

Health & Safety Risk Assessment Form

Level	Descriptor	Actual or Potential Impact	Actual or Potential Impact on PTHB
5	Catastrophic	<ul style="list-style-type: none"> ➤ Incident leading to death. ➤ Multiple permanent injuries or irreversible health effects. ➤ An event which impacts on a large number of patients. ➤ Significant loss (equipment, buildings or services) 	National adverse publicity. HSE, Police Investigation - Prosecution and civil claims expected/certain
4	Major	<ul style="list-style-type: none"> ➤ Major injury leading to long-term incapacity/disability. ➤ Requiring time off work for >14 days ➤ Increase in length of hospital stay by >15 days. ➤ Mismanagement of patient care with long-term effects. ➤ Major damage to equipment, buildings or disruption of services, that requires considerable funding. 	RIDDOR reportable, long term sickness. HSE Investigation - Prosecution and civil claims expected/certain
3	Moderate	<ul style="list-style-type: none"> ➤ Moderate injury requiring professional intervention. ➤ Requiring time off work for 4-14 days. ➤ Increase in length of hospital stay by 4-15 days. ➤ RIDDOR/agency reportable incident. ➤ An event which impacts on a small number of patients. ➤ Moderate damage to equipment, buildings or disruption to services. 	RIDDOR reportable, Long term sickness. HSE Investigation - Prosecution and civil claims expected/certain & high potential for a complaint.
2	Minor	<ul style="list-style-type: none"> ➤ Minor injury or illness, requiring minor intervention. ➤ Requiring time off work for >3 days. ➤ Increase in length of hospital stay by 1-3 days. ➤ Minor damage to equipment, buildings or disruption to services. 	Minimal risk to PTHB, Short term sickness, civil claim unlikely but possible, Complaint possible.
1	Insignificant	<ul style="list-style-type: none"> ➤ Minimal injury requiring no/minimal intervention or treatment. ➤ No time off work ➤ No damage to equipment, buildings or disruption to services. 	Limited risk to PTHB, unlikely to cause complaint, the potential for a civil claim remote.

RISK SCORE:

		Likelihood				
		1 Rare	2 Unlikely	3 Possible	4 Likely	5 Almost Certain
Severity	5 Catastrophic	5	10	15	20	25
	4 Major	4	8	12	16	20
	3 Moderate	3	6	9	12	15
	2 Minor	2	4	6	8	10
	1 Insignificant	1	2	3	4	5

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	1 Negligible	1	2	3	4	5
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ACTION TO BE TAKEN:

Risk Rating = Likelihood x Severity			
	Low	1- 3	Action if controls are easy to implement and are cost effective, monitor and review
	Medium	4 - 6	Take cost effective action within a reasonable timescale to reduce the level or risk to an acceptable level, monitor and review.
	High	8-12	Urgent Action Required to Reduce the Risk – Consider stopping the work until the level of risk has been reduced. Escalate to Senior Management, change the process/method of working, or ensure a robust Safe System of Work or Method Statement are implemented.
	Extreme	15 – 25	Immediate Action Required – Stop work and escalate to Senior Management for immediate review and implement corrective action to reduce or control the risk.

Review of Risk Assessments - you must review your risk assessments in the following circumstances:

- Every 12 months or before as
- The result of any change in circumstance or process, and/or
- Following an accident, near miss or work related ill health (physical or mental)

Risk Assessment Remedial Action Plan			
Locality/ Department	Date:	Input to Datix:	
Prepared By:	Agreed By:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Recommended additional control measures	Date action to be taken by	By Whom	Date completed

