

Our ref: IG/FOI/FOI.121.26

15 April 2026

Sent via email to: [REDACTED]

Dear [REDACTED]

Request under the Freedom of Information Act 2000

I write further to your request for information which was received on 17 March 2026, to confirm, in accordance with S.1(1)(a) of the Freedom of Information Act 2000, that Powys Teaching Health Board (PTHB) partly holds the information that you require, but have applied an exemption to elements of this request. For ease of reference your request is set out below and the Health Board's response follows each question individually.

Your Freedom of Information (FOI) Request and Powys Response (Bold):

Please provide the following information on NHS chaperone policies, training and reporting:

Q1. Current chaperone policy or policies relating the use of formal and informal chaperones - **Under Section 21 of the Freedom of Information Act, an organisation does not have to respond to a request if the information being sought is reasonably accessible to the applicant by another means. Section 21 is absolute and therefore does not require a public interest test. Powys Teaching Health Board (PTHB) has applied this exemption to your request as the information you are seeking is available in the public domain.**

To comply with our obligation under Section 16 of the Act, the duty to provide help and assistance. I can confirm the Powys Teaching Health Board (PTHB) has responded to a request recently of a similar nature which we feel answers a number of your questions. Please visit our website via the following link to access the health board's disclosure log and the previous response you need to review is FOI.123.24 (November 2024): [Disclosure Log - Powys Teaching Health Board](#)

Q2. Associated procedures & guidelines including:

a. Guidance on how the offer, acceptance, or refusal of a chaperone must be recorded in patient notes.

Please see Q1 above. (FOI.123.24 Attachment 2 - Page 10).

b. Guidance on how the sex of the chaperone is recorded.

Please see Q1 above. (FOI.123.24 Attachment 2 - Page 11-12).

Q3. If your policy/procedures/guidelines have been withdrawn, please provide:

a. the most recent version.

b. the date it was placed under review or withdrawn.

c. the communications with staff when it was put under review or withdrawn.

d. the timetable for development and approval of any replacement policy

e. details of internal and external consultation lists.

Q3a – Q3e. Not applicable.

Q4. If not included in the policy/ procedures/ guidelines, please also disclose:

a. training and competency standards for staff acting as formal chaperones.

b. training description and provision for chaperones (eg online, in person, what organisations delivers the training and outline).

Q4a – Q4b. All PTHB staff are expected to undertake safeguarding training, the level of which will depend on their role and responsibilities within the organisation. All PTHB staff would always accommodate a request for a chaperone if requested by a patient.

Q5. Audit reports, quality assurance reviews, compliance monitoring, and management and/ or board reports relating to chaperoning 2024 to date.

Please see Q1 above. (FOI.123.24 Attachment 1 – Page 26).

Q6. Related equality impact assessments (EIAs) if separate

Please see Q1 above. (FOI.123.24 Attachment 2 – Page 5) & (FOI.123.24 Attachment 1 – Page 6).

Q7. Datix reports:

a. Number of Datix reports raised related to chaperoning in 2024, 2025 and 2026 Jan & Feb, by sex of patient and chaperone & definition of sex field in Datix.

Please see the Datix incidents below:

Year	Total Number of Incidents	Patient gender	Chaperone gender
2024	1	Female	Female
2025	4	Female	Not specified
		Not specified	Female
		Male	Not specified
		Not specified	Not specified
2026 (Jan – Feb)	0	Not applicable	Not applicable

b. If you record this data by gender, please disclose the Number of Datix reports raised related to chaperoning in 2024, 2025 and 2026 Jan & Feb, by gender of patient and chaperone and definition of gender field in Datix.

Powys Teaching Health Board does not distinguish between 'sex' and 'gender' as separate mandatory fields within Datix. The same optional field is used and is coded as set out below.

- Male
- Female
- Not Specified

Please note

- **The data was extracted from Datix using a free text search of the incident description field using the word 'chaperon.'**
- **The gender code is not a mandated field within the Datix system and services are not required to complete this field. Therefore, we would not have an accurate representation of the gender of the patient. Please see the table above in Q7a.**
- **We do not record the gender of the chaperone. However in some cases we may record this within the description free text box. Therefore, we would not be able to provide you with accurate representation of the gender of the chaperone. Please see the table above in Q7a.**

Q8. Concerns:

a. Number of concerns raised by chaperones, if recorded via Datix, in 2024, 2025 and 2026 Jan & Feb, by sex of patient and chaperone & definition of sex field.

Please see table below and note the data was extracted using a free text search of the system using the word 'chaperon':

Year	Total Number of concerns	Patient gender	Chaperone gender
2024	1	Female	Not recorded
2025	1	Male	Not recorded
2026 (Jan – Feb)	0	Not applicable	Not applicable

b. If you record this data by gender, please disclose the number of concerns raised by chaperones in 2024, 2025 and 2026 Jan & Feb, by gender of patient and chaperone and definition of gender field.

Please see Q7b response above.

Q9. Complaints:

a. Number of complaints raised related to chaperoning in 2024, 2025 and 2026 Jan & Feb, by sex of patient and chaperone & definition of sex field in your complaints system.

I can confirm that within the Datix system, concerns and complaints cannot be differentiated. Please see Q8 above.

b. If you record this data by gender, please disclose the number of complaints raised related to chaperoning in 2024, 2025 and 2026 Jan & Feb, by gender of patient and chaperone and definition of gender field in your complaints system.

Not applicable.

c. Number of Freedom to Speak Up reports related to chaperones in 2024, 2025 and 2026 Jan & Feb by sex of the reporter.

I can confirm that Powys Teaching Health Board does not have Freedom to Speak Up reports but we do have Raising Concerns and Speaking up Safely. Please let us know if you would like this information.

d. If you record this data by gender, please disclose the number of FTSU reports related to chaperoning in 2024, 2025 and 2026 Jan & Feb, by gender of the reporter.

Not applicable.

Redactions

If it is necessary for any reason to redact any information, please redact the minimum necessary and send me the rest of the material, explaining the legal grounds for each redaction.

Accessibility:

Please provide the information by email in either Adobe Portable Document Format (pdf), Microsoft Word .docx or .doc format, Microsoft Excel .xlsx or .xls format, Microsoft PowerPoint .pptx or .ppt format or, if appropriate, in the body of the email. Please include all email attachments and enclosures. Information supplied in pdf format should be text searchable using Adobe Reader. All metadata for every original file held (created and modified dates, author, etc) should be included. All responses and documents must permit printing, search and content copying and must not be protected by a password.

If this request needs refining to make it possible for you to comply without incurring excessive costs, please consider ways in which you can help me to refine my request so you answer my request without exceeding the appropriate limit. Please let me know asap so we can reframe the request to enable you to respond within 20 working days within the cost limit.

If you have queries or any concerns, contact details are given at the top of the letter. Please remember to quote the reference number above in any future communications. If you are dissatisfied with the handling or response to your request and wish to ask for a review of this, please contact us and we will arrange for this to be done.

Further information is available from the Information Commissioner's Office who can be contacted at:

Address: Information Commissioner's Office (Wales), 2nd Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH.

Telephone: 0330 414 6421

Complaints Portal: www.ico.org.uk/foicomplaints

Web site: <https://ico.org.uk/>

Re-use of Public Sector Information

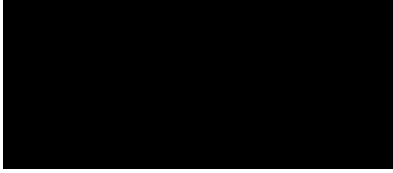
All information supplied by the Health Board in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2015.

Under the terms of the Regulations, the Health Board will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however, the Health Board reserves the right, in certain circumstances to

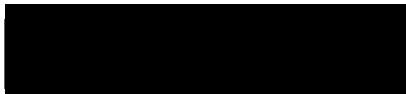
charge a fee for the re-use of some information which it deems to be of commercial value.

Further information including a sample license terms and fees can be found at [Open Government Licence](#).

Yours sincerely



Amie Symes
Director of Midwifery, Women and Family



Paul Hooton
Executive Director of Nursing, Quality, Women and Family Health

Rydym yn croesawu derbyn gohebiaeth yng Nghymraeg. Byddwn yn ateb y fath ohebiaeth yng Nghymraeg ac ni fydd hyn yn arwain at oedi.

We welcome receiving correspondence in Welsh. We will reply to such correspondence in Welsh and this will not lead to a delay.