



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd  
Addysgu Powys  
Powys Teaching  
Health Board

Information Governance Team  
Hafren Ward  
Bronllys Hospital  
Bronllys  
Brecon  
Powys LD3 0LY  
Email: Powys.FOI@wales.nhs.uk  
Tel: 01686 252159/01874 442071

Our ref: IG/FOI/24.R.102

22 March 2024

Sent via email to: [REDACTED]

Dear [REDACTED]

## Request under the Freedom of Information Act 2000

I write further to your request for information, which was received on 27 February 2024, to confirm, in accordance with S.1(1)(a) of the Freedom of Information Act 2000, that Powys Teaching Health Board (PTHB) partly holds the information that you require.

For ease of reference your request is set out below and our response follows:

### Your Freedom of Information (FOI) Request:

I am writing to submit a Freedom of Information request for information related to the organisation's contracts register, procurement strategy document, and contact details. Please find the detailed requests below:

#### 1. Contract Register Request:

I am seeking the full and entirety of the organisation's contract register or database. The register should include the following columns/headings or something similar:

- a. Contract Reference -Unique reference number associated with the contract.
- b. Contract Title
- c. Procurement Category –
- d. Supplier Name
- e. Spend (Total, Annual or contract value)
- f. Contract Duration
- g. Contract Extensions
- h. Contract Start Date
- i. Contract Expiry Date
- j. Contract Description [Please provide me with as much detail as possible.]
- k. Contact Owner (Person that manages the contract register)
- l. Contact details of section 151 officer

Pencadlys  
Tŷ Glasbury, Ysbyty Bronllys,  
Aberhonddu, Powys LD3 0LU  
Ffôn: 01874 711661



Headquarters  
Glasbury House, Bronllys Hospital  
Brecon, Powys LD3 0LU  
Tel: 01874 711661



m. CPV codes/Pro-Class

If any of the headings within your contract register has not been provided, please state this within your response.

Please provide the contract's register file in Excel format.

## 2. Procurement Strategy Document Request:

a. Can the organisation provide a full version of their Procurement Strategy for the fiscal year 2023-2024?

b. If the Procurement Strategy is a strategic direction (2022-2025) instead of an annual plan, please provide an update document for 2023-2024. If an update cannot be provided, please provide information on when an update is planned to be published.

c. We require the full document. If any parts of this document have been removed, please state this within your response.

## 3. Contact Details Request:

a. Provide contact details of the person responsible for API or data sharing, including [Name, Job Title, Telephone, Email Address].

b. Provide contact details of the person responsible for the actual contract's register, including [Name, Job Title, Telephone, Email Address].

### IMPORTANT:

1. If the organisation has a CRM system or a similar system, ensure there is a facility to download and extract contract data.

2. If providing a weblink to a portal, ensure that all contracts are included, as some organisations may only upload a small portion of their contracts.

3. For organisations planning to make an exemption around spend, clarify that the spend information requested is an overall figure, and a complete breakdown is not required.

Please provide the contract's register file in Excel format.

### Powys Response:

Q1 & Q3. I can confirm that our response remains unchanged from your previous request FOI 22.R.107. Q1 NHS Organisations are not required to have a S151 officer, this applies only to Local Authority regime only. I can confirm the Director of Finance for Powys Teaching Health Board (PTHB) is Pete Hopgood.

Q2. I can confirm that PTHB uses the NHS Wales Shared Services Partnership (NWSSP) Integrated Medium Term Plan (IMTP) for our Procurement Strategy; please see FOI 24.R.102 Attachment 1.

Under the terms of the Health Board's Freedom of Information procedure, individuals seeking access to recorded information held by the Health Board are entitled to request an internal review of the handling of their requests. If you would like to complain about the Health Board's handling of your request, please contact us directly at the address below or register your complaint via [powysfoi.foi@wales.nhs.uk](mailto:powysfoi.foi@wales.nhs.uk)

If after Internal Review you remain dissatisfied you are also entitled to refer the matter to the information commissioner at the Information Commissioner's Office (Wales), 2nd Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH. Telephone Number: 0330 414 6421.

Yours sincerely



**Pete Hopgood**  
**Deputy Chief Executive Officer and**  
**Director of Finance, IT & Information Services**

Rydym yn croesawu derbyn gohebiaeth yng Nghymraeg. Byddwn yn ateb y fath ohebiaeth yng Nghymraeg ac ni fydd hyn yn arwain at oedi.

We welcome receiving correspondence in Welsh. We will reply to such correspondence in Welsh and this will not lead to a delay