Collington	Community Health Council
Elaine Matthews	Audit Wales

Apologies for absence:

Carol Shillabeer	Chief Executive
Jamie Merchant	Director of Primary, Community Care and Mental Health

Committee Support:

Holly McLellan	Senior Administrator/ Personal Assistant
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FINANCIAL PERFORMANCE:

- **MONTH 10,2020/21**
- **DELIVERY OF ANNUAL SAVINGS**

The Director of Finance and IT presented the previously circulated report and advised that PTHB was reporting an under spend at month 10 for FY 2020/21 of £0.045M. The Financial Forecast to 31 March 2021 was to maintain a balanced plan based on the assumption. That the Health Board would remain within the funding envelope provided by Welsh Government for Covid-19. PTHB were projected to achieve £0.5M savings against the target of £5.6M. The £5.1M shortfall was being met from the £15.5M Covid funding from Welsh Government. Any further deterioration in the position would impact on the funding available to support Surge and the baseline winter plan. PTHB had a Capital Resource Limit of £3.6M and had spent £2.4M to date. £1.2m of the spend to date related to Covid-19 capital spend, in line with the profiles supplied to Welsh Government.

The Committee DISCUSSED and NOTED the Month 10 2020/21 financial position. NOTED that actions would be required in 2020/21 to deliver a balanced position on 31 March 2021. NOTED and APPROVED Covid-19 Revenue position in main report and the Capital and TTP and Mass Vaccination positions detailed in appendix 1. NOTED additional risks on delivery of balance position at 31 March 2021

WORKFORCE PERFORMANCE REPORT

The Director of Workforce, OD & Support Services presented the previously circulated paper and advised there were significant complexities and challenges faced in relation to staffing. The Workforce & OD team continued to support services to identify staffing requirements which included:

- Community Services
- Test, Trace, Protect
- Mental Health
- Medical Staffing
- Women & Children's Service
- Facilities

An update had also been included in relation to staff who were shielding.

The Committee NOTED the paper and further resolved that whilst the risk rating was currently considered acceptable by the Director of Workforce & OD, that there were a number of areas where wider organisational change was likely to be required to address areas of concern. Including recruitment,

retention and recovery from the pandemic and future staffing structures. As such it was considered appropriate that this matter be ESCALATED to the Board for more in depth consideration.

DISCRETIONARY CAPITAL PROGRAMME:

DELIVERY OF 2020/21 – 2021/22 PLAN AND DRAFT 2021/22 – 2022/23 PLAN

The Assistant Director of Estates & Property presented the previously circulated report and advised the overall capital position had been affected by COVID-19 during the 2020/2021 financial year period, which had impacted on the progress of schemes, supplier and contractor costs, availability of materials and access to clinical areas to deliver projects. In addition, the department had experienced internal staff resource impacts, including availability of the Capital and Estates resource, who had been instrumental in supporting COVID-19 project activity, which had not been envisaged at the start of the 2020/2021 financial year.

The position, at Quarter 4 and looking forward to the 2021/2022 financial year, was more positive, reflecting on achievements under significant pressures in the current financial year and acknowledging substantial funding opportunities moving forward.

The Committee RECOMMENDED the Discretionary Capital Programme go to Board for final ratification and approval.

INFORMATION GOVERNANCE:

A) KEY PERFORMANCE METRICS

The Board Secretary presented the previously circulated report and advised the paper had been developed to show compliance against key information governance (IG) performance indicators. The Committee was asked to note the reporting period was 1 September to 31 December 2020.

The Committee NOTED the paper.

B) IG TOOLKIT

The Medical Director presented the previously circulated paper which informed the Performance & Resources Committee of the Health Board's performance against the Welsh Information Governance (IG) Toolkit assessment for the period 2019-2020. During this submission the IG Toolkit was in Pilot Phase and the Covid-19 pandemic meant key staff/services were

not available to progress certain areas of work. An IG Toolkit Improvement Plan had been developed which highlighted those areas of work required to improve the current score and assurance level in readiness for the 2020-21 submission.

The toolkit (2019 – 2020) was launched in 2019 as a pilot, incorporating the new legislation, good practice, the Caldicott Principles, and was aligned with the NHS Digital (England) toolkit to provide assurance for appropriate cross border information sharing. The toolkit was an annual online self-assessment that enables organisations in NHS Wales to measure their level of compliance against national Information Governance Standards and data protection legislation. The IG Team had received confirmation that the completion of the C-PiP assessment was not required for the 2019/2020 submission as neither of these were in place within the Health Board. This position would be reviewed for the 2020/2021 submission.

The Committee DISCUSSED and NOTED the paper.

COMMISSIONING ASSURANCE FRAMEWORK

The Director of Planning and Performance presented the previously circulated paper which provided a view of providers in Special Measures (including Shrewsbury and Telford Hospitals NHS Trust) or scored as Level 4 under the PTHB Commissioning Assurance Framework. The report highlighted providers in Special Measures or scored as Level 4 following the January 2021 PTHB Internal Commissioning Assurance Meeting (ICAM).

There were:

- 2 providers with services in Special Measures.
- 1 provider at Level 4.

The report also provided an update in relation to:

- Shrewsbury and Telford Hospitals NHS Trust (SaTH), including the publication of the first Ockenden Report.
- Essential Services.
- The deteriorating position in relation to referral to treatment times (RTT) times and the programme of work needed for renewal and recovery.

In the period covered by this report the NHS had been responding to the second COVID-19 peak; winter; mass vaccination; and the EU exit.

The Committee DISCUSSED the paper and the Committee Chair noted the paper would be further discussed in Board Development on 23 February 2021.

COMMITTEE CHAIR'S ANNUAL REPORT 2019/20

The Committee Chair presented the previously circulated paper which provided the Performance & Resources Committee with an overview of the Chair's Annual Report. The Committee Chair thanked all members for work contributed and thanked the Executive Team for bringing through timely and accurate reports.

The Committee RECEIVED and DISCUSSED the paper.

ANY OTHER URGENT BUSINESS

No other urgent business was raised.