



Bwrdd Iechyd  
Addysgu Powys  
Powys Teaching  
Health Board

Information Governance Team  
Hafren Ward  
Bronllys Hospital  
Bronllys  
Brecon  
Powys LD3 0LY  
Email: Powys.FOI@wales.nhs.uk  
Tel: 01686 252159/01874 442071

Our ref: IG/FOI/24.R.113

21 March 2024

Sent via email to: [REDACTED]

Dear [REDACTED]

## Request under the Freedom of Information Act 2000

I write further to your request for information, which was received on 8 March 2024, to confirm, in accordance with S.1(1)(a) of the Freedom of Information Act 2000, that Powys Teaching Health Board (PTHB) partly holds the information that you require.

For ease of reference your request is set out below and our response follows:

### Your Freedom of Information (FOI) Request:

Under the Freedom of Information Act, I would like to request the following information:

For the last 3 tax year's (23/22, 22/21, 21/20) please provide the total cost of:

1. Total number of staff hired with responsibility for freedom of information requests, (full time equivalent).
2. Total salary costs for staff with responsibility for freedom of information requests.
3. Total for all other costs associated with handling freedom of information requests.
4. Total number of freedom of information requests received, and total number responded with the requested information.

### Powys Response:

Q1 Powys Teaching Health Board does not employ dedicated staff for the processing of Freedom of Information (FOI) requests. The responsibility for the management of FOI requests rests within the role of the Information Governance team as part of their core responsibilities as well as input from wider service leads. The allocation of time spent on responding to FOI requests is currently not recorded and therefore we are unable to provide you with full time equivalent of roles.

Pencadlys  
Tŷ Glasbury, Ysbyty Bronllys,  
Aberhonddu, Powys LD3 0LU  
Ffôn: 01874 711661



Headquarters  
Glasbury House, Bronllys Hospital  
Brecon, Powys LD3 0LU  
Tel: 01874 711661



Q2 Please see the table below for details of Information Governance Team staff who are responsibility for the management for FOI requests:

<b>Role</b>	<b>Band</b>	<b>FTE</b>	<b>Year</b>	<b>Year</b>	<b>Year</b>
Head of Information Governance, Records and Data Protection Officer	8a	1	23 - 22	22 - 21	21 - 20
Document & Records Manager	6	1	NHS Wales Agenda for Change Payband data is available via the following link: <a href="#">NHS Pay &amp; Conditions - NHS Wales</a>		
Senior Information Governance Officer	5	1			
Information Governance Administrative Officer	3	1			

NOTE: we are unable to quantify operational staff who contribute to the processing of FOI requests

Q3 The health board has not applied any other associated costs for handling FOI requests for the period requested.

Q4. Under Section 21 of the Freedom of Information Act, an organisation does not have to respond to a request if the information being sought is reasonably accessible to the applicant by another means. Section 21 is absolute and therefore does not require a public interest test. PTHB has applied this exemption to your request as the information you are seeking is available in the public domain. To comply with our obligation under Section 16 of the Act, the duty to provide help and assistance, you will find the information you require by accessing the following links:

[Delivery and Performance Committee - Powys Teaching Health Board \(nhs.wales\)](#)

Under the terms of the Health Board's Freedom of Information procedure, individuals seeking access to recorded information held by the Health Board are entitled to request an internal review of the handling of their requests. If you would like to complain about the Health Board's handling of your request, please contact us directly at the address below or register your complaint via [powysfoi.foi@wales.nhs.uk](mailto:powysfoi.foi@wales.nhs.uk)

If after Internal Review you remain dissatisfied you are also entitled to refer the matter to the information commissioner at the Information Commissioner's Office (Wales), 2nd Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH. Telephone Number: 0330 414 6421.

Yours sincerely



**Pete Hopgood**  
**Deputy Chief Executive Officer and**  
**Director of Finance, IT & Information Services**

Rydym yn croesawu derbyn gohebiaeth yng Nghymraeg. Byddwn yn ateb y fath ohebiaeth yng Nghymraeg ac ni fydd hyn yn arwain at oedi.

We welcome receiving correspondence in Welsh. We will reply to such correspondence in Welsh and this will not lead to a delay