



**POWYS TEACHING HEALTH BOARD
PLANNING, PARTNERSHIPS AND POPULATION HEALTH COMMITTEE**

CONFIRMED

**MINUTES OF THE MEETING HELD ON THURSDAY 20 OCTOBER 2022
VIA MICROSOFT TEAMS**

Present:

Rhobert Lewis	Independent Member (Committee Chair)
Ian Phillips	Independent Member (Committee Vice-Chair)
Ronnie Alexander	Independent Member
Jennifer Owen-Adams	Independent Member

In Attendance:

Stephen Powell	Director of Planning and Performance
Mererid Bowley	Director of Public Health
Pete Hopgood	Director of Finance, Information & IT
Carol Shillabeer	Chief Executive Officer
Andrea Blayney	Community Health Council
James Quance	Interim Board Secretary

Apologies for absence:

Claire Madsen	Director of Therapies and Health Sciences
Hayley Thomas	Director of Primary, Community Care and Mental Health
Kirsty Williams	Independent Member

Committee Support:

Bethan Powell	Interim Corporate Business Officer
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PPPH/22/49	WELCOME AND APOLOGIES FOR ABSENCE The Committee Chair welcomed Members and attendees to the meeting and CONFIRMED that there was a quorum present. Apologies for absence were NOTED as recorded above.
PPPH/22/50	DECLARATIONS OF INTERESTS There were no Declarations made.
PPPH/22/51	UNCONFIRMED MINUTES OF THE PLANNING, PARTNERSHIPS AND POPULATION HEALTH COMMITTEE HELD 14 JULY 2022 The Committee APPROVED the minutes of the meeting held on 14 July 2022, as being a true and accurate record.
PPPH/22/52	MATTERS ARISING FROM PREVIOUS MEETINGS The Committee requested an update on the Healthy Weights Workshops that had taken place with partners. The Director of Public Health confirmed that the first of two Obesity Prevention Stakeholder system workshops had taken place on 18 October 2022. A progress summary would be shared with Committee members outside of the meeting. Action: Director of Public Health
PPPH/22/53	COMMITTEE ACTION LOG The Committee Action Log was received, and ongoing actions were discussed.
ITEMS FOR APPROVAL/RATIFICATION/DECISION	
PPPH/22/54	There were no items for inclusion in this section.
ITEMS FOR ASSURANCE	
PPPH/22/55	TOBACCO CONTROL DELIVERY PLAN ASSURANCE REPORT The Director of Public Health provided an overview of the Tobacco Control strategy and outlined the health boards

plans for taking forward appropriate actions to achieve the national ambitious aim for Wales to become smoke-free by 2030.

It was noted that a Tobacco Control Steering Group (TCSG) would be established to enable a systems wide approach which aligns the new recently published Welsh Government National strategy with local priorities for Tobacco Control across Powys. Welsh Government aims to release a series of two-year delivery plans commencing with 2022-2024. The health board will focus on three themes within the new National Strategy and the development of a work programme aiming to achieve the ambition of a smoke free Powys by 2030.

What is the formal position on utilising E-Cigarettes on NHS Hospital Sites?

It was confirmed that as set out within NHS Policies, E-Cigarettes are prohibited across all NHS Hospital sites. The Public Health team are monitoring the evidence base as part of the strategy with a review of population benefits. The health board is committed to delivering meaningful changes to tackle health inequalities, preventing ill health and supporting people to make healthier choices.

Are there specific strategies regarding high profile health risk factors such as accumulating high blood pressure and cholesterol levels?

The health board are reviewing the data set within the Tobacco Control Steering Group to ensure focus on health risk factors are included within the action plan. The Steering Group seek to ensure that the correct systematic processes are in place to work towards and demonstrate year-on-year improvements.

How does the health board plan to monitor the progress and actions within the Tobacco Control Steering Group?

The Director of Public Health confirmed that an action plan would be developed and implemented, and this would enable the Tobacco Control Steering Group to monitor the delivery against the agreed actions as part of the groups work with an annual update report to the Committee.

Concerns were raised in terms of the utilisation of E-Cigarettes within School premises and the effect of disruption to education. The health board would explore further data through the Healthy School Scheme to understand the position locally. Further work would be carried out to explore and strengthen local level workstreams to support Smoke

	<p>Free Schools going forwards as part of the Healthy Schools scheme.</p> <p><i>How does Powys plan to create specific links around the financial implications to target the approach to smoking cessation?</i></p> <p>The current research shows that smoking rates in Wales have declined significantly. This supports implementation of targeting marketing via various routes. However, the health board does not have a specific marketing budget and relies on working with Health Care professionals and voluntary groups for supporting referrals to the Stop Smoking Service.</p> <p>It was agreed that as part of the Tobacco Control Steering Group, the team would explore possible options of funding for marketing through the Charitable Funds. It was highlighted that wider data sets relating to smoking cessation for pre-operative assessments within the acute sector may be available for inclusion within future reporting.</p> <p><i>Given the multi-agency approach in schools, is there a role for Estyn given responsibilities for educational standards?</i></p> <p>The Director of Public Health agreed that there is an opportunity with the changes to the education curriculum.</p> <p>It was agreed that the Tobacco Control action plan would be brought to committee on an annual basis going forwards</p> <p>Action: Director of Public Health</p> <p>The Tobacco Control Delivery Plan was NOTED and APPROVED by the Committee.</p>
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ITEMS FOR DISCUSSION

<p>PPPH/22/56</p>	<p>STRATEGIC PLANNING: IMTP REQUIREMENTS AND APPROACH FOR DEVELOPMENT</p> <p>The Director of Planning and Performance provided the Committee with an overview of the emerging issues that the health board is dealing with, that impact not only in the current financial year but also potential future years.</p> <p>No formal planning guidance has been received to date, however, an approach to the development on the IMTP has been produced. The health board aims to adopt the six-stage planning process to achieve a draft submission to Welsh Government at the end of January 2023. The six stages were highlighted as:-</p> <ol style="list-style-type: none"> 1. Learning & Reflection 2. Latest Evidence 3. Position Assessment 4. Strategic Framework 5. Develop and Refresh Proposals
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	<p style="text-align: center;">6. Formulate Plan</p> <p>Prioritisation may be required to achieve the best possible outcomes within the resources available. As the plan is developed further updates would be shared with Committee Members for discussion.</p> <p><i>How can further engagement be provided to Clinical Staff regarding the six-stage plan and the potential impact?</i></p> <p>The Director of Planning and Performance confirmed that following the parameters set, the team aims to work with service areas to provide a collaborative and cohesive approach to improve engagement across services.</p> <p>The Committee highlighted the need to establish comparable populations to Powys to be used as a benchmark when considering lifespan and other data. Once selected, these areas may also provide useful information regarding how rural settings are attempting to approach similar problems such as attracting and enhancing staff recruitment.</p> <p>Action: Director of Planning and Performance</p> <p>The Committee also requested to note the review of the piloted accreditation programme within NHS England to secure shared learning across the diabetic service.</p> <p>Committee members agreed to provide further suggestions to improve the plan via email. Amendments would be incorporated for future discussion by the Committee.</p> <p>The Committee DISCUSSED and NOTED the Strategic Planning: IMTP Requirements and Approach for Development report.</p>
<p>PPPH/22/57</p>	<p>STRATEGIC CHANGE REPORT</p> <p>The Director of Planning and Performance presented an overview of the stocktake of Strategic Change programmes across Wales and England which may have an impact of Powys Teaching Health Board (PTHB) services and patients.</p> <p>The following key programmes were highlighted which are underway or under consideration across Powys:</p> <ul style="list-style-type: none"> • Engagement under way: <ul style="list-style-type: none"> ○ Herefordshire and Worcestershire Stroke Services ○ WHSSC 10-year strategy • Engagement planned or under consideration <ul style="list-style-type: none"> ○ South Wales Specialist Auditory Hearing Implant Services

	<ul style="list-style-type: none"> ○ EMRTS / Welsh Air Ambulance ● Consultation: <ul style="list-style-type: none"> ○ No formal processes of consultation are currently under way or planned <p>The Committee noted that many of the service reconfigurations, if implemented, would involve Powys patients travelling further for treatment.</p> <p>The Committee proposed for additional information to be included in future versions of the report to convey the 'possible impacts for Powys patients', together with any possible mitigation. The Committee recommended for the Strategic Change Report to be brought to Committee on a quarterly basis and for further updates to be colour coded for ease of monitoring by Committee members.</p> <p>Action: Director of Planning and Performance</p> <p><i>How does the health board aim to prioritise commissioned services and target service areas of importance?</i></p> <p>The Director of Planning and Performance reiterated the importance of access to all service areas. The Planning Team would consider undertaking an assessment to understand the detail and expectations which will be included within future reporting.</p> <p><i>What more can be done to escalate the underutilised Endoscopy Suite given the extensive patient waiting lists for treatment?</i></p> <p>This is an area in which the health board is active offering services to English Trusts and across Wales. However, there has been little response due to the emergency staffing constraints. It was proposed to explore Nurse Consultant capacity within the private sector to provide additional capacity across Powys. It was noted that carrying out more Endoscopy services could be an exemplar of service repatriation. An update to be provided to a future meeting.</p> <p>Action: Director of Planning and Performance</p> <p>The Committee NOTED the Strategic Change Report and AGREED that the Report would be considered at Committee on a quarterly cycle.</p>
ITEMS FOR INFORMATION	
PPPH/22/58	There were no items for inclusion in this section.
PPPH/22/59	LOCAL PUBLIC HEALTH TEAM TRANSFER

	<p>The Committee Director of Public Health presented the report on the transfer of the Public Health Team from Public Health Wales to the health board.</p> <p><i>Does this provide new flexibility within the new Public Health Team?</i></p> <p>The Director of Public Health confirmed the main focus change is the employment arrangements for public health teams, and that the team would continue to work at a local level within the Health Board.</p> <p><i>Are there any financial implications that affect the Public Health transfer that committee members should be aware of?</i></p> <p>The Director of Finance and ICT confirmed transfer of the Public Health Team Transfer presented no specific financial risk.</p> <p>The Chair wished to formally welcome the new Public Health team to Powys.</p> <p>THE Committee RECEIVED and NOTED the Local Public Health Team Transfer Report.</p>
<p>OTHER MATTERS</p>	
<p>PPPH/22/60</p>	<p>COMMITTEE RISK REGISTER</p> <p>The Committee Risk Register was received based on the reframed Risk Register presented to Board in September 2022. The Board Secretary welcomed feedback in relation to the current scoring and the following observations were made:</p> <ul style="list-style-type: none"> • CRR 007- Members discussed the approach to demonstrate investment in partnership delivery of effective outcomes and how performance would be managed. The committee AGREED to increase the scoring to 4x3. • CRR 008 – The demand and capacity pressures are apparent across the system; however, it was noted that there is a lack of data to support the evidence base risks. The Committee agreed to correct the difference in scorings within the risk summary and the Committee Risk Report. It was agreed that the current scoring would be 4x5 and this amendment would be highlighted to Delivery and Performance Committee. <p>Action: Interim Board Secretary</p>

	The Committee DISCUSSED and NOTED the Committee Risk Register.
PPPH/22/61	<p>REVIEW OF COMMITTEE PROGRAMME OF BUSINESS</p> <p>The Board Secretary highlighted that the Committee Programme of Business remains live and continues to be monitored in line with service expectations. The Interim Board Secretary welcomed the Members feedback in terms of the frequency of agenda items, highlighting the change in prioritisation to ensure the main risks and issues are discussed.</p> <p><i>Where does the Sustainability of Primary Care Services sit in terms of committee oversight?</i></p> <p>It was highlighted that although the Planning, Partnerships and Population Committee has oversight of the Primary Care Cluster Developments, the broader general data set remains under the Delivery and Performance Committee for holistic review.</p> <p>The Director of Public Health highlighted that it is anticipated that the Welsh Government National Immunisation Framework will be published by Welsh Government in the autumn and therefore it would not be suitable to provide an assurance report to the committee in January 2023. The Committee AGREED that this would be deferred.</p> <p>Action: Interim Board Secretary</p> <p>It was requested that the Digital Strategic Framework would be included on the Committee Programme of Business and be scheduled for further discussion at a future meeting.</p> <p>Action: Interim Board Secretary</p> <p>In summary, the Review of Committee Programme of Business was DISCUSSED and NOTED subject to the deferral of the National Immunisation Framework and the requested inclusion of the Digital Strategic Framework.</p>
PPPH/22/62	<p>ANNUAL REVIEW OF COMMITTEE TERMS OF REFERENCE 2022/2023</p> <p>The Committee NOTED and RECEIVED the Annual Review of Committee Terms of Reference 2022/2023. It was noted that a review of the Strategic Frameworks would be incorporated into the Terms of Reference.</p>
PPPH/22/63	ITEMS TO BE BROUGHT TO THE ATTENTION OF THE BOARD AND/OR OTHER COMMITTEES

	There were no items to be brought to the attention of The Board or other Committees.
PPPH/22/64	<p>ANY OTHER URGENT BUSINESS</p> <p>The Interim Board Secretary highlighted that a formal meeting with Welsh Health Specialised Services (WHSSC) would now take place immediately following this Committee meeting. The meeting would be centred on WHSSC’s 10-year strategy and would include an opportunity to ask questions.</p>
PPPH/22/65	<p>DATE OF THE NEXT MEETING</p> <p>19 January 2023 at 10:00, via Microsoft Teams.</p>