

Our ref: IG/FOI/23.R.306

18 September 2023

Sent via email to: [REDACTED]

Dear [REDACTED]

## **Request under the Freedom of Information Act 2000**

I write further to your request for information which was received on 24 August 2023, to confirm, in accordance with S.1(1)(a) of the Freedom of Information Act 2000, that Powys Teaching Health Board (PTHB) does hold the information that you require.

For ease of reference your request is set out below and our response follows:

### Your Freedom of Information (FOI) Request:

- A. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.
  - B. Lift service and maintenance – Service contract for lift service and maintenance.
  - C. Food – Service contract that is focused around catering services.
  - D. General waste services contracts – The organisation’s primary general waste service contract.
  - E. Laundry services - where clothes and linen can be washed and ironed.
1. Contract profile questionnaire for each type of contract:
  2. Supplier/Provider of the services
  3. Total Annual Spend – The spend should only relate to each of the service contracts listed above.
  4. A description of the services provided under this contract please includes information if other services are included under the same contract.
  5. The number of sites the contract covers
  6. [ONLY FOR LIFT CONTRACT] The Brand name of the type of lifts used by the organisation
  7. The start date of the contract

Pencadlys  
Tŷ Glasbury, Ysbyty Bronllys,  
Aberhonddu, Powys LD3 0LU  
Ffôn: 01874 711661



Headquarters  
Glasbury House, Bronllys Hospital  
Brecon, Powys LD3 0LU  
Tel: 01874 711661

8. The end date of the contract
9. The duration of the contract, please include information on any extensions period.
10. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.

Powys Response:

A. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.

Supplier/Provider of the services	General office and building cleaning is provided in house.
Total Annual Spend – The spend should only relate to each of the service contracts listed above	N/A
A description of the services provided under this contract please includes information if other services are included under the same contract.	N/A
The number of sites the contract covers	N/A
The start date of the contract	N/A
The end date of the contract	N/A
The duration of the contract, please include information on any extensions period	N/A
Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.	N/A

B. Lift service and maintenance – Service contract for lift service and maintenance.

Supplier/Provider of the services	OTIS
Total Annual Spend – The spend should only relate to each of the service contracts listed above	Exemption applied – see below
A description of the services provided under this contract please includes information if other services are included under the same contract.	Maintenance and Breakdown
The number of sites the contract covers	6
The Brand name of the type of lifts used by the organisation	OTIS
The start date of the contract	May 2023
The end date of the contract	May 2028
The duration of the contract, please include information on	5 Years

any extensions period	
Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.	Estates Officer Specialist Services, email address <a href="mailto:admin.estates.powys@wales.nhs.uk">admin.estates.powys@wales.nhs.uk</a>

C. Food – Service contract that is focused around catering services.

Supplier/Provider of the services	Catering Services are provided in house
Total Annual Spend – The spend should only relate to each of the service contracts listed above	N/A
A description of the services provided under this contract please includes information if other services are included under the same contract.	N/A
The number of sites the contract covers	N/A
The start date of the contract	N/A
The end date of the contract	N/A
The duration of the contract, please include information on any extensions period	N/A
10. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.	N/A

D. General waste services contracts – The organisation’s primary general waste service contract.

supplier/Provider of the services	Powys County Council
Total Annual Spend – The spend should only relate to each of the service contracts listed above	Exemption applied – see below
A description of the services provided under this contract please includes information if other services are included under the same contract.	Collection, segregation, and disposal of general waste & recycling
The number of sites the contract covers	15
The start date of the contract	August 2022
The end date of the contract	July 2027
The duration of the contract, please include information on any extensions period	8 years with possible extension
Who within the organisation is responsible	Service Improvement Manager:

for each of these contracts? name, Job Title, contact number and email address.	<a href="mailto:admin.estates.powys@wales.nhs.uk">admin.estates.powys@wales.nhs.uk</a>
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E Laundry services - where clothes and linen can be washed and ironed.

Supplier/Provider of the services	NHS Wales Shared Services Partnership via a Service Level Agreement
Total Annual Spend – The spend should only relate to each of the service contracts listed above	Exemption applied – see below
A description of the services provided under this contract please includes information if other services are included under the same contract.	Linen supply and cleaning service
The number of sites the contract covers	9
The start date of the contract	April 2021
The end date of the contract	April 2024
The duration of the contract, please include information on any extensions period	3 years
Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.	Service Improvement Manager: <a href="mailto:admin.estates.powys@wales.nhs.uk">admin.estates.powys@wales.nhs.uk</a>

Q2, Q4 & Q5 I can confirm that we have applied Exemption Section 43. The total annual spend with each company has been withheld as this is considered exempt under Section 43 Commercial Interests of the Freedom of Information Act. This section of the Act sets out an exemption from the right to know if releasing this information is likely to prejudice the commercial interests of any person (a person may be an individual, company, the public authority itself or any other legal entity).

This exemption was considered by the Health Board when deciding whether to release this information because it was felt that, in doing so, it could create a significant risk in prejudicing the commercial interests of the companies in question.

As this is a qualified exemption the Health Board must consider the public interest in deciding whether to withhold or disclose the information. The Health Board accepts that there is a public interest in ensuring openness and transparency. However, the Health Board believes that disclosure of information in a manner which fails to protect the interests and relationships arising in a commercial context could discourage third parties from dealing with the Health Board because of fears that the disclosure of information could damage them commercially. In turn, this could jeopardise the Health Board's ability to compete fairly and pursue its function to bring forward development

in the area and obtain value for money. As a result, exemption section 43 is engaged as it is not considered in the public interest to disclose this information.

Should you need any further assistance, please do not hesitate to contact me at the address below.

If you are dissatisfied, with the way your request has been dealt with by PTHB, you have the right to request a review in which case you should write to:

Chief Executive  
Powys Teaching Health Board Headquarters  
Glasbury House  
Bronllys Hospital  
Bronllys  
Brecon  
Powys LD3 0LY

If you are still dissatisfied at the end of the review, you may complain to the Information Commissioner, who can be contacted at the following address:

Information Commissioner's Office - Wales  
2<sup>nd</sup> Floor,  
Churchill House,  
Churchill Way,  
Cardiff, CF10 2HH  
Tel: 029 2067 8400 Fax 029 2067 8399  
[www.ico.org.uk](http://www.ico.org.uk) [twitter.com/iconews](https://twitter.com/iconews)

Rydym yn croesawu derbyn gohebiaeth yng Nghymraeg. Byddwn yn ateb y fath ohebiaeth yng Nghymraeg ac ni fydd hyn yn arwain at oedi. We welcome receiving correspondence in Welsh. We will reply to such correspondence in Welsh and this will not lead to a delay.

Yours sincerely



**Lucie Cornish**  
**Assistant Director of Therapies & Health Sciences –**  
**signing on behalf of:**

**Claire Madsen**  
**Director of Therapies & Health Sciences**