

## **Covid-19 Response – Employee Privacy Notice**

Having submitted for your test, this letter explains what will happen with your test results.

Powys Teaching Health Board (PTHB) and Public Health Wales (PHW) are working together so that your tests are taken and analysed as quickly as possible. The Health Board and PHW are committed to ensuring that your test results are delivered to you in the most efficient and safe way in this most challenging of times.

Powys Teaching Health Board and Public Health Wales will be receiving information about you from your employer. The Health Board will collect your test for analysis and PHW will analyse this. All results will be placed in your digital health record. When your results are available, they are securely stored electronically within a Public Health Wales computer system. From this point, we use a trusted partner organisation, Healthcare Communications as a data processor working on our behalf. They will access your result and communicate it to you by text message using the mobile telephone number provided by you.

It is your responsibility as a key worker to inform the organisation you work for of your result, or any result of a household member that may affect your attendance at work. You are reminded that under Health and Safety legislation, you are required to cooperate with your employer in order to allow them to comply with the law. We thank you in advance for your cooperation in this respect.

Please note that your employer will not be advised of the result of your test unless you are a Powys Teaching Health Board employee whereby your role involves direct patient care.

### **What is the legal basis for our use of your personal information?**

Most of the personal information we process is provided to us directly by you, under the General Data Protection Regulation (GDPR), the lawful bases we rely on for using your personal information are:

- GDPR Article 6 (e) we need it to perform a public task

When we collect data about your health, we also rely on the following lawful basis:

- GDPR Article 9 (2) (h) Provision of preventative or occupational medicine, health or social care or treatment, or the management of health or social care systems
- GDPR Article 9 (2) (i) Public Health
- GDPR Article 9(2)(g) Substantial public interest

Data Protection Act 2018 – Schedule 1, Part 1, (2) (2) (f) – Health and social care purposes

Data Protection Act 2018 – Schedule 1, Part 1, (3) (a) – necessary for reasons of public interest in the area of public health

Data Protection Act 2018 – Schedule 1, Part 2 (6) Statutory and government purposes

## Your rights

Under data protection law, you have rights including:

- Your right of access - You have the right to ask us for copies of your personal information.
- Your right to rectification - You have the right to ask us to correct information you think is inaccurate. You also have the right to ask us to complete information you believe it is incomplete.
- Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.
- Your right to object to processing - You have the right to object to the processing of your personal data in certain circumstances.

You may approach Powys Teaching Health Board to exercise your information rights in relation to that personal information being processed in the delivery of Test, Trace and Protect activities

If you would like further information on how Powys Teaching Health Board or Public Health Wales handles your personal data, or how we work with data processors please go to the following websites where their main privacy notices can be found.

If you have any concerns or complaints over the handling of your personal data by any organisation involved in this process then you should in the first instance contact the Data Protection Officer of that organisation. If however you remain unsatisfied you may complain to the Information Commissioner by visiting [wales@ico.org.uk](mailto:wales@ico.org.uk)

PTHB: <http://www.powysthb.wales.nhs.uk/page/80765>

Public Health Wales: <https://phw.nhs.wales/use-of-site/privacy-notice/>

Signed on behalf of Powys Teaching Health Board

Name: **Wyn Parry FRCS**

Position: Medical Director & Caldicott Guardian

Signature



Date: 8/6/20

Signed on behalf of Public Health Wales

Name: **John Lawson**

Position: **Data Protection Officer**

Signature:



Date: 9/6/20