

Our ref: IG/FOI/FOI.363.25

10 July 2025

Sent via email to: [REDACTED]

Dear [REDACTED]

Request under the Freedom of Information Act 2000

I write further to your request for information which was received on 11 June 2025, to confirm, in accordance with S.1(1)(a) of the Freedom of Information Act 2000, that Powys Teaching Health Board (PTHB) does hold the information that you require but have applied an exemption to elements of this request.

For ease of reference your request is set out below and my response follows each question individually.

Your Freedom of Information (FOI) Request and Powys Response (Bold):

I hope this message finds you well. I am submitting a Freedom of Information request in relation to your organisation's contract register, procurement strategy, and key contact information.

1. Contract Register

Please provide a complete and current extract of your organisation's contract register or equivalent database. We are not asking you to compile new information or manually populate missing fields – we simply request the register in its existing form, preferably in Excel or CSV format.

Where available, we are particularly interested in the following fields (though this is not a strict requirement):

- Contract Title
- Supplier Name
- Estimated Spend (Total or Annual)
- Contract Duration and Total Period (including extensions)
- Contract Start and Expiry Dates
- Review Date
- Contract Description
- Contract Owner (Name, Job Title, Contact Details if available)
- Contract Notes

Pencadlys
Tŷ Glasbury, Ysbyty Bronllys,
Aberhonddu, Powys LD3 0LU
Ffôn: 01874 711661



Headquarters
Glasbury House, Bronllys Hospital
Brecon, Powys LD3 0LU
Tel: 01874 711661

- Managing Department
- Award Date
- Participating Organisations
- Procurement Category
- Framework or Tender References
- Central Purchasing Body
- Classification Codes (CPV, Pro-Class, etc.)

Please don't spend time populating these fields if they aren't readily available – we welcome receiving the raw register as it exists in your system.

Please see the following link for Powys Teaching Health Boards (PTHB) contract register: [Documents - NHS Wales Shared Services Partnership](#)

2. Total Number of Active Contracts

Please confirm the total number of contracts currently listed as active.

Please see link to Q1 above. Information can be found on Column P of the contract Programme January 2025.

3. Procurement Strategy (2025/2026)

Please provide your organisation's Procurement Strategy for 2025/2026.

- If this is part of a multi-year strategy (e.g., 2024–2028), please provide the most recent version covering 2025/2026 or indicate when this will be available.
- If any parts are redacted, please identify the redacted sections and the reason.

I can confirm that we still use the Integrated Medium Term Plan (IMTP) from NHS Wales Shared Services Partnership (NWSSP). Please see the following link to the IMTP plan: nwssp.nhs.wales/about-us/our-publications/our-publications/imtp/nwssp-imtp-2024-27/

4. Contact Information

If possible, please provide the name, job title, phone number, and email address for the following roles. If direct contact details are restricted due to GDPR, please indicate the best department or method of contact.

Powys Teaching Health Board (PTHB) is withholding some names and email addresses. This decision has been made as it is not within the expectations of the individual that their personal data would be put into the public domain. This information is classed as personal data of third parties and is therefore being withheld in accordance with section 40 (2) of the Freedom of Information Act 2000 (the Act) by virtue of section 40 (3) (a) (i) of the Act which permits a public authority to withhold personal data other than the requester's where the disclosure would breach a Data Protection Principle.

The Data Protection Act 2018 (DPA) / General Data Protection Regulation (GDPR) defines personal data as data which relates to a living individual who can be identified solely from that data or from that data and other information which is in the possession of the data controller.

- **Responsible officer for API access or data sharing (if applicable)**

Assistant Director of Digital Technology & Data Operations.

Email: PTHB-ADDDAT@wales.nhs.uk

Head of Information Governance, Records & Data Protection Officer

Email: Information.Governance.Powys@wales.nhs.uk

- **Individual managing the contract register**

Nwssp.nwales.procurement@wales.nhs.uk

- **Finance Director**

Pete Hopgood - Executive Director of Finance, Capital and Support Services and Deputy Chief Executive

Email: CEOOffice.Powys@wales.nhs.uk

- **Head/Director of Procurement or Purchasing**

Nwssp.nwales.procurement@wales.nhs.uk

- **Head/Director of ICT**

Claire Madsen - Executive Director of Allied Health Professions, Health Sciences and Digital

Email: PTHB-EDDigital@wales.nhs.uk

- **Head of Estates and Facilities**

Wayne Tannahill - Associate Director of Capital, Estates and Property

Telephone Estates: 01874 712401

Telephone Facilities: 01874 712670

Email: admin.estates.powys@wales.nhs.uk

- **Relevant Committee Member, Councillor, or Board Member for Procurement/Finance**

Pete Hopgood - Executive Director of Finance, Capital and Support Services and Deputy Chief Executive

Email: CEOOffice.Powys@wales.nhs.uk

If direct contact details are restricted due to GDPR, please indicate the best department or method of contact.

5. Additional Notes

- If your contract register is available via an online portal, please ensure all records are accessible (as some portals may only show summary data).
- If your organisation uses a contract management system or CRM, please confirm whether it allows for data exports.
- If you intend to withhold spend figures, please note that we are requesting an overall total or indicative spend only – not a line-by-line financial breakdown.

Format and Delivery: We would appreciate receiving the information in electronic format, ideally as Excel or CSV, within the statutory FOI response period.

Under the terms of the Health Board's Freedom of Information procedure, individuals seeking access to recorded information held by the Health Board are

entitled to request an internal review of the handling of their requests. If you would like to complain about the Health Board's handling of your request, please contact us directly at the address below or register your complaint via Powys.FOI@wales.nhs.uk

If after Internal Review you remain dissatisfied you are also entitled to refer the matter to the information commissioner at the Information Commissioner's Office (Wales), 2nd Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH. Telephone Number: 0330 414 6421.

Yours sincerely



Hywel Pullen
Deputy Director of Finance

Rydym yn croesawu derbyn gohebiaeth yng Nghymraeg. Byddwn yn ateb y fath ohebiaeth yng Nghymraeg ac ni fydd hyn yn arwain at oedi.

We welcome receiving correspondence in Welsh. We will reply to such correspondence in Welsh and this will not lead to a delay.