

Our ref: IG/FOI/FOI.078.24

14 November 2024

Sent via email to: [REDACTED]

Dear [REDACTED]

## Request under the Freedom of Information Act 2000

I write further to your request for information, which was received on 28 October 2024, to confirm, in accordance with S.1(1)(a) of the Freedom of Information Act 2000, that Powys Teaching Health Board (PTHB) partly holds the information that you require. For ease of reference your request is set out below and my response follows.

### Your Freedom of Information (FOI) Request:

I am writing to make the following request under the Freedom of Information Act.

1. Please can you supply a breakdown for the years 2022-23 and 2023-24 of items logged on your organisation's gifts and hospitality register by/relating to nursing staff\* (include Agenda for Change band 5 and above – please see list at the end of this email). I request the following details laid out like the following example, in table form:

Date item declared	Description of gift	Which nursing role*/ band* received gift?	Reason for gift	Value	Accepted or declined?
Jan 2023	Confectionary	Paediatric nurse band 5	Thank you for inpatient care	£15	Accepted
Apr 2023	Plants (3 X orchids)	Oncology ward manager band 7	Thank you for inpatient care	£30	Accepted

2. Please can you also tell me – does your organisation have a policy with a monetary limit on gifts (i.e. gifts valued under £50 are allowed) and are cash gifts ever permitted?

3. Finally, please state whether any nursing staff at your organisation were left any gifts or sums of money in patients' wills during this time period?

Pencadlys  
Tŷ Glasbury, Ysbyty Bronllys,  
Aberhonddu, Powys LD3 0LU  
Ffôn: 01874 711661



Headquarters  
Glasbury House, Bronllys Hospital  
Brecon, Powys LD3 0LU  
Tel: 01874 711661

\*Please include all nursing staff who are Agenda for Change band 5 or above, which will likely include the following roles:

- Registered nurse
- Registered nurse (inpatients)
- Clinical nurse specialist
- Clinical lead nurse (community)
- Advanced nurse practitioner
- Community nurse
- Nurse manager
- Staff nurse
- Senior staff nurse
- Senior community nurse
- Mental health nurse
- Specialist nurse
- Nurse/nursing associate
- Research nurse
- Palliative nurse
- Children's/paediatric nurse
- Neonatal nurse
- Nursing assistant
- Senior sister/charge nurse
- Nursery nurse
- Any other nursing roles not mentioned above

Powys Response:

Q1. Please see FOI.078.24 Attachment 1 for Powys Teaching Health Boards (PTHB) gifts and hospitality register for nursing staff for 2022 – 2023 and 2023 - 2024.

Please Note: PTHB does not currently record the information for 'reason for gift' and 'which nursing role/ band received gift' on the gifts and hospitality register.

Q2. I can confirm PTHB has a Standards of Behaviour Policy in place which sets out the guidance of receiving gifts and hospitality. Please see an extract from the policy in section 7 relating to the acceptance of gifts and/or cash.

"It is an offence to accept any money, gift or consideration as an inducement or reward from a person or organisation holding or seeking to hold a contract with the health board. Such gifts should be refused and if they have already been received, they should be returned clearly advising why they cannot be accepted.

Gifts up to the value of £25 may be accepted from service users and relatives as a mark of their appreciation e.g. for the care that has been provided. This does not include gift vouchers/ cards.

There is no requirement to declare such gifts up to this value, other than where several small gifts are received to the value of £25 from the same or closely related source in a 12-month period. Where gifts are provided to a group of staff, it is the responsibility of the Line Manager to declare the gift if over the value of £25. Where a gift is offered that is likely to be over £25 in value, it should be politely declined. In some cases, the gift may have already been made and it

may be difficult to return it, or it may be felt that the bearer may be offended by the refusal. Under such circumstances, the gift can be accepted, and the bearer advised that it would be utilised for the benefit of Charitable Funds e.g. used as a prize in a raffle. A Gifts, Hospitality, Honoraria and Sponsorship Form declaring that the gift has been received must be completed."

Q3. PTHB have no records of any instances of nursing staff being left gifts or sums of money in patient wills during the time period request

Under the terms of the Health Board's Freedom of Information procedure, individuals seeking access to recorded information held by the Health Board are entitled to request an internal review of the handling of their requests. If you would like to complain about the Health Board's handling of your request, please contact us directly at the address below or register your complaint via [powysfoi.foi@wales.nhs.uk](mailto:powysfoi.foi@wales.nhs.uk)

If after Internal Review you remain dissatisfied you are also entitled to refer the matter to the information commissioner at the Information Commissioner's Office (Wales), 2nd Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH. Telephone Number: 0330 414 6421.

Yours sincerely

**Adrian Osborne**  
**Deputy Director (Engagement, Communication and Corporate Governance) on behalf of the Director of Corporate Governance**

Rydym yn croesawu derbyn gohebiaeth yng Nghymraeg. Byddwn yn ateb y fath ohebiaeth yng Nghymraeg ac ni fydd hyn yn arwain at oedi.

We welcome receiving correspondence in Welsh. We will reply to such correspondence in Welsh and this will not lead to a delay.